

Recreation Ground Pavilion Refurbishment Project

October 2023

Final Pavilion Layout

Following discussions by the project team with the potential pavilion leases, the attached layout has been confirmed and the schedule of works amended accordingly. The café proposed fit out is in draft form with minor amendments expected e.g. no banquette under the north window; replaced by bar stools.

Interior fit out for the fitness studio and café premises to be the responsibility of the licensees.

Planning Application

23/02190/FP: Refurbishment of existing sports pavilion to include relocation of an existing window and the replacement of external doors (as a variation of planning permission 23/00509/FP granted 18.04.2023)

Deadline for neighbour comments 22nd October 2023.

North Herts Council internal target date for a decision is Monday 13th November 2023.

Project Budget

Income

Community Ownership Fund – see below	62,000
National Lottery - received	10,000
Hertfordshire County Council - received	1,000
North Herts Council - received	1,000
Total External Funding	74,000
Kimpton Parish Council agreed construction funding	50,000
Total Project Funding	£124,000

Expenditure

Construction costs	97,365.37
Professional fees	2,000
Security shutters – quote for 7 shutters dated 17 th October	10,640
Exterior painting – Jarvis Community Support	FOC
Total Construction Expenditure	£110,005.37
Contingencies	10,000
External seating area / parking provision	TBA

Community Ownership Fund

This fund is administered by Department of Levelling Up, Housing and Communities and was opened up to parish councils in June 2023. 8 parish councils were successful bidders out of 195 projects across the UK.

Blandford Forum Town Council (Dorset),
Chaddesley Corbett Parish Council (Worcestershire),
Chinley, Buxworth & Brownside Parish Council (Derbyshire),
Godalming Town Council (Surrey),
Kimpton Parish Council (Hertfordshire),
Knutsford Town Council (Cheshire),
Leybourne Parish Council (Kent)
Over Wallop Parish Council (Hampshire)

A Grant Manager, Karen Turner has been allocated to Kimpton with the Initial Project Meeting scheduled for Wednesday 25th October where we will review the pavilion project, milestones, match funding, planning permission and procurement.

License Agreements

The terms of the license agreements have been agreed with imPROvfit for the fitness studio and Cat and John Disson for the community café.

Site Visit to Previous Projects

A site visit is being arranged for KPC to see a project of similar size recently completed by Stellar Developments Ltd.

Recommendations

1. KPC to approve tender by Stellar Developments Ltd and contract for the pavilion construction works.
2. KPC to approve the Project Manager professional fees.
3. KPC to approve quote for security shutters for all windows and external doors.
4. KPC to approve the license agreements.
5. KPC to approve exterior painting of the pavilion by Jarvis.

Carina Helmn
Parish Clerk