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5 May 2022

To: Cllrs Grahame Durrant, Alex Firth, Jon Marsh, Sue O'Brien, Carly Procter, David Reavell

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Please note that in line with the Council's Environment Policy there will be no papers provided, all relevant information is available on our website www.kimptonpc.org.uk

Kimpton Parish Council Annual Meeting

to be held on

Wednesday 11 May 2022

in **Kimpton Memorial Hall**

CHelmn

Mrs C Helmn

Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 22/048 Election of Chairman**
To elect a Chairman for the year 2022/23 and sign Declaration of Acceptance of Office
- 22/049 Declarations of Acceptance of Office and Interest Forms for Councillors**
To record the register of interests forms and declarations of acceptance of office and consider accepting any at a later date, where not received to date
- 22/050 Co-option due to insufficient candidates at the election**
To review applications, if received
- 22/051 Election of Vice-Chairman**
To elect a Vice-Chairman for the year 2022/23 and sign Declaration of Acceptance of Office
- 22/052 General Power of Competence**
To confirm eligibility for General Power of Competence – Local Government Act 2011
- 22/053 Apologies**
To receive and accept apologies for absence

- 22/054 Interests**
- a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for declarable interests
 - c) To grant any requests for dispensation as appropriate
- 22/055 Minutes**
[To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 27th April 2022](#)
- 22/056 KPC Meeting Dates**
[To fix dates and venues for Kimpton Parish Council meetings 2022/23](#)
- 22/057 Appointment of Representatives**
[To appoint representatives to serve on Committees, outside bodies and working parties](#)
- 22/058 Public Issues**
 Members of the public and councillors can raise matters of concern
- 22/059 Reports from Working Parties and Committees**
- a) Kimpton Bench Working Party – Mr B Finch
 To receive a report on activities
 - b) Planning
 - i) [To receive a report from Planning Working Party for approval](#)
 - c) Public Spaces and Playgrounds Working Party
- 22/060 Reports to the Council**
 To receive reports from representatives on outside bodies, local authorities and agencies
- 22/061 Council Documents**
 To consider, review and agree council policies and documents
- a) [Standing Orders](#)
 - b) [Financial Regulations](#)
 - c) [Asset Register](#)
 - d) [Child Protection Policy](#)
 - e) [Code of Conduct](#)
 - f) [Complaints Procedure](#)
 - g) [Data Protection Policy](#)
 - h) [Disciplinary and Grievance Arrangements](#)
 - i) [Environment Policy](#)
 - j) [Equal Opportunities Statement and Policy](#)
 - k) [Equality and Diversity Policy](#)
 - l) [General Privacy Notice](#)
 - m) [Grant Application Form](#)
 - n) [Grant Awarding Policy](#)
 - o) [Health and Safety Policy](#)
 - p) [Pensions Discretion Policy](#)
 - q) [Publication Scheme](#)
 - r) [Scheme of delegation to Committees and Clerk](#)
 - s) [Training and Development Policy for Councillors and Officers](#)
- 22/062 Finance**
- a) [To authorise payments made in accordance with the budget](#)
 - b) [To note receipt of income](#)
 - c) [To receive budget report](#)
 - d) [To receive bank reconciliation](#)
 - e) To consider and approve bank signatories and authorisations
 - f) To consider price quotations, charges and grant requests
 - i. [Kimpton Bowls Club](#)
 - ii. Annual Insurance

22/063

Clerk's Report

Items for information only

22/064

Next Meeting

Date of next meeting Wednesday 22nd June and items for the agenda