



**Minutes of Kimpton Parish Council Meeting
held on Wednesday 22nd June 2022
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr A Firth (Chairman), Cllr S O'Brien, Cllr G Durrant, Cllr N Jackman, Cllr J Marsh, Cllr I Pegrum, Cllr C Procter, Cllr D Reavell.

In attendance: Mrs C Helmn, Parish Clerk, and 5 members of the public.

22/065

Apologies

To receive and accept apologies for absence
District Cllr R Muncer and County Cllr R Thake forwarded their apologies due to prior commitments.

22/066

Co-option

To fill the casual vacancy for 2 seats arising from insufficient candidates at election. To consider applications for the appointment of Parish Councillor and for successful candidates to sign declarations of acceptance of office
Resolved, proposed Cllr J Marsh, seconded Cllr D Reavell to appoint Nicky Jackman. Unanimously agreed and Cllr Jackman signed the Declarations of Acceptance of Office.

Resolved, proposed Cllr D Reavell, seconded Cllr C Procter to appoint Ian Pegrum. Unanimously agreed and Cllr Pegrum signed the Declarations of Acceptance of Office.

22/067

Interests

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

22/068

Minutes

To confirm the Minutes of Kimpton Parish Council Annual Meeting held on Wednesday 11th May 2022

Resolved, proposed Cllr S O'Brien, seconded Cllr D Reavell that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

22/069

Recreation Ground Pavilion Refurbishment

To receive a feasibility study from Fiona Shepherd, Associate Architect on the layout and community facilities proposed for the pavilion and agree the next stages

Presentation slides, attached, detailing the initial proposals. The Council raised questions with Fiona Shepherd, Architect and to Colin Heal, Project Manager. A discussion took place on the insulation requirements for the

building and what details were required for the project build costs to be estimated.

Action: Clerk to arrange for current and potential pavilion users meeting to obtain their views of the plans.

Item to be placed on the agenda for the next Parish Council meeting being held on Wednesday 20th July.

22/070

Highways Officer - tbc

To receive a report on the proposal for 20mph speed limit within the village of Kimpton

Unfortunately, the highways officer was off work due to sickness and therefore was unable to attend this council meeting. Just prior to the meeting a technical note was received from Hertfordshire County Council giving an outline of the proposals and associated map. Cllr Firth gave a verbal summary of the proposals with Councillors expressing support for the introduction of a speed reduction scheme. The technical note will be circulated to councillors and the item placed on the agenda for the next Parish Council meeting being held on Wednesday 20th July.

22/071

Public Issues

Members of the public and councillors can raise matters of concern
None.

22/072

Reports from Working Parties and Committees

- a) Kimpton Bench Working Party – Mr B Finch
 - i) To receive a report on activities. Noted by the Council.
 - ii) To consider location of festive lights in Kimpton 2022. Suggestions of placing festive lights in the trees on the west verge of Claggy Road or along another stretch of Public Footpath 34 from Claggy Road to Wrens Close were made. This item will be placed on the agenda for the next Parish Council meeting being held on Wednesday 20th July.
- b) Planning
 - i) To receive a report on current planning applications for consideration
Agreed to forward a comment of 'no objections' for all planning applications specified.
 - ii) To receive a report on recent NHC planning application decisions
Noted.
- c) Public Spaces and Playgrounds Working Party
 - i) To review terms of the agreement between KPC and users of Recreation Ground pitch and pavilion
Resolved, proposed S O'Brien, seconded Cllr C Procter to approve the lease agreement with a start date of 1st July 2022 subject to a final review by Cllr Firth. Unanimously agreed.
 - ii) To agree the annual rents for pitch and pavilion use
 - Kimpton Football Club £550
 - Kimpton Rugby Football Club £550
 - Wheathampstead Wanderers Junior £500
 - Knebworth Women £500
 - ImPRovfit £150**Resolved**, proposed Cllr C Procter, seconded Cllr S O'Brien to approve the above annual rents for the period 1st June 2022 to 31st May 2023
 - iii) To agree casual pitch hire fees
Resolved, proposed Cllr S O'Brien, seconded Cllr C Procter to approve a casual pitch hire fee of £70 per game. Unanimously agreed.

22/073

Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

District Cllr R Muncer, report attached.
North Hertfordshire Electoral Review – consultation from the Local Government Boundary Commission closes on 10th August 2022. Draft letter from KPC approved.

22/074

Finance

- a) [To authorise payments made in accordance with the budget](#)
- b) [To note receipt of income](#)
- c) [To receive budget report](#)
- d) [To receive bank reconciliation](#)

Resolved, proposed Cllr J Marsh, seconded Cllr S O'Brien to note/approve agenda items a) to d). Unanimously agreed.

- e) To consider price quotations, charges and grant requests
None.

22/075

Clerk's Report

Items for information only
None.

22/076

Next Meeting

Date of next meeting Wednesday 20th July and items for the agenda

- To review the allotments and agree the annual charge per mt square
- To receive a Pavilion update
- To receive a report from the Kimpton Christmas Market Working Party
- To consider location and agree expenditure for additional festive lighting
- To review the 20mph speed limit proposals

Meeting closed at 8.35 pm.

Chairman

Date.....