

## **Allotment Working Party Meeting Tuesday 7<sup>th</sup> September 2021 at 2.00pm**

**Attendees:** Lewis Hawke, John and Cathy Page, Lorraine Grey, Christine Lawrence, Gary Ewington and Cllr Ben Purple

**Note taker:** Mrs C Helmn, Parish Clerk

### **Notes:**

1. Invoices for the next allotment year have been issued with prompt payments being received. 7 out of 38 in the first three days with a payment deadline of 30<sup>th</sup> September.
2. Current vacant plots are 1a, 21b and 22b with two people on the waiting list.
3. Savills has given consent for Dan Andrews to carry out tree works on the overhanging branches from Hall Lane. The quote of £499 to be discussed at the next council meeting.  
**Action:** Tree clearance quote to be agreed by KPC.
4. Kimpton Parish Council has organised for a full health and safety tree survey for all trees on parish council land to be carried out in September 2021.
5. The outside border path to be widened and the long grass to be strimmed on the south and east sides of the site.  
**Action:** Clerk to obtain a quote from R Dawes and presented to KPC for consideration
6. Corner of 12a, old walnut tree area, to be strimmed and in a state to be cut with the mower  
**Action:** Clerk to discuss with contractor
7. Hedgerow from the school overgrown. The school contractors, Frank Cooper, has cut the school side and top only.  
**Action:** Clerk to write to the school asking for the allotment side of the hedge to be cut.
8. The working party is still concerned that some allotment tenants are not maintaining their paths, as per the requirement in the tenancy agreement. This matter will be mentioned in an email to all allotment holders in October, at the beginning of the new allotment year.
9. The working party agreed to a bay to be installed on the south side of the site for the Bench Working Party to fill with chippings obtained from tree works around the parish. These will be used by tenants on their plots, free of charge.
10. The working party assessed each plot and gave a grading, see attached.  
**Action:** Clerk to write to tenants on 5b and 7a as these received Grade 5.