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15 February 2024

To: Cllrs Sarah Amexheta, Grahame Durrant, Alex Firth (Chairman), Nicky Jackman, Sue O'Brien, Ian Pegrum

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that in line with the Council's Environment Policy there will be no papers provided, all relevant information is available on our website www.kimptonpc.org.uk

Kimpton Parish Council Meeting
to be held on
Wednesday 27 March 2024
Kimpton Memorial Hall at 7.30pm

CHelmn

Mrs C Helmn
Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 24/028 Apologies**
To receive and accept apologies for absence.
- 24/029 Interests**
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 24/030 Co-option**
To review applications for the vacancy of Kimpton Parish Councillor
- 24/031 Minutes**
[To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 21st February as an accurate record of proceedings.](#)
- 24/032 Public Issues**
Members of the public and councillors can raise matters of concern.
- 24/033 Planning**
[To receive a planning report on applications and decisions](#)
- 24/034 Reports from Working Parties and Committees**
a) Allotments
b) Kimpton Bench Working Party – Cllr G Durrant
[To receive a report on activities](#)
c) Pavilion Refurbishment – Colin Heal, Project Manager

- i) [To receive a report on the refurbishment project](#)
 - ii) To consider arrangements for end of project and budget
 - iii) To consider a monthly plan for internet connection
 - iv) To agree expenditure for a baby changing unit, partition wall cladding and splashbacks for sinks and hand driers
 - d) Public Spaces and Playgrounds
 - i) Inspection Reports for Recreation Ground and Wren's Close
- 24/035 Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies.
- 24/036 Hedgehog Highway Project**
To review and consider council support.
- 24/037 Recreation Ground**
- a) To consider the results of community consultation on installing fencing around the children's playground and agree actions
 - b) To consider use of grass matting for vehicle parking at the top of the ground
 - c) To consider use of tarmac on the access road
- 24/038 Bus Shelter Artwork Display**
To review artwork supplied by Kimpton JMI School for display in the bus shelter located outside the school
- 24/039 Defibrillator**
To review location of a defibrillator at Blackmore End and agree actions
- 24/040 Groundwater levels**
To review Kimpton Local Action Groundwater Plan and actions by Hertfordshire County Council, North Herts Council, Environment Agency and Thames Water
- 24/041 Community Events**
To consider granting permission for use of The Green, Recreation Ground and Garden Fields for Kimpton May Festival, Kimpton Folk Festival and Kimpton Christmas Market.
- 24/042 Finance**
- a) [To authorise payments made in accordance with the budget](#)
 - b) [To note receipts](#)
 - c) [To receive summary report of receipts and payments against budget](#)
 - d) [To receive bank reconciliation](#)
 - e) To consider price quotations, charges and grant requests
 - i) Road speed sign at Kimpton Bottom
 - ii) Repair to cricket outfield
 - iii) Grass maintenance schedule 2024
 - f) [To approve regular payments for 2024/25 in accordance with the budget](#)
 - g) To approve the dates for the Period for the Exercise of Public Rights of Monday 3rd June to Friday 12th July 2024 and to confirm the date the Notice is to be published on the Council's website
 - h) To note that Kimpton Parish Council has been selected for intermediate review by PKF Littlejohn for the 2023/24 reporting year
- 24/043 Clerk's Report**
Items for information only
- 24/044 Date of next Kimpton Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 24th April 2024 and receive suggestions for the agenda