

## **Allotment Working Party Meeting Tuesday 11<sup>th</sup> May 2021 at 3pm**

**Attendees:** Lewis Hawke, John and Cathy Page, Lorraine Grey, Christine Lawrence, and Gary Ewington

**Note taker:** Mrs C Helmn

### **Notes:**

1. It was noted that Hall Lane entrance gate metal chain is missing. A replacement key padlock was installed which uses the same key as that of Pam's Lane Vehicle Entrance padlock. Keys are available from Cathy Page at £15 each.
2. Overgrown grass at the bottom of plot number 13a and on the corner of BT Exchange  
**Action:** Clerk to ask contractor to strim/mow both areas leaving the young walnut tree and fruit bushes.
3. Sign for plot 7a has broken into two and needs gluing.  
**Action:** Clerk to glue.
4. The majority of allotments are currently being worked and in a good, cultivated state. The exceptions are:  
7b(1) **Action:** Clerk to send a polite reminder about cultivation  
12B **Action:** Lorraine to help sort out as tenant has a serious illness.  
13B **Action:** Lewis to have a word with the tenant  
15B **Action:** Lewis to have a word with the tenant
5. Bonfire site has an accumulation of debris; regrettably some with earth attached. A non-allotment tenant resident was seen dumping two dead plants onto the bonfire site.  
**Action:** Clerk to print off a second sign and laminate.
6. David Grimshaw requested a plot.  
**Action:** Clerk to add David to the allotment waiting list.
7. Quotes for pruning the trees around the allotment:

Hall Lane side boundary trees, reduce sides	£495.00
Hall Lane side boundary trees, reduce sides and height	£1,250.00
Southern boundary tree trim back	£395.00

It was noted that the trees on the boundary with Hall Lane are planted on Hall Lane side of the fence and therefore the responsibility of Oxford University Trust.  
**Action:** a) Clerk to write to Savills requesting the removal of a dead tree on Hall Lane and trimming of the overhanging branches onto the allotment site.  
b) Clerk to write to Savills regarding dead tree, tag 5645, on the southern boundary
8. Correspondence to Allotment tenants  
**Action:** Clerk to write to allotment holders covering
  - allotment tenancy agreement reminders for dumping, fencing, paths and non-cultivation.
  - Use of the bonfire
  - Hall Lane key padlock
  - Strimming offer by Gary Ewington
  - Waiting List
  - New WhatsApp group created by Gary Ewington