



**Kimpton Parish Council Meeting**  
**Wednesday 21 July 2021, 7.30pm**  
**Kimpton Memorial Hall**

To: Cllrs Neil Burns, Ian Corbett (Chairman), Alex Firth, Jon Marsh, Sue O'Brien, Carly Procter, Ben Purple, David Reavell

You are summoned to attend this meeting. Members of the Public and Press are also invited to attend the meeting.

*C Helmn*

Mrs C Helmn  
Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

15 July 2021

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**AGENDA**

- 21/076 Apologies**  
To receive and accept apologies for absence.
- 21/077 Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
b) To receive written requests for dispensations for declarable interests; and  
c) To grant any requests for dispensation as appropriate
- 21/078 Minutes**  
[To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 23<sup>rd</sup> June as an accurate record of proceedings.](#)
- 21/079 Public Issues**  
Members of the public and councillors can raise matters of concern.
- 21/080 Reports from Working Parties and Committees**  
a) Allotments Working Party  
i) [Allotment Working Party notes 6<sup>th</sup> July 2021](#)  
ii) To consider the annual rental per square meter for period 1/10/21 to 30/9/22  
iii) To consider use of the allotment site for siding out arisings  
iv) [To review the allotment tenancy agreement](#)  
b) Kimpton Bench Working Party – Mr B Finch  
[Bench Working Party Report](#)



- c) Christmas Market Working Party  
[To receive an update on plans for a walking Kimpton Christmas market](#)
- d) Environment Working Party  
[To receive the results of the Kimpton Greening survey](#)
- e) [Planning Working Party - Cllr N Burns](#)
- f) Public Spaces and Playgrounds Working Party – Cllr C Procter
  - i) To receive an update on the installation of an outdoor table tennis table
  - ii) [To review the ideas from residents for Parkfield Sports Ground](#)
  - iii) [To consider the planting scheme for Parkfield Sports Ground, map](#)
  - iv) To consider the removal of saplings and brambles from the eastern bank
- g) Sports Clubs Working Party
  - i) [Notes of meeting held on 12<sup>th</sup> July 2021](#)
  - ii) To consider a request from Kimpton Rugby Club to install lighting at Recreation Ground
  - iii) To consider use of Kimpton Recreation Ground by different clubs and community groups
  - iv) To consider the proposal from sports clubs to commission external contractors for works on land used by the public
  - v) To consider replacing the grass matting on the steps by the dug outs

**21/081**

#### **Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies.

**21/082**

#### **Finance**

- a) [To authorise payments](#) made in accordance with the budget and note [receipt of income](#)
- b) [To receive budget report](#)
- c) [To receive bank reconciliation](#)
- d) To consider price quotations, charges and grant requests
  - i) Tree survey
  - ii) Repair to grounds at Recreation Ground

**21/083**

#### **Kimpton Parish Council**

- a) To approve policy documents:
  - i) [IT Security Policy](#)
  - ii) [Document Retention and Disposal Policy](#)
  - iii) [Subject Access Request Procedure and form](#)
  - iv) [Inventory of Personal Data](#)
- b) To agree an application to NHDC to register The Boot PH as an asset of community value.

**21/084**

#### **Clerk's Report**

Items for information only

**21/085**

#### **Date of next Kimpton Parish Council Meeting and items for the agenda**

To note that the next Parish Council Meeting will be held on Wednesday 22<sup>nd</sup> September.

Committee and Working Party Meetings

15 <sup>th</sup> September	Staffing Committee	
3 <sup>rd</sup> August	Allotments WP	
7 <sup>th</sup> September	Allotments WP	
14 <sup>th</sup> September	Sports Clubs WP	deferred to October/November