



Kimpton Christmas Market
Working Party Meeting Notes
Monday 16 Jan 2023 at 7.30pm
Parish Room

Attendees:

Cllr Jon Marsh, Helena Kirk, Bob Finch, George Curry, Brian King, Tamsin Corbett, Rev L Williams

Carina Helmn (note taker)

Notes:

1. Review of 2022
 - a. Feedback from visitors and stallholders, see attached. Attendees gave further verbal feedback that they had received which was discussed. Some parents felt that they didn't want to walk around the village to other market elements. Other people enjoyed the event being spread around the village rather than just on The Green. The main concern is the clash of day and time with the pantomime, see 3a. Craft stalls in the Parish Church – The Church had a constant flow of visitors with good takings by most stall holders. Stall holders would appreciate being able to purchase refreshments as they did not have the opportunity of going down to the commercial food stands on The Green. Tables in the Millennium Room to be reduced to a maximum of 3. Visitor numbers for the 3 stalls at Church House was disappointing although one stall did sell out of their apple juice. Public access was inhibited by the scaffolding around the Church Tower which would not be in situ in another year.
 - b. Children's activities at Kimpton Primary School – The school was happy to have visitors come to the premises and have the opportunity of viewing the education that children experience. In the future there is the option of using the dining room for refreshments. The hall hosted the sleigh, bottle tombola and 4 craft tables., some free and some required a small payment. Year 6 organised four activities to successfully raise funds for Young Voices which enabled greater participation by pupils and families. Using the school encouraged more teachers to be actively involved. KSA raised £850 surplus.
 - c. Santa Fun Run – the earlier time did not suit participants with numbers taking part reduced. A surplus was made for the KSA, but it was agreed that the Santa Fun Run could be a separate event organised by the KSA at a time that suits the school, perhaps during a school day.
 - d. The Green bar and live music marquee – bar takings were good with all mulled wine consumed. Open mic approach for the live music was not successful and therefore live music was not available all afternoon.
 - e. Commercial food vans – all commented that they had a successful event.
 - f. The Green outdoor stalls – set up was good and most did well. Blue Cross was delighted with their fund raising but Making Life Beautiful had a disappointing afternoon.
 - g. The Boot live music – having live music at two locations was a stretch. Musicians and audience members were cold as the gazebo outside The Boot is without heating.

- People transferred to the warm of the marquee on The Green, but with limited live music. Allocated slots for specific musicians is preferred for the live music element.
- h. Friday evening drinks, BBQ and live music – very successful evening with music from Kimpton Village Choir. Buster Boxes BBQ was busy and have requested to be invited to provide the same for 2023.
 - i. Event setting up and taking down arrangements – the meeting recorded their huge appreciation for the multitude of tasks undertaken by members of Kimpton Bench Working Party.
 - j. Festive lighting – welcomed by residents. Lanterns are lovely but would be appreciated more if the timings of the market were 2-6pm.
 - k. Stewarding on Friday and Saturday – excellent stewarding by members of the Bench Working Party.
 - l. Bench Working Party feedback – some minor issues regarding the allocation of tables to different venues. Overall members were satisfied with their involvement with the event.
 - m. Rubbish removal – three recycling units with delivery at the bottom of the Recreation Ground. Hire for a week. Volume was adequate for the rubbish that was generated at the bar and Church.
 - n. Marketing – social media posts worked well, branding excellent. There are sufficient Kimpton Christmas Mugs leftover for another event.
 - o. Any other matter – none.
2. Finances
- a. Income and expenditure, see attached.
 - b. Donations to Kimpton School and Kimpton Pre-School - £1,300 each to School and Pre-School.
3. Future Event 2023
- a. Consideration of holding a Kimpton Christmas Market and event timings
A lengthy discussion took place on the clash of the Christmas Market with the pantomime. Options of not holding a market, holding it a week earlier or later, holding it on a Sunday and liaising with the Players regarding performance times were all debated.
It was agreed that the preferred option is for the Christmas Market to be held on the first weekend of December from 2-6pm.
 - b. Locations for event elements and organisers. The market has different elements with KSA being the organising body for Santa, children's activities and Fun Run. Surplus funds to remain with the KSA.
The Boot PH to be invited to organise their own fund raising activities at the time of the Christmas Market.
 - c. Fund raising opportunity for community organisations – to be discussed at future meeting.
4. Any Other Business
- None.

Meeting closed at 8.30pm

Post Meeting Note: Rev Linda Williams has offered the Church for the craft stalls on Sunday 3rd December 2-6pm.