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**Minutes of Kimpton Parish Council Meeting  
held on Wednesday 24<sup>th</sup> November 2021  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr N Burns, Cllr I Corbett (Chairman), Cllr A Firth, Cllr J Marsh, Cllr S O'Brien, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, and 1 member of the public

**21/115 Apologies**

To receive and approve apologies for absence.

Cllr B Purple, Cllr C Procter, District Cllr J Bishop and County Cllr R Thake.

**21/116 Interests**

a) To receive declarations of interest from councillors on items on the agenda  
None.

b) To receive written requests for dispensations for declarable interests; and  
None.

c) To grant any requests for dispensation as appropriate  
None.

**21/117 Minutes**

To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 27 October as an accurate record of proceedings.

**Resolved**, proposed Cllr S O'Brien, seconded Cllr D Reavell that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**21/118 Public Issues**

Members of the public and councillors can raise matters of concern or draw attention to relevant matters relating to the business on the agenda.  
None.

**21/119 Reports from Working Parties and Committees**

a) Kimpton Bench Working Party – Mr B Finch  
Report received and noted, see attached.

b) Christmas Market Working Party – Cllr D Reavell  
Report received and noted, see attached.

c) Planning Working Party – Cllr N Burns  
Report received and attached.

**Resolved**, proposed Cllr S O'Brien, seconded Cllr D Reavell to approve the comments made by the planning working party in their report and the above planning application comments. Unanimously agreed.

d) Public Spaces and Playgrounds Working Party – Cllr C Procter

i) To consider and agree expenditure for the replacement of the see-saw and new play panel at Recreation Ground play area

**Resolved**, proposed Cllr D Reavell, seconded Cllr S O'Brien to approve a quote of £6,579.95 plus VAT for the two items. An application will be made to NHDC to transfer outstanding s106

money from the table tennis table project to these new play items. Efforts will be made to secure finance from the disposal of the redundant Wickstead see-saw.

- ii) To consider and agree expenditure for outdoor fitness equipment at Recreation Ground

A discussion took place on the proposal from Proludic for 4 items of fitness equipment to be located on the bottom of the Recreation Ground. If these were installed an additional light would be required on the third light column to enable the east end of the grass area to be illuminated.

It was agreed to include £11,000 in the budget 2022/23 for Sports Equipment. The Public Spaces and Playgrounds Working Party was asked to consider the merits of different pieces of exercise equipment, establish the ongoing maintenance costs of the equipment and to conduct community consultation regarding the proposals. A report will be presented for consideration by the Full Council.

- iii) To review the Tree Survey Report and agree actions

Tree works	Location	
3705 Aspen Remove deadwod >2.5cm diameter within 13 weeks	Parkfield	
3706 Aspen Remove hanging deadwood x 2 and other deadwood >2.5cm diameter within 13 weeks.	Parkfield	
3707 Aspen Remove hanging deadwood x 2 and other deadwood >2.5cm diameter within 13 weeks.	Parkfield	
3752 Cultivated apple Remove deadwood, thin crown, install prop under threatened bough. Also install soft deterrence measures such as a low fence or woodchip mulch mat around tree to discourage children from climbing in it. Carry out within 13 weeks.	Garden Fields	
3771 Bird cherry Fell within 13 weeks.	Peters Green	
3772 English oak Strip ivy, clear holly to create 1.5m wide space around stem and arrange re-inspection within 13 weeks.	Peters Green	
3777 English oak Replace brace with correctly installed Cobra 8T brace at c. 12m above ground within 13 weeks.	Peters Green	
3696 (G5) 2 x Cherry; 1 x Common beech; 3 x Hornbeam; 2 x Whitebeam; 1 x Sycamore; 6 x Field maple; 2 x Hazel; 1 x Hawthorn; 1 x Crab apple Remove secondary bough affected by bark inclusion from Sycamore. Sever ivy stems at ground level and reduce overstood coppice Field maples to 4m above ground. Remove secondary stems affected by bark inclusions from hornbeams. Remove low limb from beech. Remove deadwod >2.5cm diameter. 13W	Recreation Ground eastern boundary	
3697 (G6) 1 x Hornbeam; 4 x Bullace; 1 x Swedish whitebeam; 3 x Common lime; 3 x Common ash; 2 x Norway maple; 1 x London plane; 3 x Field maple; Gean x 1; Damson x 8. Sever ivy stems at ground level and reduce overstood coppice Field maples to 4m above ground. Remove deadwod >2.5cm diameter (all sp). Remove secondary limbs affected by included bark unions from Lime and Norway maple. Carry out within 13 weeks.	Recreation Ground eastern boundary	
3698B (G7) Mixed species hedge Remove dead elder and deadwood over track within 13 weeks.	Recreation Ground	
3764B Smooth leaved elm Fell within 13 weeks.	Peters Green	
3764C Smooth leaved elm Fell within 13 weeks.	Peters Green	
3766B Cherry plum Remove limb at 4m N and bring fallen material to ground. Sever ivy at ground level and strip to 2m. Arrange reinspection within 13 weeks.	Peters Green	Check with Orchard House
3766C Cherry plum Fell within 13 weeks.	Peters Green	Check with Orchard House
3767B Field maple Fell within 13 weeks.	Peters Green	Check with Orchard House

The Council commented on the extensive and thorough detail of the tree survey report. Subject to confirmation of ownership of the trees by Orchard House, a quote for the above works will be obtained for consideration at the KPC meeting on 26<sup>th</sup> January 2022. Clerk to action.

- iv) To consider removal of leaves under Chestnut trees, Recreation Ground

A quote of £180 plus VAT was received.

Kimpton Bench Working Party offered to complete this work, thereby saving the parish council this expenditure.

- v) To receive RoSPA play area inspection reports: Recreation Ground and Wren Close.

The recommendations were of a minor nature and noted; appropriate actions taken.

- vi) To consider and agree expenditure for the repair of the wooden steps at the Recreation Ground

Kimpton Bench Working Party have covered rotten areas of the sleepers with new planks and put down the artificial grass. One

side of the steps was completed with the second being completed next Wednesday. The replacement of the sleepers will be at an estimated cost of £750 and will be actioned in April, ahead of Kimpton May Festival.

**Resolved**, proposed Cllr S O'Brien, seconded Cllr J Marsh to include £750 in the budget 2022/23.

- e) Sports Clubs Working Party – Cllr I Corbett
- i) To provide an update on the proposal from Kimpton Rugby Club to install lighting at Recreation Ground  
Following the last council meeting Cllr N Burns had a meeting the Tim Randall, Chairman Kimpton Rugby Football Club and they determined that mounting lights onto the pavilion roof would be unsatisfactory and not provide illumination to the pitch. Lighting from columns situated into the top bank would be an option for a feasibility study. However, as the rugby club has invested funds into portable lighting for their training sessions there is no desire to move the installation of permanent lighting project further.
  - ii) To provide an update on the use of Kimpton Recreation Ground by different clubs and community groups  
None.

**21/120 Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

None.

**21/121 Finance**

a) To authorise payments made in accordance with the budget

b) To note receipt of income

c) To receive budget report

d) To receive bank reconciliation

**Resolved**, proposed, Cllr A Firth, seconded Cllr J Marsh to note/approve agenda items a) to d). Unanimously agreed.

e) To consider and approve KPC budget 2022/23

**Resolved**, proposed Cllr A Firth, seconded Cllr S O'Brien to approve KPC budget 2022/23 as attached. £20,830 to be taken from reserves.

Unanimously agreed.

f) To consider and approve KPC precept 2022/23

**Resolved**, proposed Cllr A Firth, seconded Cllr S O'Brien to approve a precept for 2022/23 of £ 78,500. Unanimously agreed.

g) To consider expenditure relating to the Community Advent Calendar

**Resolved**, proposed Cllr S O'Brien, seconded Cllr J Marsh to approve expenditure up to £200 to cover costs relating to this community project.

Vote: For 5. Cllr N Burns abstained from the vote as his wife had submitted this grant application.

**21/122 Consultation on admission arrangements for local secondary schools**

Admissions Consultation for Own Admission Authority Schools and Academies for 2023/24 between 1 November and 12 December 2021:

Beaumont, Katherine Warington, Roundwood Park, Sir John Lawes.

Proposed admission arrangements available on

[www.hertfordshire.gov.uk/admissions2023](http://www.hertfordshire.gov.uk/admissions2023). Responses should be sent directly to the school.

This matter was discussed, and no action is required.

**21/123 Clerk's Report**

Items for information only

None.

21/124

**Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 26<sup>th</sup> January 2022.

- To consider quote for tree works

Committee and Working Party Meetings

Public Spaces and Playgrounds      11 January 2022      10.00am

Meeting closed at 8.51pm.

Chairman .....

Date.....