

Bench Working Party Report

26 02 20 to 18 03 20

Parish Council

- Cleared Wren Close and west end of Footpath 35 of mud, leaves, twigs.
- Replaced footpath sign at the NE of churchyard
- Had a big bonfire
- Continued to clear debris from rear of Recreation Ground Pavilion
- Reset the gutters at the pavilion so they did not leak
- Fitted new plastic vent grills on southern aspect of pavilion
- Filled holes in Recreation Ground play area
- Filled ruts in verge at Canham Close caused by pavement parking
- Cleared the bus stop pavement at the West end of the High Street (Ron Hyde bus stop)
- Power brushed and cleared the roadway at the top of the Recreation Ground
- Did more siding out in High Street and Hitchin Lane

Memorial Hall

- Cleared all gutters and down pipes of moss
- Painted white edges of outside steps for safety
- Checked automatic light sensors in toilets, found that people play with them, so they don't work, must find solution to that.
- Removed and emptied rubbish bins behind Scout Store

School

- Fixed door closer in school hall
- Moved trellises and fitted cupboards in Nursery play area
- Mended gate latch in Nursery play area
- Repaired a mobile wellie rack
- Swept and disposed of rubbish from Nursery play area

Community

- Made new wooden frames for Art Show posters
- Made clock work again at Dacre Rooms

Actions Required of KPC

- None

Money Spent 19/20 on behalf of KPC

White Hammerite for Rec railings and Wren Close football goal- £53.00
3 tins of stain for Rec railing supports and Wren Close railings - £32.00
Set of two Secateurs and hose pipe connector - £18.00
Strim Guards for trees on The Green - £6.49
Stain and brushes for bench work - £47.00
Green Hammerite for bus shelter - £7.61
Two wire brushes - £7.98
White Hammerite for Hampden street sign - £8.12
Gate and fittings to protect road salt store behind Memorial Hall - £35.00
New planks and bolts for bench at Wren Close - £45.68
Stain for benches - £30.98
Fifty percent cost - servicing Bob Malcolm's chain saw - £70.00
2 off wire brushes - £22.80
Two packs of paint brushes – £26.40
Padlocks for Porters End store and salt gate £5.98
50% of repairs to Andy Morton's long hedge trimmer £76.00
Six off grills for football pavilion £10.92
Running total **£503.98**

Bob Finch 18 03 20

Kimpton Sports Clubs

Meeting scheduled for Monday 16th March 2020
19.30 Parish Room, Kimpton Memorial Hall

Invitees

Cllr I Corbett (lead)	Kimpton Parish Council
Cllr C Procter	Kimpton Parish Council
Cllr S O'Brien	Kimpton Parish Council
Pat Flury	Kimpton Bowls Club
Simon Thompson	Kimpton Cricket Club
Tim Randall	Kimpton Rugby Club
David Robbins	Kimpton Tennis Club
Carina Helmn	Parish Clerk (note taker)

Due to the coronavirus outbreak it was agreed that this meeting would not take place in person and for sports clubs to forward reports for circulation or for a FaceTime meeting to be held. Invitees did not request a FaceTime meeting.

Kimpton Bowls Club, Kimpton Cricket Club, Kimpton Rugby Football Club and Kimpton Tennis Club commented that they have no specific matters that they wish to raise and therefore no reports have been received.

A date for the next meeting has been set of **Monday 14th September 2020** at 7.30pm in the Parish Room, subject to restrictions relating to the Coronavirus outbreak which may be in place.

KPC 25/03/2020

RECEIPTS	Unity	Barclays	Date	Description
y	200.00		02/03/2020	Peters Green Village Hall
y	24.67		03/03/2020	Public Sector Deposit Fund
TOTAL	£224.67			

EXPENDITURE	Unity	Barclays	Date	Description	VAT
y		9.43	05/02/2020	crashplan	
y		9.48	20/01/2020	crashplan	
y		9.49	19/02/2020	crashplan	
y		107.95	23/01/2020	Paragon - TSO Host	17.99
y		60.04	02/03/2020	BT	10.00
y		322.20	04/03/2020	Amazon	53.70
y		89.99	06/03/2020	Norton	15.00
y	1287.78		24/02/2020	Mrs C Helmn	
y	463.84		28/02/2020	Herts CC LGPS	
y	305.39		28/02/2020	HMRC	
y	3742.18		04/03/2020	Public Works Loan	
y	50.00		06/03/2020	Dacre Rooms	
y	0.10		06/03/2020	Konica Minolta	
y	122.23		06/03/2020	Konica Minolta	20.39
y	167.50		06/03/2020	OUEM	
y	42.00		05/03/2020	EDF Energy	
y	1.00		10/02/2020	Ian Corbett	
n	563.62		16/03/2020	Ian Corbett	
n	1,287.78			Mrs C Helmn	
n	463.84			Herts CC LGPS	
n	305.39			HMRC	
y	333.00			Draincare	55.50
y	324.00			R J Dawes	54.00
y	144.00			R J Dawes	24.00
n		11.99		crashplan	

	A	B	C	D	E	F	G	H	I
1		Kimpton Parish Council							
2									
3		Receipts and Payments Account							
4									
5			BUDGET		2019-2020	BUDGET	2018-2019		
6			2019-20	sub-headings	Actuals	2018-19	Actuals		Working Parties
7		Receipts							
8									
9	1	Precept	74,000.00		74,000.00	72,000.00	72,000.00		Finance
10	2	Council Support Grant	1,660.92		1,660.92	1,676.00	1,754.91		Finance
11	3	Interest	200.00		331.42	60.00	284.34		Finance
12	4	Allotment Rents	1,700.00		1,714.40	1,400.00	1,701.20		Allotment
13	5	Sports Income	1,180.00		1,205.00	1,155.00	1,180.00		Sport Clubs
14	6	Christmas Market	2,000.00		4,964.88				Christmas Market
15	7	Peters Green Loan repayment	-		2,400.00				KPC
16	8	Grant Income	-		1,500.00	500.00	2,938.00		KPC
17	9	Other Income	1,450.00		1,952.54	1,000.00	11,741.10	18/19 used for bank transfers	KPC
18	9a	HAPTC		1,200.00					KPC
19	9b	History Group		647.90					KPC
20	9c	Scout Electricity		104.64					KPC
21	9d	s106 money		0.00					KPC
22	9e	Other income		268.81					KPC
23	10	VAT reimbursed			8,324.07		6,635.41		KPC
24	11	Bank Transfers							
25		Total Receipts	82,190.92		98,053.23	77,791.00	98,234.96		
26									
27		Payments							
28									
29	1010	Allotment site rental, maint, water	2,300.00		1,927.86	1,500.00	1,591.98		Allotments
30	1020	Playground inspections & maint	2,000.00		738.00	2,000.00	1,063.38		Public Spaces
31	1030	Recreational grounds, open spaces, village greens	15,133.00		15,884.57	12,000.00	20,483.53	Trees, picnic benches, pavilion, cylinder storage	Public Spaces
32	1030a	Grass cutting		7244.00					Public Spaces
33	1030b	Litter picking		3240.00					Public Spaces
34	1030c	Litter and dog bin servicing		0.00					Public Spaces
35	1040	Playground projects	0.00		0.00	1,000.00	-	use s106 money	Public Spaces
36	1050	Memorial Hall PWLB loan repayments	7,500.00		7,484.36	7,500.00	7,484.36		KPC
37	1060	Parish Buildings	2,000.00		730.57	4,000.00	9,131.00		KPC
38	1070	Community Projects	1,000.00		5,018.40	4,000.00	16,241.51	War memorial, KBWP, CDA	KPC
39	1075	Christmas Market	4,000.00		3,502.61				Christmas Market
40	1080	Rights of Way	1,000.00		381.65	500.00	761.64	Use P3 money plus KPC budget	Rights of Way
41	1090	Grants to community groups	8,000.00		2,455.00	5,500.00	1,985.43	School, Horse Show, Autumn, Parish mag, Pre-school	KPC
42	1090a	Kimpton Autumn Show		200.00					
43	1090b	Kimpton School		1,350.00					
44	1090c	Kimpton Parish Magazine		220.00					
45	1090d	Kimpton Pre-School		650.00					
46	1110	Salaries, NI, tax, pension	24,500.00		24,991.09	32,000.00	24,299.13		Staffing
47	1130	KPC consumerables	500.00		214.54	500.00	832.79		KPC
48	1140	Office Supplies	1,800.00		1,718.25	1,800.00	2,241.06	Photocopier, IT,	KPC
49	1150	Parish Room	1,200.00		844.38	700.00	605.41	Rent, rates, electricity	KPC
50	1160	Meeting room hire	350.00		210.00	350.00	95.00		KPC
51	1170	Travel & Training - Clerk and Cllr	90.00		120.00	90.00	40.00		KPC
52	1180	Insurance, audit int/ext, subscriptions, GDPR	3,500.00		3,509.15	4,250.00	3,411.46		KPC
53	1190	Bank charges	100.00		54.00	100.00	54.00	Bank transfers recorded under this budget code	Finance
54	1195	Highways	5,000.00						Highways
55	1200	VAT incurred			5,041.28		8,180.50		KPC
56	1300	Contingency	4,000.00						KPC
57		Total Payments	83,973.00		74,825.71	77,790.00	98,502.18		
58									
59									
60		Net receipts / (payments)	(1,782.08)		23,227.52	1.00 -	267.22		
61									
62									
63									
64									
65		General Fund							
66									
67		Opening Balance	61,286.87		61,286.87		61,286.87		
68		Add Total Receipts	82,190.92		98,053.23		98,234.96		
69		Deduct Total Payments	83,973.00		74,825.71		98,502.18		
70		General Fund Balance	59,504.79		84,514.39		61,019.65		
71									
72									
73									
74		BALANCE SHEET							
75									
76		Cash & bank							
77		Unity Trust Account			41,808.89		13,294.00		
78		Barclays Account			490.03		2,992.87		
79		CCLA			45,000.00		45,000.00		
80		Total cash & bank			87,298.92		61,286.87		
81									
82		Represented by:							
83		General Fund			84,514.39		61,286.87		
84									
85		Uncleared			2,784.53				

Kimpton Parish Council

Bank Reconciliation		Unity Trust A/C	Barclays A/C	CCLA
	01/04/2019	12,931.38	3,070.27	45,000.00
Opening cashbook balance		98,322.04	2,000.00	0.00
Receipts		72,524.16	4,599.42	0.00
Payments		38,729.26	470.85	45,000.00
Closing cashbook balance				
Uncleared				
Receipts		0.00	0.00	0.00
Payments		3,079.63	19.18	0.00
Closing Bank Balance		41,808.89	490.03	45,000.00
Per bank	16/03/2020	41,808.89	490.03	45,000.00
Difference		0.00	0.00	0.00

61,001.65
100,322.04
77,123.58
84,200.11

87,298.92

KPC 25th March 2020

Expenditure	Annual Value
Kimpton Parish Magazine	£220
Kimpton Horse Show	£100
CPRE	£36
Open Spaces Society	£45
Quarterly playground inspections, annual RoSPA inspection and items identified within	£1,000
Annual maintenance contract for Kimpton War Memorial	£250
Annual drainage clearance for The Green	£350
HAPTC/NALC	£820
SLCC	£175
IT Support	£300
British Legion (Kimpton Branch)	£100
Kimpton Bench Working Party	£500

Council Services and Functions Committee

Membership: Cllr N Burns (*Chairman*), Cllr I Corbett, Cllr A Firth, Cllr L Hawke, Cllr J Marsh, Cllr C Procter, Cllr S O'Brien and Cllr D Reavell

Quorum: Three

Meetings: As required when required. Meetings may take place using videoconferencing or other virtual meeting methods.

Terms of Reference:

To consider all matters relating to the provision of council services and local government functions.

Minutes to be submitted to the next full council meeting.