

15<sup>th</sup> September 2021

**Councillors** Neil Burns, Jon Marsh, David Reavell (Chairman) are summoned to attend the following:

**Staffing Committee Meeting**  
**Tuesday 21<sup>st</sup> September 2021 at 17:30**  
Parish Room, Kimpton Memorial Hall



Mrs C Helmn  
**Clerk to Kimpton Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*

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## AGENDA

- SC21/001     **Apologies**  
To receive and accept apologies for absence
- SC21/002     **Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- SC21/003     **Minutes**  
To approve as a true and accurate record the minutes of the Staffing Committee meeting held on 21<sup>st</sup> September 2020
- SC21/004     **Exclusion of Press and Public**  
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of agenda item SC20/005 as publicity would be prejudicial to the public interest due to confidential nature of the business to be transacted, namely staff matters.
- SC21/005     **Staff matters**  
To review annual staff appraisal and development
- SC21/006     **Next meeting**  
To agree date of next meeting of the Staffing Committee