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18 May 2023

To: Cllrs Sarah Amexheta, David Brockway, Grahame Durrant, Alex Firth (Chairman), Nicky Jackman, Sue O'Brien, Ian Pegrum, Carly Procter

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press. Please note that in line with the Council's Environment Policy there will be no papers provided, all relevant information is available on our website www.kimptonpc.org.uk

Kimpton Parish Council Annual Meeting

to be held on

Wednesday 24 May 2023

Kimpton Memorial Hall at 7.30pm

C Helmn

Mrs C Helmn

Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 23/051 Election of Chairman**
To elect a Chairman for the year 2023/24 and sign Declaration of Acceptance of Office
- 23/052 Election of Vice-Chairman**
To elect a Vice-Chairman for the year 2023/24 and sign Declaration of Acceptance of Office
- 23/053 Apologies**
To receive and accept apologies for absence.
- 23/054 Interests**
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 23/055 Minutes**
[To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 26th April 2023 as an accurate record of proceedings.](#)

- 23/056 KPC Meeting Dates**
To fix dates and venues for Kimpton Parish Council meetings 2023/24
- 23/057 Appointment of Representatives**
To appoint representatives to serve on Committees, outside bodies and working parties and agree terms of reference.
- 23/058 Council Documents**
To consider, review and agree council policies and documents:
- a) [Child and Vulnerable Adults Protection Policy](#)
 - b) [Code of Conduct](#)
 - c) [Complaints Procedure](#)
 - d) [Data Protection Policy](#)
 - e) [Disciplinary and Grievance Arrangements](#)
 - f) [Environment Policy](#)
 - g) [Equal Opportunities Statement and Policy](#)
 - h) [Equality and Diversity Policy](#)
 - i) [Financial Regulations](#)
 - j) [General Privacy Notice](#)
 - k) [General Reserves Policy](#)
 - l) Grant Application Form
 - m) [Grant Awarding Policy](#)
 - n) [Health and Safety Policy](#)
 - o) [Pensions Discretion Policy](#)
 - p) [Publication Scheme](#)
 - q) [Scheme of delegation to Committees and Clerk](#)
 - r) [Standing Orders](#)
 - s) [Training and Development Policy for Councillors and Officers](#)
 - t) [Treasury and Investment Policy](#)
- 23/059 Public Issues**
Members of the public and councillors can raise matters of concern.
- 23/060 Planning**
- a) [To receive a planning report on applications and decisions](#)
 - b) North Herts Council - Consultation on a revised Statement of Community Involvement Consultation on a revised draft SCI will take place between Thursday 11 May and Tuesday 27 June 2023 noon.
- 23/061 Reports from Working Parties and Committees**
- a) Kimpton Allotment Working Party
[To receive a report](#)
 - b) Kimpton Bench Working Party – Mr B Finch
[To receive a report on activities](#)
 - c) Public Spaces and Playgrounds
 - i) Replacement of a toddler swing at Wren Close Play Area
 - ii) [Parkfield Sports Ground environment proposals](#)
 - iii) Pavilion Refurbishment Project – to review external funding applications and actions
- 23/062 Kimpton Remembrance Day Parade**
To consider the requirements for a road closure, quote, views of the British Legion (Kimpton Branch) and community engagement
- 23/063 EV Charging Points in Kimpton**
To receive a report on potential future Hertfordshire County Council grant funding for rural areas

- 23/064** **Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies.
a) County Cllr R Thake
b) District Cllr R Muncer
- 23/065** **Finance**
a) [To authorise payments made in accordance with the budget](#)
b) [To note receipt of income](#)
c) [To receive summary report of receipts and payments against budget](#)
d) [To receive bank reconciliation](#)
e) To consider price quotations, charges and grant requests
- 23/066** **Clerk's Report**
Items for information only
- 23/067** **Date of next Kimpton Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 28th June 2023