

**Bench Working Party Report of Major Activities**  
**Kimpton Parish Council meeting 27<sup>th</sup> February 2019**  
**Work Completed January 17<sup>th</sup> to February 20<sup>th</sup> 2019**

On two Wednesdays it was very cold and on one it rained – nevertheless read on.....

**Parish Council/Community**

We have been "siding out" in various places in the last few weeks. Until the rain stopped play we did the south side of the High Street from Claggy Road until just before Coopers Hill. We subsequently completed Claggy Road up to the Northern end and did the whole of Commons Lane and started Wren Close. We made the Corner Stores ready for the fibrillatory to be fitted, fitted the chain on the new gateway from Hitchin Road to Parkfield Rec car park. We tidied a border between Parkfield Crescent and Church Path.

At Canham Close we reset two wooden posts dislodged by lorries.

We had two bonfires!

We repaired the nets on the five a side goals (used by young people) on the football pitch.

**Kimpton School**

One Friday we fetched a trailer load of willow whips from the tree nursery at Nomansland for the school project.

In the school garden we prepared the site for the new willow classroom project one Wednesday and planted them on another Wednesday.

We made some round chalkboards for the nursery.

We cut the school hedge on the South side of the garden, and of course took the residue to the allotment bonfire.

**The Community**

We erected the Music Hall banners for the Kimpton Players and set out the tables in the Hall for the WI's 100<sup>th</sup> anniversary party. We removed some old furniture from the vicarage and took it to the bonfire. We collected an

unwanted trellis from Myra Goldsborough's house and took it to the bonfire.  
(Ex BWP member job)

### **Memorial Hall**

We filled the holes in the proscenium arch by Kimpton Players and repainted it. We removed screws left by the technical people and arranged for them to cover up any holes they make in future. We repaired the gutter on the SE corner of the Hall. We put the marquee lining up for a 40<sup>th</sup> party and took it down again. We replaced a broken bulb in the entrance lobby.

### **Parish Church**

We fixed 'dogs on leads' notices to the entrances to the churchyard.

Bob Finch

20 02 19

|    | B   | C                | D                 | E                | F                | G                                      |
|----|---|------------------|-------------------|------------------|------------------|--|
| 1  | <b>Kimpton Parish Council</b>                     |                  |                   |                  |                  |  |
| 2  |   |                  |                   |                  |                  |  |
| 3  | <b>Receipts and Payments Account</b>              |                  |                   |                  |                  |  |
| 4  |   |                  |                   |                  |                  |  |
| 5  |   | <b>BUDGET</b>    | <b>2018-2019</b>  | <b>BUDGET</b>    | <b>2017-2018</b> |  |
| 6  |   | <b>2018-19</b>   | Actuals           | <b>2017-18</b>   | Actuals          |  |
| 7  | <b>Receipts</b>                                   |                  |                   |                  |                  |  |
| 8  |   |                  |                   |                  |                  |  |
| 9  | Precept   | 72,000.00        | 72,000.00         | 72,000.00        | 72,000.00        |  |
| 10 | Council Support Grant                             | 1,676.00         | 1,754.91          | 1,686.00         | 1,676.00         |  |
| 11 | Interest  | 60.00            | 286.47            | 60.00            | 115.86           |  |
| 12 | Allotment Rents                                   | 1,400.00         | 1,701.20          | 1,500.00         | 1,509.02         |  |
| 13 | Sports Income                                     | 1,155.00         | 1,180.00          | 1,155.00         | 1,155.00         |  |
| 14 | Grant Income                                      | 500.00           | 2,938.00          | 1,000.00         | 2,100.00         |  |
| 15 | Other Income                                      | 1,000.00         | 14,541.10         | 1,000.00         | 9,998.99         |  |
| 16 |   |                  |                   |                  |                  |  |
| 17 | VAT reimbursed                                    |                  | 6,635.41          |                  | 8,754.71         |  |
| 18 | <b>Total Receipts</b>                             | <b>77,791.00</b> | <b>101,037.09</b> | <b>78,401.00</b> | <b>97,309.58</b> |  |
| 19 |   |                  |                   |                  |                  |  |
| 20 | <b>Payments</b>                                   |                  |                   |                  |                  |  |
| 21 |   |                  |                   |                  |                  |  |
| 22 | Allotment site rental, maint, water               | 1,500.00         | 1,802.00          | 1,000.00         | 2,134.28         |  |
| 23 | Playground inspections & maint                    | 2,000.00         | 881.88            | 2,000.00         | 836.00           |  |
| 24 | Recreational grounds, open spaces, village greens | 12,000.00        | 15,092.61         | 12,000.00        | 21,886.61        | Litter picking service added           |
| 25 | Playground projects                               | 1,000.00         | 0.00              | 1,000.00         | -                |  |
| 26 | Memorial Hall PWLB loan repayments                | 7,500.00         | 7,484.36          | 7,500.00         | 7,484.36         |  |
| 27 | Grants to Parish Buildings                        | 4,000.00         | 9,131.00          | 4,000.00         | 3,673.98         | Dacre Room flooring, Peters Green VH   |
| 28 | Community Projects                                | 4,000.00         | 16,200.29         | 500.00           | 7,587.57         | Christmas Market                       |
| 29 | Rights of Way                                     | 500.00           | 524.00            | 1,000.00         | 1,170.00         | Use P3 money plus KPC budget           |
| 30 | Sundry donations to community groups              | 1,500.00         | 589.43            | 600.00           | 3,523.85         |  |
| 31 | Larger donations to community groups              | 4,000.00         | 1,396.00          | 4,000.00         | 2,395.00         |  |
| 32 | Salaries  | 22,000.00        | 13,486.82         | 21,000.00        | 20,217.28        | Parish Warden ceased employment 1/3/18 |
| 33 | N/I, tax, pension                                 | 10,000.00        | 8,795.04          | 10,000.00        | 9,633.87         |  |
| 34 | Office supplies, fixtures                         | 500.00           | 832.79            | 920.00           | 99.08            |  |
| 35 | Photocopier, telephone, IT equipment & support    | 1,800.00         | 2,158.37          | 1,800.00         | 1,549.35         |  |
| 36 | Rent, rates, electricity for Parish Room          | 700.00           | 572.41            | 600.00           | 607.58           |  |
| 37 | Meeting room hire                                 | 350.00           | 95.00             | 350.00           | 183.50           |  |
| 38 | Travel & Training - Clerk and Cllr                | 90.00            | 40.00             | 90.00            | 45.00            |  |
| 39 | Insurance, audit int/ext, subscriptions, GPDR     | 4,250.00         | 3,411.46          | 3,250.00         | 3,147.61         |  |
| 40 | Bank charges                                      | 100.00           | 3,054.00          | 100.00           | 80.00            |  |
| 41 |   |                  |                   |                  |                  |  |
| 42 | VAT incurred                                      |                  | 7,963.53          |                  | 6,503.97         |  |
| 43 |   |                  |                   |                  |                  |  |
| 44 | <b>Total Payments</b>                             | <b>77,790.00</b> | <b>93,510.99</b>  | <b>71,710.00</b> | <b>92,758.89</b> |  |
| 45 |   |                  |                   |                  |                  |  |
| 46 |   |                  |                   |                  |                  |  |
| 47 | <b>Net receipts / (payments)</b>                  | <b>1.00</b>      | <b>7,526.10</b>   | <b>6,691.00</b>  | <b>4,550.69</b>  |  |
| 48 |   |                  |                   |                  |                  |  |
| 49 |   |                  |                   |                  |                  |  |
| 50 |   |                  |                   |                  |                  |  |
| 51 |   |                  |                   |                  |                  |  |
| 52 | <b>General Fund</b>                               |                  |                   |                  |                  |  |
| 53 |   |                  |                   |                  |                  |  |
| 54 | Opening Balance                                   | 61,286.87        | 61,286.87         |                  | 56,736.18        |  |
| 55 | Add Total Receipts                                | 77,791.00        | 101,037.09        |                  | 97,309.58        |  |
| 56 | Deduct Total Payments                             | 77,790.00        | 93,510.99         |                  | 92,758.89        |  |
| 57 | <b>General Fund Balance</b>                       | <b>61,287.87</b> | <b>68,812.97</b>  |                  | <b>61,286.87</b> |  |
| 58 |   |                  |                   |                  |                  |  |
| 59 |   |                  |                   |                  |                  |  |
| 60 |   |                  |                   |                  |                  |  |
| 61 | <b>BALANCE SHEET</b>                              |                  |                   |                  |                  |  |
| 62 |   |                  |                   |                  |                  |  |
| 63 | <b>Cash &amp; bank</b>                            |                  |                   |                  |                  |  |
| 64 | Unity Trust Account                               |                  | 30,954.30         |                  | 13,294.00        |  |
| 65 | Barclays Account                                  |                  | 3,212.22          |                  | 2,992.87         |  |
| 66 | CCLA  |                  | 45,000.00         |                  | 45,000.00        |  |
| 67 | <b>Total cash &amp; bank</b>                      |                  | <b>79,166.52</b>  |                  | <b>61,286.87</b> |  |
| 68 |   |                  |                   |                  |                  |  |
| 69 | <b>Represented by:</b>                            |                  |                   |                  |                  |  |
| 70 | General Fund                                      |                  | <b>68,812.97</b>  |                  | <b>61,286.87</b> |  |
| 71 |   |                  |                   |                  |                  |  |
| 72 | Uncleared   |                  | 10,353.55         |                  |                  |  |
| 73 |   |                  |                   |                  |                  |  |
| 74 |   |                  |                   |                  |                  |  |

**KPC 27/02/2019**

**RECEIPTS**

|              | Unity        | Barclays        | Date       | Description                |
|--------------|--------------|-----------------|------------|----------------------------|
| y            | 0.00         | 1,500.00        | 29/01/2019 | Transfer                   |
| y            | 29.43        | 0.00            | 05/02/2019 | Public Sector Deposit Fund |
| y            | 0.00         | 1,500.00        | 11/02/2019 | Transfer                   |
| <b>TOTAL</b> | <b>29.43</b> | <b>3,000.00</b> |            |                            |

**EXPENDITURE**

|              | Unity            | Barclays      | Date       | Description                      | VAT           |
|--------------|------------------|---------------|------------|----------------------------------|---------------|
| y            | 454.74           |               | 28/01/2019 | Herts CC LGPS                    |               |
| y            | 1241.08          |               | 22/01/2019 | Mrs C Helmn                      |               |
| y            | 321.25           |               | 28/01/2019 | HMRC                             |               |
| y            |                  | 2.39          | 21/01/2019 | Crashplan                        |               |
| y            |                  | 107.95        | 23/01/2019 | Paragon Net Uk - TSO Host domain | 17.99         |
| y            |                  | 471.78        | 01/02/2019 | Affinity Water                   | 78.63         |
| y            | 16.17            |               | 28/01/2019 | Jon Marsh                        |               |
| y            | 459.81           |               | 29/01/2019 | Neil Burns                       |               |
| y            | 1500.00          |               | 29/01/2019 | Transfer KPC                     |               |
| y            | 33.00            |               | 05/02/2019 | EDF Energy                       |               |
| y            | 61.64            |               | 06/02/2019 | Kimpton Environmentalists        |               |
| y            | 324.00           |               | 25/01/2019 | R J Dawes                        | 54.00         |
| y            | 57.66            |               | 11/02/2019 | Konica Minolta                   | 9.61          |
| N            | 345.00           |               | 01/04/2018 | Draincare                        | 57.50         |
| y            | 1.00             |               | 11/02/2019 | Bradstock Power Tools            |               |
| N            | 524.00           |               | 01/04/2018 | Bradstock Power Tools            | 87.50         |
| N            | 167.50           |               | 01/04/2018 | OUEM                             |               |
| N            | 128.91           |               | 01/04/2018 | Kimpton Memorial Hall            |               |
| N            | 321.25           |               | 01/04/2018 | HMRC                             |               |
| N            | 122.33           |               | 01/04/2018 | Konica Minolta                   | 20.39         |
| N            | 1.00             |               | 01/04/2018 | Deeks Electrical                 |               |
| N            | 179.00           |               | 01/04/2018 | Deeks Electrical                 | 30.00         |
| N            | 3742.18          |               | 01/04/2018 | Public Works Loan Board          |               |
| N            | 1241.08          |               | 22/02/2019 | Mrs C Helmn                      |               |
| N            | 454.74           |               | 28/02/2019 | Herts CC LGPS                    |               |
| y            | 1500.00          |               | 11/02/2019 | Kimpton Parish Council           | 54.00         |
| y            |                  | 2.38          | 19/02/2019 | Crashplan                        |               |
| y            |                  | 61.70         | 31/01/2019 | BT                               |               |
| <b>TOTAL</b> | <b>13,197.34</b> | <b>646.20</b> |            |                                  | <b>409.62</b> |

Kimpton Parish Council

| Bank Reconciliation      |            | Unity Trust<br>A/C | Barclays<br>A/C | CCLA             |
|--------------------------|------------|--------------------|-----------------|------------------|
| Opening cashbook balance | 01/04/2018 | 13,294.00          | 2,992.87        | 45,000.00        |
| Receipts                 |            | 97,820.11          | 7,216.98        | 0.00             |
| Payments                 |            | 90,477.39          | 7,033.60        | 0.00             |
| Closing cashbook balance |            | 20,636.72          | 3,176.25        | 45,000.00        |
| Uncleared                |            |                    |                 |                  |
| Receipts                 |            | 29.43              | 0.00            | 0.00             |
| Payments                 |            | 10,347.01          | 35.97           | 0.00             |
| Closing Bank Balance     |            | <b>30,954.30</b>   | <b>3,212.22</b> | <b>45,000.00</b> |
| Per bank                 | 21/02/2019 | 30,954.30          | 3,212.22        | 45,000.00        |
| Difference               |            | 0.00               | 0.00            | 0.00             |

61,286.87  
105,037.09  
97,510.99  
68,812.97

79,166.52