

**Notes of Staffing Committee Meeting
held on Monday 12th September 2022
Parish Room, Kimpton Memorial Hall at 17.00**

Present: Cllr J Marsh, Cllr D Reavell (Chairman),

In attendance: Mrs C Helmn

This meeting was inquorate and therefore these are notes of the discussion that took place.

- SC22/001 **Apologies**
To receive and accept apologies for absence
None.
- SC22/002 **Interests**
a) To receive declarations of interest from councillors on items on the agenda
None.
b) To receive written requests for dispensations for declarable interests; and
None.
c) To grant any requests for dispensation as appropriate
None.
- SC22/003 **Minutes**
To approve as a true and accurate record
This item was deferred.
- SC22/004 **Exclusion of Press and Public**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of agenda item SC22/005 as publicity would be prejudicial to the public interest due to confidential nature of the business to be transacted, namely staff matters.
Item not required.
- SC22/005 **Staff matters**
To review annual staff appraisal and development

a) Assessment - Staffing Committee received the report on training undertaken and delivered within the past year and benefits that specialist knowledge brings to the efficiency and effectiveness of the council.
b) The council are highly satisfied with the work of the Clerk.
c) Salary review – Proposed Cllr Marsh, seconded Cllr Reavell to increase the Clerks salary from SCP32 to SCP34 with effect from 1st September 2022.
- SC22/006 **Next meeting**
To agree date of next meeting of the Staffing Committee
Monday 11th September 2023, 17.00 at Parish Room, Kimpton Memorial Hall.

Meeting closed at 17.20.

Chairman.....

Date.....