

Bench Working Party Report to Kimpton Parish Council 25th September to 16th Oct 2019

CPRE Award

We did not win an award. There were much more deserving causes than us

Annual Christmas Lunch

We had our lunch (early so Les Weeks could attend before he emigrates)

CPRE Nomination for an Award

We did not get an award. The other organisations were much more deserving.

Parish Council/Community

- Fitted the beautifully crafted re-furbished "Hampden" street sign
- Managed to have one bonfire
- Put second coat of red paint on Rec swings
- Made and fitted gate at rear of Memorial Hall so road salt does not get nicked (as it was last year)
- Continued to paint Hammerite on Parkfield Rec West railings and gate where it had been welded
- War Memorial wire brushed and painted with black Hammerite
- Put toggle and rope on Football Pavilion roller door
- Re-fixed goal nets on small goals at Rec with tie wraps
- Put mixture in holes on Parkfield Rec roadway to see if it holds
- Made and placed new number for Allotment 1A
- Fitted Strimmer Charger to wall in Boiler Room

Report to Kimpton Parish Council

Name of working party: Public Spaces and Playgrounds
Meeting Date: 7 October 2019
Attendees: Cllr I Corbett, Cllr J Marsh, Cllr S O'Brien, Cllr C Procter (Lead), Mr B Finch (KBWP), Mrs C Helmn (Parish Clerk)
Parish Council meeting: 23 October 2019

1. Key activities undertaken and items achieved in last period:
 - a) Clean and repaint bus shelter by the school – completed by KBWP.
 - b) Picnic table on the Recreation Ground – loose in ground sorted out by KBWP.
 - c) Depressions to north of swings at Recreation Ground – improved after a dog owner was reprimanded for allowing holes to be dug.
 - d) Remove old trunk protectors and fit a strimmer guide on two trees on the north side of The Green – Completed by KBWP.
Potholes in Parkfield Sports Ground access road– materials purchased, awaiting KBWP to carry out repairs.
Post meeting note: two potholes on the Parkfield access road have been filled in as a method test, so far so good.
 - e) Passing place in Parkfield Sports Ground access road – completed by KBWP.
 - f) Replacement basketball net – completed by KBWP.
2. Quarterly playground inspection reports
 - a) Missing locking mechanism on mower access gate – KBWP investigating replacement – x2 large gate bolts required.
 - b) Trim trail tyres – holes are in situ. Inspection report to be amended.
 - c) Replacement nut caps being ordered by Parish Clerk.
 - d) Overhanging vegetation at Wren Close playground – trimmed back by KBWP.
 - e) Hedge on the east side needs cutting back – Parish Clerk to obtain a quote.
3. Recreation Ground pavilion
 - a) Broken roller on plant room – Cllr J Marsh and a local handyman are looking at this and we are hopeful a toggle can be put on to enable it to be opened.
Post meeting note: now completed.
 - b) Use of facilities for table tennis – the pavilion was considered but deemed too small for a full-size table.
 - c) Staining pavilion – Cllr I Corbett is checking with the rugby club if they want to arrange this. Parish Clerk to obtain a quote.
4. Possible sites for Table Tennis table
 - a) The working party explored various locations for a table tennis table to positioned. The most appropriate location found was on the recreation ground behind the vicarage and doctor's surgery.
 - b) Cllr Corbett/Parish Clerk are looking into the funding options available to the Parish Council, possibly the project will fulfil the criteria for s106 playground funding.
 - c) The Parish Clerk is identifying possible suppliers and obtaining initial quotes.

Peters Green Village Hall

Notes of Committee Meeting held on Wednesday 16th 2019

In attendance:

Jeanette Bowers (Representative member of the PCC of St Peter and St Paul) - Trustee

Coral Duncan (Elective Member - Secretary) - Trustee

Donatella Pirola (Outgoing Chair and Treasurer) – Trustee and note taker

Carina Helmn (KPC Clerk)

Apologies were received from:

Pam Greener (Representative member of the Perry Green Baptist Church) - Trustee

Alex Firth (Representative member of Kimpton Parish Council) - Trustee

Minutes of the Meeting:

- Those present held a brief discussion on the current status, the hall occupier and the communication sent out to all Peters Green residents by Donatella on Sunday 13th October.
- Also discussed was the situation with regard to the Charity Commission that (late in respect of the timeline within which our solicitors were expecting a response to the online enquiry they submitted) expressed disapproval of the Leasing of the Hall to Shimmering Ivory (SI), referring to it as a Disposal, despite being told that it was being done in order to preserve the fabric of the Hall and raise funds until further review. Our solicitors advised us to set aside this concern and proceed with the Lease, on the basis that this is short term, at only two years (ending 31st October'20).
- Donatella advised that around June 2020 the Trustees will have to start considering the options beyond 31st October'20, bearing in mind the restrictions set by the views expressed by the Charity Commission, regardless of whether or not SI would wish to extend their occupancy.
- Donatella passed on the solicitor's assurances, received at the time of completion of the Lease with SI, that documenting an extension would be very simple; however, there is no ground for assuming that SI would wish to remain at the Hall. Therefore, the Trustees may need to consider all options, potential obstacles and their financial implications, ahead of 31st October'20.
- The financial position of the Village Hall as at 31st October'20 was reviewed based on Donatella's cash flow, which predicts a bank balance of just under £5000 and £484 still owed to Kimpton Parish Council on that date, based on the current monthly repayment of £200 of the loan received by the Hall in 2018 for the conversion of the Gents into a room/office.
- The Governing document of the Charity (the Scheme of 21 July 1975) was discussed as it is an essential document (and probably the only document that guides the above mentioned ruling of Charity Commission).
- Carina reviewed the list of Trustees (all of whom are listed above). According to the Scheme, the Charity should have 4 Elected Members and 4 Representative Members (now 3 as the Peters Green WI group no longer exists); however, the Scheme also makes allowances for the fact that the members numbers may fluctuate.
- Donatella stated that she had not considered making any formal amendments to the Scheme following the demise of the WI group, as there are so many other potential changes ahead, but she informed those present that instructions on how to make amendments to this document are available on the Charity Commission website, together with all other guidance on how to manage a Charity.

- Donatella also stated that she has not yet amended/updated the list of Trustees, held by the CC, with the personal information received from the current members earlier this year (held safely under GDPR regulations), pending the outcome of the next AGM. Donatella will need to be removed also as the main Contact for the Charity Commission by 30th November and a new Contact appointed online.
- Those present weighed up the likelihood that Peters Green residents would come forward to take over the role of Chair and Treasurer. Past experience makes it improbable. Only one resident has so far expressed an interest in helping, however not in any capacity other than as a "helper".
- The date of the AGM to be held in November was set as Wednesday 20th November'19 around the availability of those present.
- For the AGM's venue, Coral will contact Barbara Katzwini to enquire on the availability of the Lounge at Kimpton Memorial Hall. Alternatively, the lady handling bookings for the Dacre Rooms will be approached.
- Donatella will communicate the details of the AGM to Peters Green residents via the Peters Green Whatsapp group and paper notes will be put through the letterboxes of those outside this group.
- Carina and Donatella agreed to arrange a brief courtesy visit to Shimmering Ivory Studio to see how they are getting on and cast an eye on the condition of the interior, with any concerns to be referred to Mick Saunders for assessment. This to take place in the second half of November.
- Donatella confirmed her resignation to take effect at the AGM on 20th November without further involvement in the management of the Village Hall beyond 30th November'19, by which time she will have presented the committee with an extensive Handover Document and filing of all relevant documentation, but assured those present that she will remain available via email if there were any questions arising after November 30th that she could help to answer.