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**Minutes of Kimpton Parish Council Meeting  
held on Wednesday 23<sup>rd</sup> February 2022  
Dacre Rooms at 7.30 pm**

**Present:** Cllr N Burns, Cllr I Corbett (Chairman), Cllr J Marsh, Cllr S O'Brien, Cllr B Purple, Cllr C Procter, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, County Cllr R Thake and 7 members of the public. Cllr A Firth attended via zoom but did not take part in the meeting.

**22/011 Apologies**

To receive and accept apologies for absence.  
District Cllr J Bishop, Mr B Finch.

**22/012 Interests**

- a) To receive declarations of interest from councillors on items on the agenda  
None.
- b) To receive written requests for dispensations for declarable interests;  
and  
None.
- c) To grant any requests for dispensation as appropriate  
None.

**22/013 Minutes**

To confirm the Minutes of Kimpton Parish Council meeting held on Wednesday 26th January 2022 as an accurate record of proceedings  
**Resolved**, proposed Cllr S O'Brien, seconded Cllr C Procter that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**22/014 Public Issues**

Members of the public and councillors can raise matters of concern. The owner of 13 High Street provided details of the scaffolding that will be required during upcoming development works. He will liaise with KPC and May Festival Committee to ensure that there is no disruption to public access to the Recreation Ground and that the area is kept safe and secure. Any skips on the High Street will be removed for May Festival.

**22/015 Reports from Working Parties and Committees**

- a) [Kimpton Bench Working Party – Mr B Finch](#)  
To receive a report on activities  
Report received and noted, see attached. The Chairman thanked the members of the Bench Working Party for all their work around the parish. It is greatly appreciated by the council and residents.
- b) Planning
  - i) [To receive a report from Planning Working Party for approval](#)
  - ii) To consider a response to the consultation for development at London Luton Airport to increase passenger number to 32mppa and associated construction works on the runways and a new terminal

The council discussed the environmental impacts of an increase in passenger numbers on the local road and rail network, impact on climate change and agreed to make a response in due course.

- iii) The White Horse - Proposed that KPC write to NHC to register our support for the issue of an urgent works or repair notice to the owner of the listed building at 22 High Street (The White Horse), Kimpton to safeguard this asset of community value

A brief discussion was held regarding the state of disrepair of the building and the length of time that no visible building work has taken place, with contributions from the Save the White Horse campaigners. **Resolved**, proposed Cllr N Burns, seconded Cllr B Purple to approve making a response to NHC, supporting the points raised by the Save the White Horse campaign. Vote 6 For, Cllr D Reavell against.

- iv) **Address:** Michaelmass, Lawrence End Road, Peters Green, Luton, Hertfordshire, LU2 9QD

**Planning Reference:** 22/00478/FPH

**Full Planning Permission:** Replace existing first floor side (southeast elevation) window with two smaller windows, insertion of rooflights and dormer to existing front roofslope and insertion of large dormer to existing rear roofslope to replace existing rear dormer window, to facilitate conversion of loftspace into habitable accommodation. Single storey rear extension following demolition of existing rear conservatory.

As this application arrived on the day of the council meeting and that the proposals are modest, the Planning Working Party will consider the application, plus any responses from neighbours, and send their comments to the Parish Clerk for submission to NHC under delegated powers.

- c) Public Spaces and Playgrounds Working Party

To consider the maintenance of the Recreation Ground pavilion

**Resolved** to set up a Pavilion Working Party with Councillors I Corbett (Lead), S O'Brien, C Procter and D Reavell. Terms of reference for the working party to be drafted and consideration of the membership of the working party to reflect the users.

- d) Health Services in Kimpton – Cllr N Burns, Parish Clerk

To receive a report from the discussions at a consultation meeting with Bridge Cottage Surgery

Cllr Burns gave a briefing on the introduction of a strategic Integrated Care Services framework in Hertfordshire by July 2022 to cover health and social care. The community should contribute to how this strategic framework improves health and social services at a local level.

Bridge Cottage Surgery invited 7 representatives from Kimpton to a meeting held this afternoon discuss their health provision for their patients. Around 700 patients are from the parish with sessions in Kimpton being provided by a doctor once a week and a prescribing nurse twice a week. The practice is now part of Hitchin and Whitwell Primary Care Network with the partnership serving around 60,000 patients. For the convenience of patients more intrusive procedures are to be offered by the GPs. Recruitment has been successful and from Monday there will be 8 GPs, both partners and salaried, working for the practice, with their individual specialisms and mainly part-time. GPs are concerned about lone working at Kimpton, the building not being compliant with disability access requirements and not being able to offer the full range of health services from branch surgeries. The community values the access to health personnel in the village and raised concerns about the lack of public transport provision from Kimpton to Old Welwyn.

- 22/016 Reports to the Council**  
To receive reports from representatives on outside bodies, local authorities and agencies.  
County Cllr Thake advised the meeting that there is still no Area Highways Manager in post covering our parish.
- 22/017 Action Plan**  
[To review action plan revision February 2022](#)  
With the addition of an aspiration for the council regarding the parish having a cleaner and greener environment, as detailed in the Environment Policy agreed on 5<sup>th</sup> May 2022, it was **resolved**, proposed Cllr N Burns, seconded Cllr D Reavell to approve the action plan. Unanimously agreed.
- 22/018 Finance**
- a) To authorise payments made in accordance with the budget
  - b) To note receipt of income
  - c) [To receive budget report](#)
  - d) [To receive bank reconciliation](#)  
**Resolved**, proposed, Cllr N Burns, seconded Cllr J Marsh to note/approve agenda items a) to d). Unanimously agreed.
  - e) To consider price quotations, charges and grant requests
    - i) Internal Auditor 2021/22  
**Resolved**, proposed Cllr C Procter, seconded Cllr S O'Brien to approve a quote of £380.00 plus VAT. Unanimously agreed.
    - ii) Grass Cutting 2022  
**Resolved**, proposed Cllr C Procter, seconded Cllr D Reavell to approve a quote of £8,450.50 plus VAT. Invoicing in accordance with the number of actual cuts made. Unanimously agreed.
    - iii) Hedge Cutting 2022  
This item was deferred.
    - iv) Litter Collection 2022  
**Resolved**, proposed Cllr N Burns, seconded Cllr S O'Brien to approve a quote of 270.00 plus VAT per month. Unanimously agreed.
    - v) Sports Rents 2022  
**Resolved**, proposed Cllr N Burns, seconded Cllr D Reavell to approve an annual rental as follows:
 

Kimpton Bowls Club	£150
Kimpton Cricket Club	£285
Kimpton Tennis Club	£285

 The Recreation Ground pitch hire fee and payments due by Kimpton Rugby Football Club will be discussed at the KPC meeting on 23rd March. Unanimously agreed.
    - vi) Additional 2 off Crab Apple trees for Parkfield Sports Ground  
**Resolved**, proposed Cllr D Reavell, seconded Cllr N Burns to purchase two additional trees at £85 plus VAT each. Unanimously agreed.
    - vii) Queens Platinum Jubilee plaques  
<https://rbli.shop/products/queens-green-canopy-plaque>  
**Resolved**, proposed Cllr C Procter, seconded Cllr N Burns to approve expenditure of £120 plus VAT for the purchase of 1 off plaque. Unanimously agreed.
    - viii) Kimpton Horse Show  
**Resolved**, proposed Cllr C Procter, seconded Cllr N Burns to approve a donation of £125. Unanimously agreed.
    - ix) Outdoor fitness equipment at Recreation Ground

**Resolved**, proposed Cllr S O'Brien, seconded Cllr C Procter to approve a quote of £11,000 plus VAT from Proludic for the supply and installation of the following fitness equipment plus ancillary items:

J 5215A	Street Workout
R37-UBX-289B	Urbanix Spinning Bicycle
R37-UBX-232B	Urbanix Pendulum and Twister
R37-UBX-203B	Elliptical Trainer

Vote 6 For Cllr J Marsh against.

- f) To consider and approve a General Reserves Policy  
**Resolved**, proposed Cllr D Reavell, seconded Cllr N Burns to approve the General Reserves Policy. Unanimously agreed.

**22/019**

**Clerk's Report**

Items for information only

The Clerk will liaise with TCL to create social media posts for the promotion of the parish council election in May 2022. Interested residents will also be invited to have informal discussions with councillors in the half an hour prior to the KPC council meeting on Wednesday 23<sup>rd</sup> March.

The Parish Council, members of the Bench Working Party and pupils from Kimpton Primary School will plant hedging trees and the 7 off Crab Apple trees at Parkfield Sports Ground as a community event. This is part of the national Queen's Green Canopy, a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022. People from across the United Kingdom are encouraged to "Plant a Tree for the Jubilee" with civic leaders invited to plant a tree on Friday 11<sup>th</sup> March - the seventieth day of the year in which The Queen marks the seventieth anniversary of her accession. The Clerk will discuss details and times with the school.

**22/020**

**Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 23<sup>rd</sup> March 2022

- Pavilion Working Party

Meeting closed at 9.20pm.

Chairman .....

Date.....