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14 September 2023

To: Cllrs Sarah Amexheta, David Brockway, Grahame Durrant, Alex Firth (Chairman), Nicky Jackman, Sue O'Brien, Ian Pegrum

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that in line with the Council's Environment Policy there will be no papers provided, all relevant information is available on our website www.kimptonpc.org.uk

Kimpton Parish Council Meeting

to be held on

Wednesday 20 September 2023

Kimpton Memorial Hall at 7.30pm

C Helmn

Mrs C Helmn

Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 23/093 Apologies**
To receive and accept apologies for absence.
- 23/094 Interests**
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 23/095 Councillor resignation and Co-option**
As David Brockway will be leaving Kimpton he has resigned from Kimpton Parish Council
To review applications for the vacancy of Kimpton Parish Councillor
- 23/096 Minutes**
[To confirm the Minutes of Kimpton Parish Annual Council Meeting held on Wednesday 19 July 2023 as an accurate record of proceedings.](#)
- 23/097 Public Issues**
Members of the public and councillors can raise matters of concern.

- 23/098 Planning**
a) [To receive a planning report on applications and decisions](#)
b) To consider projects to submit to North Herts Council for s106 contribution in relation to Kimpton Grange planning application.
- 23/099 Reports from Working Parties and Committees**
a) Kimpton Allotment Working Party
[To receive a report](#)
b) Kimpton Bench Working Party – Cllr G Durrant
[To receive a report on activities](#)
c) Kimpton Christmas Market
[To receive a report](#)
d) Pavilion Working Party
To receive a report
e) Sports Clubs Working Party
[To receive a report](#)
f) Staffing Committee
- 23/100 Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies.
- 23/101 Council Documents**
To review and agree
a) [Financial and Management Risk Assessment](#)
- 23/102 Finance**
a) [To authorise payments made in accordance with the budget](#)
b) [To note receipt of income](#)
c) [To receive summary report of receipts and payments against budget](#)
d) [To receive bank reconciliation](#)
e) To consider price quotations, charges and grant requests
i) Kimpton Players Grant Application
ii) [Kimpton Pre-School Grant Application](#)
iii) Internal Auditor 2023/2024
iv) Tree maintenance at Parkfield Sports Ground
v) Hedge Schedule 2023
- 23/103 Clerk's Report**
Items for information only
- 23/104 Date of next Kimpton Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 25th October 2023
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| Christmas Market WP | 9 th October |
| Financial Control | 16 th October |