



**Minutes of Kimpton Parish Council Meeting  
held on Wednesday 22<sup>nd</sup> June 2022  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr A Firth (Chairman), Cllr S O'Brien, Cllr G Durrant, Cllr N Jackman, Cllr J Marsh, Cllr I Pegrum, Cllr C Procter, Cllr D Reavell.

**In attendance:** Mrs C Helmn, Parish Clerk, and 5 members of the public.

**22/065**

**Apologies**

To receive and accept apologies for absence  
District Cllr R Muncer and County Cllr R Thake forwarded their apologies due to prior commitments.

**22/066**

**Co-option**

To fill the casual vacancy for 2 seats arising from insufficient candidates at election. To consider applications for the appointment of Parish Councillor and for successful candidates to sign declarations of acceptance of office  
**Resolved**, proposed Cllr J Marsh, seconded Cllr D Reavell to appoint Nicky Jackman. Unanimously agreed and Cllr Jackman signed the Declarations of Acceptance of Office.

**Resolved**, proposed Cllr D Reavell, seconded Cllr C Procter to appoint Ian Pegrum. Unanimously agreed and Cllr Pegrum signed the Declarations of Acceptance of Office.

**22/067**

**Interests**

- a) To receive declarations of interest from councillors on items on the agenda  
None.
- b) To receive written requests for dispensations for declarable interests; and  
None.
- c) To grant any requests for dispensation as appropriate  
None.

**22/068**

**Minutes**

To confirm the Minutes of Kimpton Parish Council Annual Meeting held on Wednesday 11<sup>th</sup> May 2022

**Resolved**, proposed Cllr S O'Brien, seconded Cllr D Reavell that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**22/069**

**Recreation Ground Pavilion Refurbishment**

To receive a feasibility study from Fiona Shepherd, Associate Architect on the layout and community facilities proposed for the pavilion and agree the next stages

Presentation slides, attached, detailing the initial proposals. The Council raised questions with Fiona Shepherd, Architect and to Colin Heal, Project Manager. A discussion took place on the insulation requirements for the

building and what details were required for the project build costs to be estimated.

Action: Clerk to arrange for current and potential pavilion users meeting to obtain their views of the plans.

Item to be placed on the agenda for the next Parish Council meeting being held on Wednesday 20<sup>th</sup> July.

**22/070**

**Highways Officer - tbc**

To receive a report on the proposal for 20mph speed limit within the village of Kimpton

Unfortunately, the highways officer was off work due to sickness and therefore was unable to attend this council meeting. Just prior to the meeting a technical note was received from Hertfordshire County Council giving an outline of the proposals and associated map. Cllr Firth gave a verbal summary of the proposals with Councillors expressing support for the introduction of a speed reduction scheme. The technical note will be circulated to councillors and the item placed on the agenda for the next Parish Council meeting being held on Wednesday 20<sup>th</sup> July.

**22/071**

**Public Issues**

Members of the public and councillors can raise matters of concern  
None.

**22/072**

**Reports from Working Parties and Committees**

- a) Kimpton Bench Working Party – Mr B Finch
  - i) To receive a report on activities. Noted by the Council.
  - ii) To consider location of festive lights in Kimpton 2022. Suggestions of placing festive lights in the trees on the west verge of Claggy Road or along another stretch of Public Footpath 34 from Claggy Road to Wrens Close were made. This item will be placed on the agenda for the next Parish Council meeting being held on Wednesday 20<sup>th</sup> July.
- b) Planning
  - i) To receive a report on current planning applications for consideration  
Agreed to forward a comment of 'no objections' for all planning applications specified.
  - ii) To receive a report on recent NHC planning application decisions  
Noted.
- c) Public Spaces and Playgrounds Working Party
  - i) To review terms of the agreement between KPC and users of Recreation Ground pitch and pavilion  
**Resolved**, proposed S O'Brien, seconded Cllr C Procter to approve the lease agreement with a start date of 1<sup>st</sup> July 2022 subject to a final review by Cllr Firth. Unanimously agreed.
  - ii) To agree the annual rents for pitch and pavilion use
    - Kimpton Football Club £550
    - Kimpton Rugby Football Club £550
    - Wheathampstead Wanderers Junior £500
    - Knebworth Women £500
    - ImPRovfit £150**Resolved**, proposed Cllr C Procter, seconded Cllr S O'Brien to approve the above annual rents for the period 1<sup>st</sup> June 2022 to 31<sup>st</sup> May 2023
  - iii) To agree casual pitch hire fees  
**Resolved**, proposed Cllr S O'Brien, seconded Cllr C Procter to approve a casual pitch hire fee of £70 per game. Unanimously agreed.

**22/073**

**Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies

District Cllr R Muncer, report attached.  
North Hertfordshire Electoral Review – consultation from the Local Government Boundary Commission closes on 10<sup>th</sup> August 2022. Draft letter from KPC approved.

22/074

**Finance**

- a) [To authorise payments made in accordance with the budget](#)
- b) [To note receipt of income](#)
- c) [To receive budget report](#)
- d) [To receive bank reconciliation](#)

**Resolved**, proposed Cllr J Marsh, seconded Cllr S O'Brien to note/approve agenda items a) to d). Unanimously agreed.

- e) To consider price quotations, charges and grant requests  
None.

22/075

**Clerk's Report**

Items for information only

None.

22/076

**Next Meeting**

Date of next meeting Wednesday 20<sup>th</sup> July and items for the agenda

- To review the allotments and agree the annual charge per mt square
- To receive a Pavilion update
- To receive a report from the Kimpton Christmas Market Working Party
- To consider location and agree expenditure for additional festive lighting
- To review the 20mph speed limit proposals

Meeting closed at 8.35 pm.

Chairman .....

Date.....