

Kimpton Bench Working Party

Major Activities Period 20th June to 11th July 2018

Parish Council

Cut low branches off trees in Parkfield Rec Car Park and burnt on the bonfire quantity of foliage etc from Parkfield Rec Ground Car Park (and from the Churchyard).

At Peters Green removed branches obscuring traffic calming signage and from overhanging the pavement.

At the Recreation Ground filled in depression next to pedestrian gate, lifted field gate so the bolt closed properly.

At the allotment took the rubbish left by the allotment holders to a skip in the Memorial Hall car park, arranged for scrap metal man to collect all the metal. Removed significant quantities of branches from west hedge to allow digger in to move allotment lump. New allotment identification numbers were fabricated and placed at the end of each allotment.

A number of Parish benches were cleaned and painted.

Village Organisations

For the Horse Show, made frames for and installed around the village three banners. Also, mended and painted Horse Show jumps.

For the Folk Festival, made frames for and installed around the village (and further away) six banners. Also installed 77 directional posters for the Folk Day itself.

For the Autumn Show the banners and signs were repainted to show the correct 2018 date.

Dacre Rooms

Dog lead hooks fitted to the outside, hooks screwed to the ceiling inside to try and prevent the use of cellotape, the side passages were sprayed with weedkiller, other maintenance tasks completed.

Memorial Hall

The walkway to Parish Office was (partly) cleaned of mildew to make it less slippery. The drains at the rear of the Hall were cleaned out. The old Boiler Room was tidied and some things thrown away. The front edge of the stage was painted white as a safety precaution, as were many of the steps on staircases. Many minor maintenance tasks completed.

Social

The annual brunch cookout was held. Jack Edwards, our senior member, achieved the age of 90.

Future Activities

Continue to work on the outstanding job list of approx. 30 items

Decisions Required of the Council

None

Bob Finch 11th July 2018

Report to Kimpton Parish Council

Name of working party: Allotment

Author: Carina Helmn

Report date: 11th July 2018

Council meeting date: 18th July 2018

1. Key activities undertaken and items achieved in last period

Allotment working party site visit on Tuesday 10th July.

Of particular concern was a 9' high circle of willow on plot 18b, trees (not fruit) growing on two plots and some ragwort plants appearing in places.

Contractor requested to trim vacant plots as a matter of urgency and to trim the corner area near to the telephone exchange.

KBWP to remove the brambles etc between plot 1a and 1 b and then the Parish Clerk to contact the tenants to agree the boundary line between the two plots.



Bonfire removed to the west edge of allotment site. Future bonfires of combustible vegetation only to be kept contained and the ash dispersed to avoid another heap being formed.

Tree clearance work completed by KBWP. Charles Thompson moved the bonfire mound at a cost of £150.

2. Intended achievements in next period

Letters to be sent to allotment holders who are not maintaining their plots to the required standard.

It was noted that the water bill is likely to be high this year due to the drought and hot weather during the growing season. A policy on hosepipes should be considered for implementation.

Next allotment site review to take place on Monday 20th August when those tenants who have not cultivated their plots to the required standard will be given notice of termination.

3. Items requiring Council decision

Allotment plot rentals 2018/19

Year	Income	Expenditure	Subsidy	% increase
2013/14	£1,255	£1,675	£407	New pricing
2014/15	£1,460	£2,412	£952	10%
2015/16	£1,536	£1,749	£213	3%
2016/17	£1,645	£1,716	£71	5%
2017/18	£1,509	£2,324	£815	5%
2018/19				

Expenditure 2017/18 to date

Site rental	£335
Water	£549
Replacement /new taps	£186
New plot numbers	£114
Skip (3)	£585
Clearance work	£140
Asbestos clearance	£190
Allotment fee	£225
TOTAL	£2,324

RECOMMENDATION

The allotment working party recommends an increase in annual rents of 5%.

Report to Kimpton Parish Council
Public Spaces and Playground Working Party
Council Meeting 18th July 2018

Notes of review carried out on 3rd July 2018

Cllr J Marsh, Cllr C Procter, Parish Clerk

Allotments (comments when passing through)

Low branches at western hedge next to Hall Lane to be cut back to allow JCB to dump bonfire scrapings when building up berm - BWP

Are there enough sod compost containers? – Andy Morton

Recreation Ground

Missing rail at top south west bank – Parish Clerk to discuss installation of rail with BWP

Stems nearest west hedge need clearing - BWP

Grass and weeds growing on artificial grass on steps by bunkers that need to be removed. BWP

Horse chestnut trees need attention regarding infestation - Aecos *

Low branch on one Chestnut tree needs removing - BWP

Dead tree needs cutting down near storage container at top eastern end. - BWP

Valley viewing points in eastern hedge need clearing and dead branches removed - BWP

Some low branches need removal on eastern side - BWP

Abandoned hay bales remains need removing to bonfire - BWP

Recreation Ground Playground:

Grass edge needs raising by large swings to remove trip hazard – BWP

Two holes in grass area to be filled in - BWP

Gaps in the tiles under the swings should be grouted – BWP (Quote £140.00 to remove grass from tiles and fill gaps)

Main gate needs adjustment - BWP

The Green

Low tree branch overhanging road lower west end needs removing- BWP

Parkfield Crescent

Strip of grass overgrown – BWP

Parkfield Green Fields

Looks fine. Trees with small branches hanging cascading down enhance the visual appearance of the area and are not causing a safety hazard.

Parkfield Car Park

Damaged fence bar needs replacing - BWP

Parkfield Sports Ground

Hedge needs clearing from south east estate fencing – Parish Clerk to contact R Dawes for quote
Paint park fencing - BWP
Redundant irrigation hose needs removal- Simon Thompson agreed to removal by BWP
Damage to estate fencing by lower gate needs welding up- BWP

Footpath 34

Needs surface top up with MOT? Contractor?

Wren Close Playground

Bolt caps missing on tyre trail and swinging tyres - KPC to purchase and fixing by BWP
Bird fouling on swing seats – wash down by KWP
Tower multi-play unit sand down roof panel - KWP

* work in hand by Aecos

JRM 05 July 2018

Report to Kimpton Parish Council

Agenda item: Websites

Author: Neil Burns, Chairman/Carina Helmn, Parish Clerk

Report date: 29th June 2018

Council meeting date: 18th July 2018

1. Key activities undertaken and items achieved in last period

Nigel Dowse, Spectrum IT Support, has forwarded statistics relating to village websites. These are average monthly pages viewed from the UK throughout the year (total pages visited in 2018 divided by six to cover the first half of the year):

kimptondirectory.com 250 pages per month (with an average of 1.98 pages per visit, this equal about 125 visits per month)

kimptonvillage.com 2150 pages per month (with an average of 2.34 pages per visit, this equal about 900 visits per month)

kimptonpc.org.uk 1000 pages per month (with an average of 10.79 pages per visit, this equal about 90 visits per month)

Although some of these page views will be search engine “spiders” and some will be administrators, this still leaves many genuine page views/visits.

2. Intended achievements in next period

Improvements to the Kimpton Village website by the addition of ‘news’ in the left-hand column of the website page.

Encourage more local businesses to forward their details for inclusion on the directory.

Review all contacts shown in the village organisations to ensure that all are up to date.

Review content on village website pages.

KPC web site tidy up to ensure current information is available, access to historical minutes and dates of future meetings.

3. Items requiring Council decision

Approve work to improve the websites and IT support.

KPC 18/07/2018

RECEIPTS

Y	550.00	0.00	25/06/2018	Annual rental	Kimpton Rugby Club
Y	500.00	0.00	11/07/2018	Donation lighting	Rob Kirkham
TOTAL	1,050.00	0.00			

PAYMENTS

Y	18.00		30/06/2018	Service Charge	Unity Trust	
Y	441.81		28/06/2018	Pension	Herts CC LGPS	
Y	648.00		27/06/2018	Litter collection	R J Dawes	108.00
Y	228.00		27/06/2018	Inspection & seat	CPM Playgrounds	38.00
Y	301.57		27/06/2018	Tax & N/I	HMRC	
Y		21.00	27/06/2018	License fee	NHDC	
Y		72.70	02/07/2018	Broadband & line	BT	12.11
Y		43.16	11/07/2018	Brackets	Screwfix	7.19
Y		84.12	11/07/2018	Boards	Travis Perkins	14.02
N	234.00		28/06/2018	Skip	Holywell	39.00
N	228.00		18/07/2018	Asbestos clearance	C Wood & Son	38.00
N	35.00		18/07/2018	Annual subs	CDA Herts	
N	324.00		18/07/2018	Litter collection	R J Dawes	54.00
N	16.00		18/07/2018	Hire rooms NHW	Dacre Rooms	
TOTAL	2474.38	220.98				310.32

VAT

	B	C	D	E	F	G
1	Kimpton Parish Council					
2						
3	Receipts and Payments Account					
4						
5		BUDGET	2018-2019	BUDGET	2017-2018	
6		2018-19	Actuals	2017-18	Actuals	
7	Receipts					
8						
9	Precept	72,000.00	36,000.00	72,000.00	72,000.00	
10	Council Support Grant	1,676.00	877.46	1,686.00	1,676.00	
11	Interest	60.00	74.53	60.00	115.86	
12	Allotment Rents	1,400.00	0.00	1,500.00	1,509.02	
13	Sports Income	1,155.00	1,680.00	1,155.00	1,155.00	
14	Grant Income	500.00	1,000.00	1,000.00	2,100.00	
15	Other Income	1,000.00	1,000.00	1,000.00	9,998.99	
16						
17	VAT reimbursed		6,635.41		8,754.71	
18	Total Receipts	77,791.00	47,267.40	78,401.00	97,309.58	
19						
20	Payments					
21						
22	Allotment site rental, maint, water	1,500.00	399.13	1,000.00	2,134.28	
23	Playground inspections & maint	2,000.00	450.00	2,000.00	836.00	
24	Recreational grounds, open spaces, village greens	12,000.00	1,385.50	12,000.00	21,886.61	Litter picking service added
25	Playground projects	1,000.00	0.00	1,000.00	-	
26	Memorial Hall PWLB loan repayments	7,500.00	54.00	7,500.00	7,484.36	
27	Grants to Parish Buildings	4,000.00	8,931.00	4,000.00	3,673.98	Dacre Room flooring, Peters Green VH
28	Community Projects	4,000.00	156.97	500.00	7,587.57	Christmas Market
29	Rights of Way	500.00	41.50	1,000.00	1,170.00	Use P3 money plus KPC budget
30	Sundry donations to community groups	1,500.00	268.43	600.00	3,523.85	
31	Larger donations to community groups	4,000.00	100.00	4,000.00	2,395.00	
32	Salaries	22,000.00	3,640.71	21,000.00	20,217.28	Parish Warden ceased employment 1/3/18
33	N/I, tax, pension	10,000.00	2,986.52	10,000.00	9,633.87	
34	Office supplies, fixtures	500.00	54.20	920.00	99.08	
35	Photocopier, telephone, IT equipment & support	1,800.00	797.82	1,800.00	1,549.35	
36	Rent, rates, electricity for Parish Room	700.00	72.00	600.00	607.58	
37	Meeting room hire	350.00	0.00	350.00	183.50	
38	Travel & Training - Clerk and Cllr	90.00	40.00	90.00	45.00	
39	Insurance, audit int/ext, subscriptions, GPDR	4,250.00	2,786.46	3,250.00	3,147.61	
40	Bank charges	100.00	18.00	100.00	80.00	
41						
42	VAT incurred		2,419.54		6,503.97	
43						
44	Total Payments	77,790.00	24,601.78	71,710.00	92,758.89	
45						
46						
47	Net receipts / (payments)	1.00	22,665.62	6,691.00	4,550.69	
48						
49						
50						
51						
52	General Fund					
53						
54	Opening Balance	61,286.87	61,286.87		56,736.18	
55	Add Total Receipts	77,791.00	47,267.40		97,309.58	
56	Deduct Total Payments	77,790.00	24,601.78		92,758.89	
57	General Fund Balance	61,287.87	83,952.49		61,286.87	
58						
59						
60						
61	BALANCE SHEET					
62						
63	Cash & bank					
64	Unity Trust Account		40,748.00		13,294.00	
65	Barclays Account		2,111.91		2,992.87	
66	CCLA		45,000.00		45,000.00	
67	Total cash & bank		87,859.91		61,286.87	
68						
69	Represented by:					
70	General Fund		83,952.49		61,286.87	
71						
72	Uncleared		3,907.42			
73						
74						

Kimpton Parish Council

Bank Reconciliation		Unity Trust A/C	Barclays A/C	CCLA
	01/04/2018	13,294.00	2,992.87	45,000.00
Opening cashbook balance		47,267.40	0.00	0.00
Receipts		23,041.88	880.96	0.00
Payments		37,519.52	2,111.91	45,000.00
Closing cashbook balance				
Uncleared				
Receipts		0.00	0.00	0.00
Payments		3,228.48	0.00	0.00
Closing Bank Balance		40,748.00	2,111.91	45,000.00
Per bank	11/07/2018	40,748.00	2,111.91	45,000.00
Difference		0.00	0.00	0.00
				61,286.87
				47,267.40
				23,922.84
				84,631.43
				87,859.91

