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**Minutes of Kimpton Parish Council Meeting  
held on 25<sup>th</sup> October 2023  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr A Firth (Chairman), Cllr G Durrant, Cllr S O'Brien

**In attendance:** Mrs C Helmn, Parish Clerk, County Councillor R Thake, District Cllr R Muncer, Colin Heal Project Manager, and 6 members of the public.

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- 23/105 Apologies**  
To receive and accept apologies for absence.  
Cllr S Amexheta due to family illness, Cllr I Pegrum due to family commitment and Cllr N Jackman due to work commitment.
- 23/106 Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
None.  
b) To receive written requests for dispensations for declarable interests; and  
None.  
c) To grant any requests for dispensation as appropriate  
None.
- 23/107 Co-option**  
To review applications for the vacancy of Kimpton Parish Councillor  
No applications received to date.
- 23/108 Minutes**  
To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 20<sup>th</sup> September 2023 as an accurate record of proceedings.  
**Resolved**, proposed Cllr S O'Brien, seconded Cllr G Durrant that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- 23/109 Public Issues**  
Members of the public and councillors can raise matters of concern.  
None.
- 23/110 Planning**  
To receive a planning report on applications and decisions  
Noted.
- 23/111 Reports from Working Parties and Committees**  
a) Kimpton Bench Working Party – Cllr G Durrant  
To receive a report on activities. See attached. Noted.  
b) Kimpton Christmas Market  
To receive a report. See attached. Noted.  
c) Pavilion Working Party  
To receive a report. See attached.

The pavilion layout has been finalised and the proposed café fit out, see attached.

**Resolved** proposed Cllr S O'Brien, seconded Cllr A Firth to approve a total Pavilion Refurbishment Project budget of £123,641. Unanimously agreed.

**Resolved** proposed Cllr S O'Brien, seconded Cllr G Durrant to delegate drafting and negotiation of the license agreements for the tenants at Recreation Ground Pavilion to the Parish Clerk in consultation with the Chairman, Cllr A Firth. Unanimously agreed.

**Resolved** proposed Cllr A Firth, seconded Cllr S O'Brien to approve the Anti-Fraud, Corruption and Theft Policy, see attached. Unanimously agreed.

23/112

### Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies.

County Cllr R Thake confirmed that the 20mph scheme was being processed by Hertfordshire County Council following the informal consultation previously carried out. Cllr Thake will approve traffic management schemes that reach 50% or more resident approval at the formal consultation stage. Engineering works would then be included into the subsequent work programme.

Cllr Thake is supporting the introduction of junction protection schemes across the village.

District Cllr R Muncer gave an update on the recent planning approval for an increase in passenger numbers at Luton Airport from 18 million to 19 million per year. Cllr Muncer has met the CEO of Luton Airport to press the concerns of residents regarding noise pollution and traffic congestion in the surrounding rural areas.

Following the outcome of the Boundary Review, Kimpton will be a two-member ward with Codicote at the May 2024 election. Kimpton Memorial Hall will continue to be our local polling station.

23/113

### Finance

a) [To authorise payments made in accordance with the budget](#)

b) [To note receipt of income](#)

c) [To receive summary report of receipts and payments against budget](#)

d) To receive bank reconciliation

**Resolved**, proposed Cllr S O'Brien, seconded Cllr G Durrant to note/approve agenda items a) to d). Unanimously agreed.

e) To consider price quotations, charges and grant requests

i) Kimpton Pre-School

The Pre-School is experiencing financial difficulty primarily due to the lack of child admissions in September 2023 and has mounted an appeal to raise £20,000 and attract more children to the Pre-School. Currently 7 new starters have been identified for the remaining academic year, although 3 will start in April 2024. There have been registrations for 2024/25 with 10 on the list for September 2024. £4,200 has been raised from 100 donations on the gofundme campaign. A Christmas party fundraiser is planned for December. A local business has pledged £5,000 subject to match funding from Kimpton Parish Council and a successful change in the lease with Hertfordshire County Council to increase the hours of operation. The longer hours would allow the Pre-School to open for wrap around care and make use of the building for fund raising activities.

**Resolved** proposed Cllr S O'Brien, seconded Cllr G Durrant to approve a grant of £5,000 subject to a planning application being submitted to change Condition 8 to increase the hours of opening. Unanimously agreed.

ii) Hedge Schedule 2023/24

**Resolved**, proposed Cllr S O'Brien, seconded Cllr A Firth to approve the quote for hedge cutting of £988 plus VAT and for the allotment works of £255 plus VAT. Unanimously agreed.

iii) Trees

Resolved, proposed Cllr S O'Brien, seconded Cllr A Firth to approve the quote of £1,600 plus VAT for tree maintenance works. Unanimously agreed.

f) To consider the draft budget for 2024/25

The draft budget was reviewed, see attached, and will be considered at the next council meeting on 22<sup>nd</sup> November 2023.

**23/114**

**Clerk's Report**

Items for information only

Kimpton Remembrance Parade and Service will be held on Sunday 12<sup>th</sup> November. All to muster in Kimpton Memorial Hall car park at 10:00.

**23/115**

**Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 22<sup>nd</sup> November 2023

Christmas Market WP

13<sup>th</sup> November

The meeting closed at 9.20 pm.

**Chairman** .....

**Date** Wednesday 22<sup>nd</sup> November 2023