



**Kimpton Parish Council Meeting**  
**Wednesday 22 September 2021, 7.30pm**  
**Kimpton Memorial Hall**

To: Cllrs Neil Burns, Ian Corbett (Chairman), Alex Firth, Jon Marsh, Sue O'Brien, Carly Procter, Ben Purple, David Reavell

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

*CHelmn*

Mrs C Helmn  
Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

16 September 2021

---

**AGENDA**

- 21/086 Apologies**  
To receive and accept apologies for absence.
- 21/087 Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 21/088 Minutes**
- 21/089 Public Issues**  
Members of the public and councillors can raise matters of concern or draw attention to relevant matters relating to the business on the agenda.
- 21/090 Reports from Working Parties and Committees**  
a) [Allotments Working Party](#) – Cllr B Purple  
[Allotment WP meeting notes 7<sup>th</sup> September](#)  
b) [Kimpton Bench Working Party](#) – Mr B Finch  
c) [Christmas Market Working Party](#) – Cllr D Reavell  
d) Environment Working Party – Cllr B Purple  
e) [Planning Working Party Report Updated](#) – Cllr N Burns  
f) [Public Spaces and Playgrounds Working Party](#) – Cllr C Procter  
i) To consider hiring a skip for FP60 clearance works



- ii) To consider proposal of four-year plan for FP60 hedgerow and agree expenditure
  - iii) Wren Close hedge trimming – Inspection report 14<sup>th</sup> September
  - iv) Playbark refill for Recreation Ground to ensure 300mm depth in each pit – Inspection report 14<sup>th</sup> September
  - v) Drop Bolt for Wren Close metal gate – Inspection report 14<sup>th</sup> September
  - g) Sports Clubs Working Party – Cllr I Corbett
    - i) To provide an update on the proposal from Kimpton Rugby Club to install lighting at Recreation Ground
    - ii) To provide an update on the use of Kimpton Recreation Ground by different clubs and community groups
  - h) Staffing Committee
    - Items arising from the Staffing Committee held on Tuesday 21<sup>st</sup> September
- 21/091 To consider a defibrillator at Peters Green**  
A grant application has been made to NHDC to support the request from residents at Peters Green to install a defibrillator in the red phone box outside The Bright Star PH, total cost £1,720.00 KPC is asked to consider making a financial contribution towards this project.
- 21/092 Bus shelter, Blackmore End**  
To consider actions to be taken after identification of asbestos, Chrysotile, in the cement boards.
- 21/093 Dog bins**
  - i) [To review the number and location of dog bins in the parish.](#)
  - ii) [Proposal to add a new dog bin between Hall Lane and Probyn Close](#)
  - iii) Delegated power – Parish Clerk purchased a double capacity dog bin for Parkfield Sports Ground car park due to regular overflowing bin. The replacement bin has been reallocated to the entrance by Hitchin Road. A new dog bin has been added to the service contract.
- 21/094 Reports to the Council**  
To receive reports from representatives on outside bodies, local authorities and agencies.
- 21/095 Finance**
  - a) [To authorise payments](#) made in accordance with the budget and note [receipt of income](#)
  - b) [To receive budget report](#)
  - c) [To receive bank reconciliation](#)
  - d) To consider price quotations, charges and grant requests
    - i) National Allotment Association membership - £55 pa less 10% discount
  - e) [Annual Governance and Accountability Return year end 31 March 2021](#)  
To note Section 3 External Auditor Certificate from PKF Littlejohn LLP dated 26/08/21 and completion of audit
- 21/096 Kimpton Parish Council**
  - a) To approve policy documents:
    - i) [Personal Data Breach Procedure](#)



- b) To review the application to NHDC to register The Boot PH as an asset of community value.

**21/097**

**Clerk's Report**

Items for information only

**21/098**

**Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 27<sup>th</sup> October.

**Committee and Working Party Meetings**

Tues 5<sup>th</sup> October

Allotments WP

Wed 6<sup>th</sup> October

Financial Control WP

Thurs 7<sup>th</sup> October

Public Spaces and Playgrounds WP

Tues 2<sup>nd</sup> November

Kimpton Christmas Market WP