



**Minutes of Annual Kimpton Parish Council Meeting
held on 11th May 2022
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr A Firth (Chairman), Cllr G Durrant, Cllr S O'Brien, Cllr C Procter, Cllr J Marsh, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, County Cllr R Thake, District Cllr R Muncer and 1 member of the public

MINUTES

- 22/048 Election of Chairman**
To elect a Chairman for the year 2022/23 and sign Declaration of Acceptance of Office
This item was chaired by the current Vice-Chairman Cllr A Firth.
Resolved proposed Cllr D Reavell, seconded Cllr C Procter to appoint Cllr A Firth as Chairman for the year 2022/23. Unanimously agreed. Cllr Firth signed the declaration of acceptance of office.
- 22/049 Declarations of Acceptance of Office and Interest Forms for Councillors**
To record the register of interests forms and declarations of acceptance of office and consider accepting any at a later date, where not received to date
The Parish Clerk reported that six Councillors had been elected, unopposed: Cllrs Grahame Durrant, Alex Firth, Jon Marsh, Carly Procter, Sue O'Brien and David Reavell. All signed their Acceptance of Office and Register of interest forms were completed.
- 22/050 Co-option due to insufficient candidates at the election**
To review applications, if received
No applications for the office of parish councillor have been received. There are two vacant seats on Kimpton Parish Council and further promotion will be carried out through contacting village groups and organisations.
- 22/051 Election of Vice-Chairman**
To elect a Vice-Chairman for the year 2022/23 and sign Declaration of Acceptance of Office
Resolved proposed Cllr a Firth, seconded Cllr S O'Brien to appoint Cllr C Procter as Vice-Chairman for the year 2022/23. Unanimously agreed. Cllr Procter signed the declaration of acceptance of office.
- 22/052 General Power of Competence**
To confirm eligibility for General Power of Competence – Local Government Act 2011
Kimpton Parish Council has six elected councillors and a qualified Clerk and therefore meets the eligibility criteria for General Power of Competence. This power will be used for the four-year term of the council. Unanimously agreed.

- 22/053 Apologies**
To receive and accept apologies for absence
None.
- 22/054 Interests**
- a) To receive declarations of interest from councillors on items on the agenda
None.
 - b) To receive written requests for dispensations for declarable interests
None.
 - c) To grant any requests for dispensation as appropriate
None.
- 22/055 Minutes**
To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 27th April 2022
Resolved, proposed Cllr D Reavell, seconded Cllr S O'Brien that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- 22/056 KPC Meeting Dates**
To fix dates and venues for Kimpton Parish Council meetings 2022/23
Resolved, proposed Cllr S O'Brien, seconded Cllr G Durrant to approve the schedule of meetings as attached, with further dates of working party meetings to be confirmed. Unanimously agreed.
- 22/057 Appointment of Representatives**
To appoint representatives to serve on Committees, outside bodies and working parties
Resolved proposed Cllr D Reavell, seconded Cllr J Marsh to approve the representatives as attached. Unanimously agreed.
- 22/058 Public Issues**
Members of the public and councillors can raise matters of concern
None.
- 22/059 Reports from Working Parties and Committees**
- a) Kimpton Bench Working Party – Mr B Finch
To receive a report on activities.
Item deferred until the next KPC meeting.
 - b) Planning
 - i) To receive a report from Planning Working Party for approval
Planning Ref: 22/01185/FPH Tall Trees
Full Permission Householder: First floor front extension including insertion of front dormer window. First floor rear extension and insertion of two side first floor windows. Front entrance porch and insertion of ground floor front window following removal of existing garage door to facilitate garage conversion. Installation of external cladding.
Resolved, proposed Cllr S O'Brien, seconded Cllr C Procter to respond, 'no comment'. Unanimously agreed.
 - c) Public Spaces and Playgrounds Working Party
The installation of the outdoor fitness equipment will commence on Thursday 12th May.
It was agreed that the next stage in the refurbishment of the Recreation Ground pavilion was to secure the services of a Project Manager/Surveyor. Enquiries will be made in the parish.
- 22/060 Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies

County Cllr R Thake held an informative meeting with the Highway Support Team and reviewed the status of the application by Kimpton to adopt 20mph throughout the village. Currently, due to financial pressures, any scheme may be imposed on the portion of the High Street that 'self-polices' the traffic speed to under 30mph. Installation cost would be modest, could be achieved relatively quickly and is expected to command the support of most residents. To extend the area covered by the 20mph speed limit would require engineering interventions. Cllr Thake will arrange for a presentation of the proposals to be made to Kimpton Parish Council at a future council meeting.

District Cllr Ralph Muncer stated that he was honoured to be elected to serve the people of the parish of Kimpton. He will deliver against the priorities for the parish.

The 19 million/noise contour application by Luton Airport has been called in by the Secretary of State with formal hearings taking place in September. It was agreed that LADACAN (Luton and District Association for the Control of Aircraft Noise) which has registered Under Rule 6 to formally represent local communities, can represent Kimpton Parish Council.

22/061

Council Documents

To consider, review and agree council policies and documents

- a) Standing Orders
- b) Financial Regulations
- c) Asset Register
- d) Child Protection Policy
- e) Code of Conduct
- f) Complaints Procedure
- g) Data Protection Policy
- h) Disciplinary and Grievance Arrangements
- i) Environment Policy
- j) Equal Opportunities Statement and Policy
- k) Equality and Diversity Policy
- l) General Privacy Notice
- m) Grant Application Form
- n) Grant Awarding Policy
- o) Health and Safety Policy
- p) Pensions Discretion Policy
- q) Publication Scheme
- r) Scheme of delegation to Committees and Clerk
- s) Training and Development Policy for Councillors and Officers

Resolved, proposed Cllr C Procter, seconded Cllr S O'Brien that the above be approved. Unanimously agreed.

22/062

Finance

- a) To authorise payments made in accordance with the budget
- b) To note receipt of income
- c) To receive budget report
- d) To receive bank reconciliation

Resolved, proposed Cllr C Procter, seconded Cllr D Reavell to note/approve agenda items a) to d). Unanimously agreed.

- e) To consider and approve bank signatories and authorisations

Resolved proposed Cllr C Procter, seconded Cllr S O'Brien to approve Cllrs G Durrant, Alex Firth, David Reavell as bank signatories for Unity Trust Bank, Barclays Bank and CCLA.

- f) To consider price quotations, charges and grant requests
 - i. Kimpton Bowls Club

Resolved, proposed Cllr G Durrant, seconded Cllr D Reavell to approve a grant of £625 as a contribution towards the cost of internal and external lights. Unanimously agreed.

ii. Annual Insurance

Quote from Zurich Insurance for a three-year term for 2022-2025 is £1,566.73, an increase of £30 pa.

Additional contents cover for 19 litter bins, 17 dog bins, outdoor fitness equipment, 2 defibrillators and 1 cabinet, 43 seats and extra £3,662 play equipment at the Recreation Ground is £108.26 pa.

Resolved, proposed Cllr C Procter, seconded Cllr S O'Brien to accept the three-year contract with Zurich Municipal and the increase in contents cover. Unanimously agreed.

22/063

Clerk's Report

Items for information only

The Clerk has conducted research into successful applications by a parish council for the nomination of a GP's Surgery as an asset of community value. The council discussed the requirement to create a financial business plan and secure endorsement for use of the premises by the CCG. For these reasons the council agreed not to instruct the Clerk to continue with the application.

22/064

Next Meeting

Date of next meeting Wednesday 22nd June and items for the agenda

- Pitch hire agreement
- Pitch and pavilion hire costs
- Presentation from HCC, Highways on 20mph proposals

The meeting was closed by the Chairman at 8.40pm.

Chairman

Date Wednesday 22nd June 2022