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**Minutes of Kimpton Parish Council Meeting  
held on 23<sup>rd</sup> June 2021  
Kimpton Memorial Hall, Garden at 7.30 pm**

**Present:** Cllr N Burns (late arrival), Cllr I Corbett (Chairman), Cllr A Firth, Cllr S O'Brien, Cllr C Procter, Cllr J Marsh, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, District Cllr J Bishop, County Cllr R Thake and 3 members of the public

**21/067**

**Apologies**

To receive and accept apologies for absence.  
Cllr B Purple due to family commitment.

**21/068**

**Interests**

- a) To receive declarations of interest from councillors on items on the agenda  
Cllr D Reavell declared that the applicants for planning application reference 21/01609/FPH for 15 Canham Close were close family relatives.
- b) To receive written requests for dispensations for declarable interests  
None.
- c) To grant any requests for dispensation as appropriate  
None.

**21/069**

**Minutes**

- a) To confirm the Minutes of Kimpton Parish Council Annual Meeting held on Wednesday 5th May as an accurate record of proceedings.  
**Resolved**, proposed Cllr S O'Brien, seconded Cllr C Procter that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- b) To ratify the Minutes of Annual Parish Meeting 5 May 2021  
**Resolved**, proposed Cllr D Reavell, seconded Cllr A Firth that these draft Minutes be ratified. Unanimously agreed.

**21/070**

**Public Issues**

Members of the public and councillors can raise matters of concern.  
None.

19:36 Cllr N Burns arrived.

**21/071**

**Reports from Working Parties and Committees**

- a) Allotments Working Party  
Allotment Working Party notes 11th May 2021, noted. See attached.  
Allotment Working Party notes 8th June 2021, noted. See attached.
- b) Kimpton Bench Working Party – Mr B Finch
  - 1) Bench Working Party Report, noted. See attached.

- 2) To consider the views of the parish council on siding out carried out around the parish by the Bench Working Party and review what happens to any arisings.  
Consideration was given to the use of the berm at the allotment site. Cllr B Purple will raise this matter with the Allotment Working Party and report back to the parish council.
- c) Christmas Market Working Party  
To consider holding a Christmas Market event, physical and/or virtual, in 2021  
Residents have contacted the parish clerk supporting the organisation of a Kimpton Christmas Market and volunteered to be involved. Helena Kirk, PTA Chair was invited to inform the council about their plans to hold a fund-raising Christmas trail in December and to advise that they would be prepared to schedule the trail for the same day as the market. Stopping points around the village were used effectively for the Halloween and Easter trails and could, for the Christmas trail, include a wave to Father Christmas. Around 200 children participated in previous trails which were fun for families in addition to raising essential funds for the PTA. Members of Kimpton Bench Working Party suggest a smaller scale event than held in 2019 and advise that they would not be able to carry out a significant amount of heavy work.  
The event could link in with 'Light up Kimpton'.  
Due to the pandemic, consideration will be given to holding the market in a socially distanced manner around the village.  
**Resolved**, proposed Cllr N Burns, seconded Cllr C Procter for KPC to organise a Christmas Market 2021. Cllrs Jon Marsh, David Reavell, Sue O'Brien and Ben Purple are on the working group. Unanimously agreed.
- d) Environment – Cllr I Corbett  
To receive an update on the Greening Kimpton campaign.  
The launch of Greening Kimpton will take place in September in liaison with Kimpton Primary School. Further discussions will take place with the school over the summer. Councillors asked that the challenge vote and feedback comments were circulated.
- e) Planning Working Party - Cllr N Burns.  
Report recommendations for KPC responses unanimously agreed, see attached.  
Cllr D Reavell did not take part in the discussion or vote on planning application 21/01609/FPH.
- f) Public Spaces and Playgrounds Working Party – Cllr C Procter
- i) To review a detailed design for tree planting on Peters Green Village Green and agree expenditure.  
See attached report.  
**Resolved**, proposed Cllr J Marsh, seconded Cllr S O'Brien to approve expenditure up to £2,500 towards this environmental community project. Unanimously agreed.  
It is understood that Peters Green Village Hall Trust will be contributing £1,200 towards the tree planting scheme.
- ii) To receive an update on the purchase and installation of an outdoor table tennis table  
Due to a delay in the fabrication of the metal net, the table tennis is expected to be delivered mid-July.  
A neighbour to the proposed site at Recreation Ground has voiced concerns to the parish council about the location. It was agreed that the Chairman/Parish Clerk would speak to the resident.

**Resolved**, proposed Cllr A Firth, seconded Cllr J Marsh that the location be changed to Parkfield Sports Ground. Unanimously agreed.

**Resolved**, proposed Cllr J Marsh, seconded Cllr A Firth that the council approve the invoice from Moulding Construction of £940 plus VAT for the abortive ground works. Unanimously agreed.

iii) To grant permission for a gathering on The Green, Saturday 26<sup>th</sup> June 2pm-6.30pm

**Resolved**, proposed Cllr A Firth, seconded Cllr J Marsh to grant permission. Unanimously agreed.

21/072

### **Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

County Cllr R Thake reported on recent correspondence with residents regarding the local flooding at Blackmore End. A new Highways Manager is being appointed for the area. Flooding at Porters End is to be reviewed.

21/073

### **Finance**

a) To authorise payments made in accordance with the budget and note receipt of income, see attached.

**Resolved**, proposed Cllr J Marsh, seconded Cllr C Procter to authorise payments and note receipt of income, see attached. Unanimously agreed.

b) To receive budget report, see attached.

**Resolved**, proposed Cllr J Marsh, seconded Cllr C Procter to note the budget report. Unanimously agreed.

c) To receive bank reconciliation

**Resolved**, proposed Cllr J Marsh, seconded Cllr C Procter to receive the bank reconciliation. Unanimously agreed.

d) To consider price quotations, charges and grant requests

i) Grant application from Kimpton Primary School PTA

Helena Kirk, PTA Chair was invited to address the meeting and explain the new learning centre project and how any grant funding would be used, as detailed in the grant application form. Councillors accepted that the school would benefit from additional space for Special Educational Needs provision as this was an item identified within the last Ofsted Inspection for the school. Helena also informed the council that the PTA had funded iPads for pupils during lockdown in 2020 so that all pupils could access remote schooling. £5,000 has been earmarked by the PTA for the new learning centre arising from their fund-raising activities.

County Cllr R Thake will review his locality budget as he is minded to support the school and/or pre-school with their improvement plans.

**Resolved**, proposed Cllr J Marsh, seconded Cllr S O'Brien to approve a grant of £4,000. Unanimously agreed.

21/074

### **Clerk's Report**

Items for information only

None.

21/075

### **Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 21<sup>st</sup> July.

- Kimpton Christmas Market
- Greening Kimpton
- Allotment - annual rents
- Allotment - use of the berm for siding out.

County Cllr R Thake gave his apologies for this meeting.

Working Party Meetings:

6<sup>th</sup> July Allotments

8<sup>th</sup> July Public Spaces and Playgrounds (may be rearranged)

12<sup>th</sup> July Sports Clubs

Meeting closed at 20:55.

Chairman .....

Date.....