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15 February 2024

**To: Cllrs Sarah Amexheta, Grahame Durrant, Alex Firth (Chairman), Nicky Jackman, Sue O'Brien, Ian Pegrum**

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that in line with the Council's Environment Policy there will be no papers provided, all relevant information is available on our website [www.kimptonpc.org.uk](http://www.kimptonpc.org.uk)

## **Kimpton Parish Council Meeting**

to be held on

**Wednesday 21 February 2024**

**Kimpton Memorial Hall at 7.30pm**

*C Helmn*

Mrs C Helmn

**Clerk to Kimpton Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

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### **AGENDA**

- 24/013 Apologies**  
To receive and accept apologies for absence.
- 24/014 Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 24/015 Co-option**  
To review applications for the vacancy of Kimpton Parish Councillor
- 24/016 Minutes**  
[To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 10<sup>th</sup> January as an accurate record of proceedings.](#)
- 24/017 Public Issues**  
Members of the public and councillors can raise matters of concern.
- 24/018 Luton Road Speed Level**  
To consider addition of on road advisory 'slow' markings, to alert drivers to reduce speeds near to the Old Barn Cottage, Luton Road

- 24/019 Defibrillators**  
To consider expenditure for a defibrillator at the following locations:  
a) Recreation Ground Pavilion  
b) Blackmore End
- 24/020 Planning**  
[To receive a planning report on applications and decisions](#)
- 24/021 Reports from Working Parties and Committees**  
a) Kimpton Bench Working Party – Cllr G Durrant  
[To receive a report on activities](#)  
b) Pavilion Refurbishment – Colin Heal, Project Manager  
i) [To receive a report on the refurbishment project](#)  
ii) To agree expenditure for a replacement roof  
iii) To consider arrangements for end of project
- 24/022 Reports to the Council**  
To receive reports from representatives on outside bodies, local authorities and agencies.
- 24/023 Council documents**  
To review and approve  
a) [Allotment Tenancy Agreement](#)  
b) [Asset Register](#)  
c) [Review Effectiveness of Internal Auditor](#)
- 24/024 Recreation Ground**  
To consider the merits of installing fencing around the children’s playground
- 24/025 Finance**  
a) [To authorise payments made in accordance with the budget](#)  
b) [To note receipts](#)  
c) [To receive summary report of receipts and payments against budget](#)  
d) [To receive bank reconciliation](#)  
e) To consider price quotations, charges and grant requests  
i) Repairs to Parkfield Sports Ground access road  
ii) Repairs to Recreation Ground access road  
iii) Repairs to The Green roadway  
iv) Risk Assessments  
v) Fire extinguishers, water and CO2, and fire blanket for Recreation Ground Pavilion  
vi) Cleaner for Recreation Ground Pavilion  
vii) Repair to cricket outfield  
viii) Grass Cutting Contract 2024  
ix) Litter Picking 2024/25
- 24/026 Clerk’s Report**  
Items for information only
- 24/027 Date of next Kimpton Parish Council Meeting and items for the agenda**  
To note that the next Parish Council Meeting will be held on Wednesday 27<sup>th</sup> March 2024