

Kimpton Bench Working Party

Kimpton Bench Working Party List of Projects Requested, updated 13 06 19

1. Make inventory of stuff stored behind Dacre Rooms. Also churchyard sheds.
2. Ayot Churchyards, Old Church and New Church - check wobbly graves and fix. Also gate stop needs attention. Also look at memorial benches at front of old church
3. Churchyard. Raise up all graves that have sunk badly. Started
4. Churchyard. Clean off gate at NE.
5. Churchyard. Plant trees in between Prunus trees on roadway to S Door
6. Churchyard. Check graves that need the lump levelling.
7. Churchyard. Turf Mrs Frank's grave and leave small border for plants, also Geoff Curry's when stone is in place, also tidy grave that Andy has details of.
8. Churchyard. Remove trees growing in graves – all done? Need a check.
9. Churchyard. Try and reduce load on Prunus trees on roadway from South West gate to South door
10. County. Place posts with white band on ROW network. Bob M I/C
11. School. Remove some branches from trees over bus shelter
12. School. Tidy up mound in grass area
13. School. Repair wooden border of circular bed.
14. School - Preschool. Make sandpit
15. Parish Council/Community/County. Wash off street signs.
16. Parish Council. Loosen strap on new conker tree at top of Rec.
17. Parish Council. Take all marquees and matting out of container and check OK (Summer job)
18. Parish Council. Paint football nets at Wren Close. (White Hammerite).
19. Parish Council. Paint part of inside of bus shelter (green).
20. Paint railings at Wren Close.
21. Parish Council. Clean off, repair and paint Peters Green bus shelter and check others
22. Parish Council. Replace back plate of KPC notice board at Claggy Stores
23. Parish Council. Paint legs of KPC notice board at Corner Stores
24. Parish Council. Wren Close Play Area. Paint swings

25. Parish Council. Wren Close Play Area Replace seat at north of play area
26. Parish Council. Parkfield Rec. Paint west fence (Hammerite). Started.
27. Parish Council/ County. Install bench on FP to Ayot
28. Parish Council/BWP Weed inside edge of pavements and Church Path ('siding out'). Most done.
29. Parish Council/BWP Weed kill areas of pavement where we have removed soil
30. Parish Council – Christmas Market. Make wooden trees to be decorated
31. Parish Council – Christmas Market – Make Father Xmas Grotto
32. Memorial Hall. Improve state of brick apron at front of Hall
33. Memorial Hall. Check trunking from Green Room (over Scout store
34. Memorial Hall. Trim branches overhanging pedestrian path.
35. Memorial Hall. Fit extra photo in Green Room.
36. Memorial Hall. Cut Hall Lane hedge. (Both Sides?)
37. BWP. Sell iron stanchions (David S or Les)
38. Clean and paint all benches – ongoing

KPC - Action List

Item Ref	Item	Raised	Action	Working Party	Action owner	Closed
1	Parkfield Sports Ground	Council Mtg Nov 2018, Jan 2019	New lease agreements to be negotiated and recorded with Land Registry (within 2 months) by individual sports clubs if they wish. KPC Legal fees? Clubs agreed not to pursue. Register KPC title with land registry and current documentation by end of Feb 2019. Site map of Parkfield Sports Ground with access rights of users. Parkfield Sports Ground Management Policy to be drafted.	Public Spaces / Sports Clubs	PC	
2	Defibrillator at Claggy Stores	Council Mtg Nov 2018	Work instructed. Confirm that contractor understands mounting location. If unresolved by end of Jan change to supply only and use local electrician. Electrician contacted Sanjay with a date of 8th February. The notice boards require removal by KPC before this date. Solar light to be installed.	PC	PC	Closed
3	Parkfield Sports Ground Entrance Gate	Council Mtg Nov 2018	Work instructed. Chased 23 Jan. Work 30/31 Jan.	Public Spaces	PC	Closed
4	Parkfield Car Park Lighting		NB to reorder. Items received. Costs to be reclaimed.	Highways & Traffic	NB	Closed
5	Park Wood access	Village facebook Jan 2019	Installation of signs not identified. No further action at this time. Establish who placed signs. Not put up by Hardings farm. No further action required.		PC	Closed
6	Council Meeting dates for 2019/20	02/01/2019	Dates agreed for circulation to Council. 4th Wed in month SO. Finance WP meetings confirmed for year. Provisional 2019/20 dates. Issue to councillors	General	PC	Closed
7	Cherry Tree, The Green	Council Mtg Nov 2018	Arrange for BWP to remove main bows. Seek arboralists confirmation after this action if further removal required. Works completed and waiting response from arboralist. Tree to be felled. Decision of whether a table to be made from the stump - not supported by residents. Decision of a replacement tree to be planted.	Public Spaces	PC	
8	Community Awards	22/12/2018	NB spoken to LH. LH to discuss with KMF to review if development/improvement of current award might be possible. Did not require an agenda item. More to be made of MF Community Awards.		LH	Closed
9	Soundproofing of Green room.	Budget for 2019/20	Apply acoustic seals to existing door. KBWP request to complete.		KBWP	
10	FP34 Clearance	Council Mtg Nov 2018	Complete	Public Spaces		Closed
11	Crime Report	KPC Action Plan	Review curent figures with prior 6 months. Annual crime figures received from the police.		NB	
12	Housing Needs Survey	KPC	Publicity required week commencing 4th Feb. Completed. CDA presented results at May Annual Meeting. Council to agree way forward 26/6 - contact NHDC, Housing Associations, Savils.		PC	
13	Tree works	KPC	Quotes requested. PO placed with Andrews of Kimpton 24/1/19	Public Spaces	PC	Closed
14	New dog bin	Council Mtg Nov 2018	Dog bin ordered. Supplied. Installed and added to service contract. Resident informed and appreciative response received.	ROW	PC	Closed
15	P3	ROW	Bob M to provide equipment details to Clerk	ROW	BM/CH	Closed
16	Christmas Market Handbook	KPC	Update v3 Mar 2019. DR to join working party.	Christmas Market	CH	
17	Rec Ground pavilion	Council Mtg Jan 2019 Budget fpr 2019/20	Ian Corbett to discuss maintenance requirements with Tim Randall. Mark Frost to lead from Rugby Club. Mike Saunders instructed, materials on order and works scheduled April.	Public Spaces	PC/IC	This maintenance closed
18	Rec Ground railings	Action list	KBWP to investigate wooden posts with metal chain linking. To start from before the sharp bend and go all across the top of the south slope. KBWP to install rail around the corner. Rails painted and post varnished.	Public Spaces		Closed
19	Bus service	Council Mtg Nov 2018	304 on tender schdule for 5 year contract			Closed
20	Allotment troughs	Budget for 2019/20	2 veg trugs supplied and assembled 10/4 by KBWP. 1 off trug taken. 1 off left for rental.	Allotment	PC/KBWP	Closed
22	Litter bin	KBWP	KPC instructed 3 off Mike Saunders	Public Spaces	CH/CP	Closed
23	Social Prescribing		Kimpton Village website events calendar updated			Ongoing
24	Damaged footways		Risk assessments being carried out on council land. All received.			Closed
25	Christmas Tree at Coopers Hill		Limited space for tree planting.			Closed

26	Drainage ditches, Parkfield	KBWP	Vegetation clearance required to enable water run-off. KBWP requested to complete work.	Public Spaces	JM/	
27	Yew hedge at school	Council meeting April 2019	Concern raised by school senior management team regarding children eating the leaves. Risk low so agreed not to take any further action.	KPC	DR	Closed

KPC Meeting 26 June 2019
Actions for consideration following the Affordable Housing Needs Survey.

One of the set long term objectives of Kimpton Parish Council is to “Increase the amount of affordable housing for the use of local people and key workers.” The establishment of the recent survey identifies the need of a further 24 affordable homes and is a helpful foundation for the council to decide on what course of action it should embark upon to best achieve its objective.

The following items are for consideration by the council.

Communication with stake holders.

- A. Communicate the findings of the Affordable Housing Needs Survey to the Parish via the Parish magazine, the Parish web site and by the village face book.

- B. Issue copy of the Affordable Housing Needs Survey to local housing associations and request if they have ideas about how they might become involved in helping to deliver this identified need.

- C. Issue a copy of the Affordable Housing Needs Survey to Oxford University and request that they look to incorporate these identified needs into any considerations for development that they may be undertaking now and in the future.

Parish Council Development of opportunity.

- A. Make contact with identified land owners that have expressed interest in providing land for social housing.

- B. Optimise the provision of social housing in any new development proposed for the parish. It should be noted that NHDC Housing Strategy (Consultation draft Dec 2018) indicates
 - a. 10 dwellings and below. No requirement for affordable.
 - b. 11-14 dwellings. 25% affordable
 - c. 15-24 dwellings 35% affordable
 - d. 25+ dwellings 40% affordable

- C. Consider creation of a Rural Housing Exception Site for up to approximately 20 homes to provide part of the identified need. A rural Housing Exception Site is an area of land not currently considered for the provision of housing but being put forward for the main purpose of delivering social housing. Thus 100% of the dwellings can be affordable.

occupancy clauses. The affordable housing is also required to remain affordable 'in perpetuity'

- For a community to be eligible for affordable housing delivered via an exception site, the Council must undertake a parish-wide housing needs survey to identify need. The results of the survey should demonstrate that there are people living in the parish/village who are in housing need and are unable to compete in the general housing market (to rent or buy) due to the low level of their income

This gives community-led housing groups an advantage in approaching landowners over traditional developers, who are not usually permitted to develop on land outside of development envelopes.

Support will be given to Rural Exception Sites of no more than 20 units, on the edge of any settlement where there is a demonstrable local need as established in a robust and up to date Local Housing Needs Survey (LHNS). Only surveys carried out using a methodology agreed by both the relevant Parish Council and the Council, will be considered suitable.

On sites of more than 10 units, no more than 10% of the total number of units can be market housing. The provision of market housing will need to be justified by viability reports setting out why the scheme is unviable without the addition of market housing.

Urban and Semi-Rural Service Settlements (Tier 1 and 2)

For those settlements 'inset' from the Green Belt, exception sites should be adjacent to the settlement boundary.

Rural, Limited and Unserviced Settlements (Tier 3 and 4)

In the case of settlements covered ('washed over') by the Green Belt designation with a defined boundary, the focus for any development should be within the settlement boundary. Where this is not possible the site must be adjoining or closely related to the defined boundary where they exist, or in other cases closely related to the settlement form. It must be demonstrated that the development has considered the impacts of sprawl and encroachment into the countryside by selecting the most appropriate site and the use of good design.

KPC 26/06/2019

RECEIPTS

	Unity	Barclays	Date	Description
y	29.18		04/06/2019	Public Sector Deposit Fund
n	104.64			Kimpton Scout and Guide HQ
y	8,324.07		10/06/2019	HMRC
y	200.00		07/06/2019	Peters Green Village Hall
TOTAL	£8,657.89			

EXPENDITURE

	Unity	Barclays	Date	Description	VAT
y	463.84		28/05/2019	Herts CC LGPS	
y		50.68	31/05/2019	BT	8.44
y	35.72		03/06/2019	Herts Fullstop	5.95
y	456.00		03/06/2019	IAC	76.00
y		41.99		TSO Hosting	7.00
y		35.94	04/06/2019	Land Registry	5.99
y	500.00		03/06/2019	Andrews of Kimpton	
y	234.00		03/06/2019	Holywell Recycling	39.00
y	324.00		03/06/2019	R J Dawes	54.00
y	55.56			Herts Fullstop	9.26
n	156.00			CPM Playgrounds Ltd	26.00
n	500.00		11/06/2019	A R Davies	
y	60.00			Spectrum IT Support	
n	164.16			Spectrum IT Support	
n	60.00			J Boreham	
n	33.00		05/06/2019	EDF Energy	
n	1287.78		22/06/2019	C E Helmn	

	A	B	C	D	E	F	G	H	I
1		Kimpton Parish Council							
2									
3		Receipts and Payments Account							
4									
5			BUDGET		2019-2020	BUDGET	2018-2019		
6			2019-20	sub-headings	Actuals	2018-19	Actuals		Working Parties
7		Receipts							
8									
9	1	Precept	74,000.00		37,000.00	72,000.00	72,000.00		Finance
10	2	Council Support Grant	1,660.92		830.46	1,676.00	1,754.91		Finance
11	3	Interest	200.00		88.10	60.00	284.34		Finance
12	4	Allotment Rents	1,700.00		31.00	1,400.00	1,701.20		Allotment
13	5	Sports Income	1,180.00		1,205.00	1,155.00	1,180.00		Sport Clubs
14	6	Christmas Market	2,000.00		0.00				Christmas Market
15	7	Peters Green Loan repayment	-		600.00				KPC
16	8	Grant Income	-		0.00	500.00	2,938.00		KPC
17	9	Other Income	1,450.00		1,352.54	1,000.00	11,741.10	18/19 used for bank transfers	KPC
18	9a	HAPTC		1,200.00					KPC
19	9b	History Group		47.90					KPC
20	9c	Scout Electricity		104.64					KPC
21	9d	s106 money		0.00					KPC
22	9e	Other Income		0.00					KPC
23	10	VAT reimbursed			8,324.07		6,635.41		KPC
24	11	Bank Transfers							
25		Total Receipts	82,190.92		49,431.17	77,791.00	98,234.96		
26									
27		Payments							
28									
29	1010	Allotment site rental, maint, water	2,300.00		836.65	1,500.00	1,591.98		Allotments
30	1020	Playground inspections & maint	2,000.00		130.00	2,000.00	1,063.38		Public Spaces
31	1030	Recreational grounds, open spaces, village greens	15,133.00		3,644.80	12,000.00	20,483.53		Public Spaces
32	1030a	Grass cutting		0.00					Public Spaces
33	1030b	Litter picking		0.00					Public Spaces
34	1030c	Litter and dog bin servicing		0.00					Public Spaces
35	1040	Playground projects	0.00		0.00	1,000.00	-	use s106 money	Public Spaces
36	1050	Memorial Hall PWLB loan repayments	7,500.00		0.00	7,500.00	7,484.36		KPC
37	1060	Grants to Parish Buildings	2,000.00		0.00	4,000.00	9,131.00	Dacre Room flooring, Peters Green VH	KPC
38	1070	Community Projects	1,000.00		89.95	4,000.00	16,241.51	War memorial, Christmas Market, marquees	KPC
39	1075	Christmas Market	4,000.00						Christmas Market
40	1080	Rights of Way	1,000.00		0.00	500.00	761.64	Use P3 money plus KPC budget	Rights of Way
41	1090	Donations to community groups	8,000.00		200.00	5,500.00	1,985.43		KPC
42	1090a	Kimpton Autumn Show		200.00					
43									
44	1110	Salaries, NI, tax, pension	24,500.00		5,865.82	32,000.00	24,299.13		Staffing
45	1130	KPC consumables	500.00		29.77	500.00	832.79		KPC
46	1140	Office Supplies	1,800.00		701.87	1,800.00	2,241.06	Photocopier, IT,	KPC
47	1150	Parish Room	1,200.00		99.00	700.00	605.41	Rent, rates, electricity	KPC
48	1160	Meeting room hire	350.00		0.00	350.00	95.00		KPC
49	1170	Travel & Training - Clerk and Cllr	90.00		0.00	90.00	40.00		KPC
50	1180	Insurance, audit int/ext, subscriptions, GDPR	3,500.00		3,089.16	4,250.00	3,411.46		KPC
51	1190	Bank charges	100.00		0.00	100.00	54.00	Bank transfers recorded under this budget code	Finance
52	1195	Highways	5,000.00						Highways
53	1200	VAT incurred			688.51		8,180.50		KPC
54	1300	Contingency	4,000.00						KPC
55		Total Payments	83,973.00		15,375.53	77,790.00	98,502.18		
56									
57									
58		Net receipts / (payments)	(1,782.08)		34,055.64	1.00 -	267.22		
59									
60									
61									
62									
63		General Fund							
64									
65		Opening Balance	61,286.87		61,286.87		61,286.87		
66		Add Total Receipts	82,190.92		49,431.17		98,234.96		
67		Deduct Total Payments	83,973.00		15,375.53		98,502.18		
68		General Fund Balance	59,504.79		95,342.51		61,019.65		
69									
70									
71									
72		BALANCE SHEET							
73									
74		Cash & bank							
75		Unity Trust Account			50,758.12		13,294.00		
76		Barclays Account			1,819.13		2,992.87		
77		CCLA			45,000.00		45,000.00		
78		Total cash & bank			97,577.25		61,286.87		
79									
80		Represented by:							
81		General Fund			95,342.51		61,286.87		
82									
83		Uncleared			2,234.74				

Kimpton Parish Council

Bank Reconciliation		Unity Trust A/C	Barclays A/C	CCLA
	01/04/2019	12,931.38	3,070.27	45,000.00
Opening cashbook balance		49,431.17	0.00	0.00
Receipts		14,071.13	1,293.13	0.00
Payments		48,291.42	1,777.14	45,000.00
Closing cashbook balance				
Uncleared				
Receipts		104.64	0.00	0.00
Payments		2,571.34	41.99	0.00
Closing Bank Balance		50,758.12	1,819.13	45,000.00
Per bank	19/06/2019	50,758.12	1,819.13	45,000.00
Difference		0.00	0.00	0.00

61,001.65
49,431.17
15,364.26
95,068.56

97,577.25

Grant Application

Please complete this application form for a grant which will be considered at the Council meeting following receipt. Meeting details are placed on the Parish Council notice boards and on the website. It would be helpful if a member of your organisation could come to the meeting.

Please return the form to the Parish Clerk, giving 7 clear days' notice before a meeting to allow for the completed application form to be circulated to Councillors.

Name of Organisation: KIMPTON PRIMARY SCHOOL

Name and contact details of applicant:

MR ROB LOCK
INTERIM HEADTEACHER
01438 832 394

Nature of organisation and how it benefits the residents of Kimpton, Peters Green and /or Blackmore End:

PRIMARY SCHOOL WHICH BENEFITS ALL CHILDREN IN THE PARISH OF KIMPTON

Membership number and % those living in parish:

Amount of grant sought: £700.00

Purpose of the grant:

SUBSIDISE SWIMMING LESSONS (CURRICULUM) FOR SUMMER/AUTUMN 2018 WHERE INSUFFICIENT FUNDS WERE COLLECTED FROM PARENTS

Current financial status (please enclose the last two years' accounts)

Other sources of income including fund raising?

Voluntary payment from parents

How do you intend to maintain the financial viability of your organisation?

Winner of Business Category in Village of the Year 2009
Winner of Hertfordshire Village of the Year (West) 2008

28 Year 4 children
23 Year 3 children