

Kimpton Bench Working Party Report

Nov 22nd 2019 to Jan 22nd 2020

Much of early December was spent assisting with Kimpton Christmas Market, also Xmas day and New Years day fell on Wednesdays. So, work suffered.

Parish Council

- Put Christmas lights up and replaced them when they broke and took them down again
- Made ten more wooden Christmas trees for the Christmas Market
- Dug up large concrete lumps buried in Wren Close play area, broke them up and took to the allotments awaiting next skip
- At Wren Close play area mended shelf on climbing frame and drilled holes in tyre walk to allow water to drain. Broke kanga hammer in process.
- Had numerous bonfires and moved soil from bonfire site to the berm
- Removed moss, slime, etc from corner of Dacre Crescent and Park Lane and took to bonfire
- Reset the footpath sign opposite Luton Lane by Fox Hill (pushed over by lorry again?)
- Did siding out at Church Path and the Upper Green paths
- Distributed salt into the bins around the village

Memorial Hall

- Checked microwave in kitchen, found broken and took to metal dump
- Cleared leaves off the pedestrian path (twice)
- Replaced missing brick in wall next to Green Room door
- Erected the marquee lining twice
- Descaled the water heater in the main hall kitchen
- Replaced bulbs in lights on outer walls

School

- Removed unwanted timber from school grounds and took to bonfire
- Cleared yet more leaves from the Nursery yard and took to the spinney

Community

- Erected Kimpton Players Music Hall banners at each end of the High Street

Church

- Cleared area around NE gate ready for painting
- Took many bags of leaves to the spinney
- Removed ivy from numerous gravestones
- Relocated a bench from under the tower – judged a safety hazard from falling masonry
- Mended the closing mechanism on the SE gate
- Removed soil from two graves and laid turf on them
- Cleared the drain holes in Church House roof (again)

Actions Required of KPC

None

Money Spent 2019/2020 on behalf of KPC

White Hammerite for Rec railings and Wren Close football goal- £53.00
3 tins of stain for Rec railing supports and Wren Close railings - £32.00
Set of two Secateurs and hose pipe connector - £18.00
Strim Guards for trees on The Green - £6.49
Stain and brushes for bench work - £47.00
Green Hammerite for bus shelter - £7.61
Two wire brushes - £7.98
White Hammerite for Hampden street sign - £8.12
Gate and fittings to protect road salt store behind Memorial Hall - £35.00
New planks and bolts for bench at Wren Close - £45.68
Stain for benches - £30.98
Fifty percent cost - servicing Bob Malcolm's chain saw - £70.00
2 off wire brushes - £22.80
Two packs of paint brushes – £26.40
Padlocks for Porters End store and salt gate - £5.98
Running total £417.06

Bob Finch



Kimpton Christmas Market Working Party Meeting

Monday 13th January 2020
Parish Room, 19:45

Attendees:

Chairman Cllr David Reavell, Cllr Neil Burns, Cllr Jon Marsh, Carina Helmn, Bob Finch, Tamsin Corbett, Helen McPhun, Helena Kirk, Georgina Shaugnessy

Apologies: Cllr I Corbett, Cllr C Procter

Review of 2019

Feedback from stall holders and public

- A great event, thank you to everyone involved.
- Thank you to all involved, it was a magical afternoon
- So I had the last of my Christmas markets on Saturday and boy was it a good one. The residents of Kimpton village certainly know how to organise a great event and are some of the loveliest people I've ever come across in all the time I've been doing markets. It was a pleasure to meet and work alongside them! I didn't get many pictures as always with these things, but I did want to show you just how many framed prints you can fit on a 6' table display, and also how I realised that when this all came together that my running theme absolutely centres on the importance of place, our home, and who we share it with. Whether it's a hand lettered map of your home town, bespoke words you sing to your children every night, an inky 'let's stay home' print or a banner painted with a sprinkling of 'utter chaos' everything I do is designed for the people you love and the about the places you live.
...So thank you to everyone who totally got that. Thank you for chatting, supporting, purchasing and gifting that to your friends and family too. 🙌
- After a wonderful day at [Kimpton Christmas Market](#) I'm saying a big thank you to everyone who worked so hard to produce such a wonderful event.
I'm also thankful to everyone who came and purchased, browsed and complimented my stall. I really hope the items you bought bring you as much enjoyment as I had whilst making them
Any photos you have of anything you bought, I'd love to see them - you can tag my page or dm them to me.
- I would like to say a big thank you to everyone who helped to make The Kimpton Christmas Market such a success today. We sold lots of fudge to lots of happy customers.
New Cottage Fudge.
- Carina - well done!! I sold out of the kitchenware I made from the cherry tree and I have enough wood for many more spoons
- Hope you're recovering from Saturday and well done to all – it was a lovely atmosphere on The Green.

- We just wanted to send you and your team a message to thank you for organising such a lovely Christmas Fair. We really appreciated the thought, effort and hard work which went into creating such a magical environment in which we could sell our precious goods. If the village decides to run another one next year, we would love to be a part of it.

With many thanks, and wishing you all a Happy Christmas.

- I just wanted to pop you a quick email to thank you for organising the event on Saturday. It was great to be a part of it and I hope to see you next year.
- Thank you for your email, the Fair was as expected, hard work but lots of fun, you must have been exhausted by the end of the weekend! I am very fortunate to have had help from two great friends, Mary, my co baker/ helper, Lorraine who help set up and serve all day.
My husband Neil did all the lifting and daughter Harriet, helped decorate cakes it was a team effort!
Thank you so much for the loan of the water containers and please thank the team who set up and decorated the tents for us, it looked very festive.
On behalf of 'The Angel Wings & Other Things' team, we wish you a very Merry Christmas! and we hope to see you for a catch up, at one of our coffee mornings in the New Year!
- Thank you, it was a pleasure and great fun to do. A really big 'Thank You' must go to you, for all your hard work in the planning and time you give for the event to happen.
- It was truly magical. Well done to the organisers and thank you. So glad I moved to Kimpton.

1. Overall Event

- a. Ambience - people liked activities all being together, friendly, fun, pretty, lovely atmosphere, very positive feedback. Winter wonderland was stunning and added to the ambience of The Green. Visitors were relaxed and were seen to be enjoying all that was of offer. Social central space on The Green worked very well and was better than previous years.
- b. Attendance – good attendance with maybe slightly higher visitor numbers with people staying longer to enjoy the activities.
- c. Size and timing of event – 4 hours was appreciated by the stall holders (12-2 slot not required). There were visitors that would have appreciated additional time, perhaps an hour, for further drinking, socialising and maybe singalong.
- d. Publicity – Facebook, village website, posters, fliers, emails, banners, Parish Magazine. These worked as residents of the parish were aware of the event with a good number of outside visitors attending the event.
- e. Marketing material – all designs were excellent.
- f. Event management – core team, meetings, communications prior, on day were adequate.
- g. Health and Safety Officer – having a specific role worked well.
- h. First Aid – St Johns Ambulance provided cover throughout the event. They require a private area where they can access a patient. Feedback from the first aiders was that it was a brilliant event with good organisation and safety arrangements.
- i. Removal of rubbish from site - good

- j. Pallet trees - around 23 decorated pallet trees with the '*best decorated*' prize going to 'Purple Patch'. Lovely display next to the Christmas Grotto that was greatly admired by visitors.
2. Site Management
- a. Site layout - Excellent positioning of craft, music, children's and food marquees which created a village green atmosphere with outside tables in the centre. Grass matting worked well being kept off the central path so that visitors could orientate themselves.
 - b. Erecting marquees and flooring and taking down – use of contractors and volunteers. 2 days necessary for contractors, subject to weather. Would load up the day before so start on site at 9.00am. Volunteers required on taking down marquees, particularly for rolling up the grass matting. Clearer definition of tasks to be undertaken by contractors and volunteers.
 - c. Erect electrics and lighting – no problems.
 - d. Lighting during festive season – appreciated by passers-by.
 - e. Stewarding, availability, briefing, communications – Stewards are essential for vehicle management and for assisting stall holders. Adequate number at the event.
3. Craft Marquee
- a. Feedback from stall holders and public – see above.
 - b. Suitability and range of products on offer – no gaps were brought to our attention. Successful event for most stall holders.
 - c. Ambience of environment, decorations, heating, lighting
Internal decorations and fairy lights were appreciated by stall holders. Covering the tables with banquetting roll helped make the marquee an attractive venue. Heater location needs slight adjustment as one side of the marquee was warmer than the other.
Crowd control - One-way system was introduced by stewards during the early afternoon that worked well with crowd control. Buggies were encouraged not to be taken into the craft marquee with a buggy park by the event desk and a baby minding service offered by the elves!
One stall holder thought that the public had completed their 'shopping' before they reached the stalls at the end of the one-way system. A neighbouring stall had a different experience as sales were buoyant throughout the event.
 - d. Hire of tables - Jaspers delivered on time on Thursday morning and collected Monday morning. 40 tables covered the craft marquee including event desk, Grotto registration plus food and drink marquee.
4. Music Entertainment
- a. Range and suitability of music offered – excellent with a good variety of styles. Artists could have extra playing time if the event was longer.
 - b. Connectivity to audience – very well attended all afternoon with the audience enjoying themselves. Blankets were appreciated and the musicians were seen from the central social area.
 - c. Suitability of marquee – was beautifully decorated, warm and seats were set out well. The front space enabled children to enjoy the music and dance! There was plenty of space on the stage
 - d. Technical support – speakers were not as loud as was anticipated. Technical improvements would be implemented in future years, for example having pick up mics for artists.

- e. Feed into craft marquee – speaker position was poor, so the music was loud in one corner and not projected across the marquee. Could be improved if the speaker was available for positioning when the heating and lighting is installed.
5. Children’s Activities
- a. Santa’s Grotto – external and internal decoration superb! Internal size didn’t present any problems and the wooden structure created the perfect feel for the grotto. The home-made internal features were spectacular and gave a unique atmosphere. Very positive feedback from visitors. The Santa’s Grotto needs to have a changing area nearby for the Father Christmas handovers. Thanks to the nearby residents who offered their house for this purpose. Experienced Father Christmases were able to speedily deal with the children’s visits; one child every 2/3 minutes. £3 per visit with books given as gifts. The Santa’s Grotto is not a huge fund-raiser but generates memories for the children and well-being. A fabulous attraction contributing towards the enjoyment of the event.
 - b. Winter wonderland – truly magical and the lights awesome!
 - c. Children’s Marquee – biscuit and bauble decorating were enjoyed and kept children occupied.
 - d. Outside free activities – area set up next to the Children’s marquee for wooden train set and giant jingo with seating.
6. Food, Bar and Commercial stands
- a. Food Sales - 100 Turkey burgers, 125 Bratwurst, 30 vegan. Happy with the quality and choice. Excess food and drink sold off. Steady flow of customers until final 30 mins.
 - b. Drink Sales – Mulled wine sold out with further supplies purchased during the afternoon. Bar staff worked flat out all afternoon.
 - c. Feedback from Melt and Master Crepes – both were pleased with their takings. Busy throughout.
7. Finances
- a. Final income and expenditure against budget – see attached. Sales revenue for drinks was down which could be attributed to not having a new mug design to sell. The high BBQ hire cost contributed to the food only breaking even. As there is considerable work involved with a BBQ perhaps in the future, several commercial stands could provide the food offerings for the event.
KPC - It was agreed that the Kimpton Christmas Market surplus of c£1,300 would be split evenly between Kimpton Primary School PTA and Kimpton Pre-School. In addition the PTA raised £790.46 from their children’s activities.
 - b. Banking and cash management – Nat West coins machines make paying in less time consuming. Cash management on the day went smoothly.
 - c. New fund-raising activities – Craft Pick a Stick Tombola, Teas and Cakes, buckets. Surplus raised £159.70, £321 and £5.01 respectively. The craft tombola bought together villagers who made loads of items for the stall. The homemade cakes and teas were an outstanding financial success and thanks go to Debbie and her team for donating all the profits to the Christmas Market. Buckets need to be promoted if they are to gather donations.

To consider holding futher Kimpton Christmas Markets

8. Future Event 2020

- a. Consideration of running future event – majority feedback is to hold another event in 2020.
- b. Event location and timings – Kimpton Memorial Hall is suggested as a venue with reasoning being
 - i) Indoor so less risk due to possible inclement weather in December
 - ii) Significant less site preparation work such as putting up and taking down marquees and laying out grass matting
 - iii) Gives a break for residents surrounding The Green
 - iv) Option of an additional evening fund raiser by another village group/organisation
 - v) Extra space could be made available by erecting marquee in the garden and using the car park for commercial food vendors
- c. Consideration of roles and involvement – deferred as several working party members indicated that they were not available in 2020.

9. Any Other Business

Kimpton Parish Council to consider the suggestion for Kimpton Christmas Market 2020 at the meeting on Wednesday 22nd January.

KPC Decisions Required

- a) To agree the grants to Kimpton Primary School PTA and Kimpton Pre-School
- b) To agree whether to hold a Kimpton Christmas Market in 2020 and membership of a working party

	A	B	C	D	E	F	G
1	Christmas Market 2019						Comments for 2019
2		ACTUALS	Revised	BUDGET	2018	2017	
3		2019	budget	2019			
4	INCOME						
4	Tables	870.00	840.00	720.00	760.00	750.00	30 tables, 29 to pay school no fee
5	Commercial Food	135.00	160.00	160.00	140.00	80.00	
6							
7	Grants						
8	Grant Locality R Thake	0.00	0.00	0.00	500.00	500.00	
9	Grant Beds and Luton Foundation	0.00	0.00	0.00	1,438.00	1,351.00	
10	Big Lottery Fund	0.00	0.00	0.00	-	1,400.00	
11							
12	Food and drink sales						
13	Food sales	621.02		750.00		500.40	200 bratwurst, 125 burgers, 50 vegan
14	Drink sales incl mugs	2768.15		3000.00	3,892.50	3,652.25	Beer £4/pint, wine £4/125cl, Apple Juice, Gluwein wine £4/175cl (£3 if with mug)
15	Sale of excess drink/food/	30.00		0.00	544.25	92.55	
16							
17	Other						
18	Rob Kirkham donation	0.00	0.00	0.00	500.00		
19	Christmas cake and tea	321.00					
20	Buckets in Music Marquee	5.01					
21	Pick a Stick Tombola	159.70					
22	TOTAL	£ 4,424.17	£1,000.00	£4,630.00	£ 7,774.75	£8,326.20	
23							
24							
25	EXPENDITURE						
26	Marquees and The Green						
27	Tipi 2017/Marquee Music	0.00	0.00	0.00	-	3,242.58	Use community marquee for music
28	Music mixer	126.30	126.30	0.00	-	-	Staging from the Church, new PA acquired
29	Patio heater	0.00	0.00	0.00	-	186.90	
30	Festoon lighting	0.00	0.00	0.00	399.98		Festoon lights to go around marquees
31							
32	Craft marquee	0.00	0.00	0.00	2,706.52		
33	Flooring for craft marquee	0.00	0.00	0.00	999.98		
34	Heating craft marquees	0.00	0.00	0.00	445.72		
35	Decoration	43.77	100.00	200.00	301.95	35.00	Interior marquees
36	Interior lighting	60.25	50.00	0.00	82.02	136.14	
37	Stage lighting & timers	0.00					
38	Event desk	0.00	0.00	0.00	24.89		
39							
40	Flooring outside of marquees	0.00	0.00	0.00	666.65		
41	Heater for café area	0.00	0.00	0.00	378.32	156.06	
42	Sleigh	0.00	0.00	0.00	86.88		
43	Winter Wonderland	0.00	0.00	500.00	-		
44	The Green Christmas Lights	0.00	0.00	0.00	-		
45	Power wiring onto Green	0.00	0.00	0.00	-		
46							
47	Publicity						
48	Banners	0.00	0.00	0.00	167.70	130.95	
49							
50	Food and Drink						
51	Mugs	0.00	0.00	0.00	804.00	672.00	Qty 216 in 2017 £2.75 per mug plus £12 delivery Qty 300 in 2018 £804 : £837 - £33 breakages Sell £5ea. 2019 use excess stock
52	Burgers	140.63	0.00	120.00	120.00	161.00	Qty 125
53	Bratwurst	125.55	120.00	120.00	138.15	125.55	Qty 200 with Tony Tindle
54	BBQ hire	220.00	0.00	0.00	-	140.00	
55	Mulled wine, spices	320.80	350.00	350.00	330.96	346.61	2018 - 33 boxes plus 24 bottles Aldi, 2019 Morrisons £3.75 bottle Qty 82+23
56	Wine		100.00	100.00	490.00	515.34	
57	Craft Beer (lager FOC)	201.00	200.00	200.00	260.00	195.00	Brewdolph, Perfect Pale, Golden Firkin
58	Kimpton apple juice	35.10	65.00	65.00	61.64	63.84	13 bottles used
59	Plastic cups	0.00	0.00	50.00	32.27	134.08	2018 - 100 Wine glasses +100 half pints
60	Burger buns (Flatbreads)	136.80	20.00	0.00	36.00	31.00	Sainsburys
61	Hot dog rolls		15.00	25.00	22.20	52.70	
62	Sauces & napkins	11.98	5.00	30.00	135.00	37.38	
63	Mustard, ketchup		5.00			11.00	
64	Onions		5.00		18.00	11.00	
65	BBQ extras	23.75	0.00			32.13	
66	Childrens drinks	50.00	0.00	100.00	44.80	95.92	
67	Gluwein heater	0.00	0.00	0.00	79.83		
68							
69	Event costs						
70	Licenses - Food hygiene, image	21.00	21.00	21.00	21.00	80.00	NHDC Temporary Event Notice LC/9686
71	Insurance	0.00	0.00	0.00	-	-	
72	Dacre Rooms hire	0.00	0.00	90.00	90.00	30.00	Venue booked for provision of toilets?
73	St John Ambulance	96.00	96.00	150.00	131.10	144.90	St Johns Ambulance
74	Cawley Recycling bins	144.70	150.00	150.00	150.00	150.00	
75							
76	New Items						
77	Labour to erect and dismantle	1200.00	1500.00	1800.00			
78	Transport van hire	0.00	0.00	500.00			
79	Hire of tables	208.00	168.00	168.00			40 tables hired
80	Grotto	0.00	0.00				Sue and Roy Davies volunteers
81	TOTAL	£ 3,165.63	£ 3,096.30	£ 4,571.00	£9,225.56	£6,917.08	
82							
83	Surplus/deficit	£1,258.54	-£2,096.30	£59.00	-£1,450.81	£1,409.12	

CHILD PROTECTION POLICY

Policy Statement

Kimpton Parish Council is committed to ensuring that children and vulnerable adults are protected and kept safe from harm whilst they are engaged in any activity associated with the Parish Council.

Policy Objective

To ensure where possible all facilities and activities offered by the Parish Council are designed and maintained to limit risk to children and vulnerable people. To promote the general welfare, health and development of children by being aware of child protection issues and to be able to respond where appropriate as a local government organisation.

To develop procedures in recording and responding to accidents and complaints.

As the Parish Council does not directly provide care or supervision services to children, it expects all children using its facilities to do so with the consent and the necessary supervision of a parent or other responsible adult.

Aims

The aim of this policy document is to guide members of Kimpton Parish Council should any child protection arise during their work.

Responsibilities & Procedures

A Child Protection Officer will be appointed from within the Council. This will normally be the Parish Clerk whose responsibilities will include:

Ensuring that before any Parish Council organised event with children or vulnerable persons, the Child Protection Officer brief participants appropriately.

Ensuring that members are aware of the risk they may face in certain circumstances whilst carrying out their duties.

Ensuring that whilst Council members are unlikely to be involved with children during the performance of their duties they are mindful of the risk they face.

Decisions on whether any person should be CRB checked will be made by the Council.

Councillors will adhere to the 'list of recommended behaviour' namely:

- A minimum of two adults present when supervising children
- Not to play physical contact games
- Adults to wear appropriate clothing at all times
- Ensure accidents are recorded in an accident book
- Never do anything of a personal nature to a young person

Keep records in an incident book of any allegations a young person may make to any committee member or volunteer. Incident book to be presented to the Parish Council full meeting for inspection.

If a child abuse incident it should be reported to the Child Protection Officer who will be responsible for ensuring the matter is handled in accordance with the Local Safeguarding Children Board procedures and also refer to the Council for further action as appropriate and future risk assessment.

Facilities offered by the Parish Council have been inspected on a regular basis and at least annually by a representative of RoSPA or a similar organisation.

In the event of a contractor, working directly for the Parish Council, being deemed to be working in any area where children may be at risk, then that contractor will be asked to provide their Child Protection Policy.

Declaration

Kimpton Parish Council is fully committed to safeguarding the well-being of children by protecting them from physical, sexual, emotional harm and neglect. All members of Kimpton Parish Council should read the Council's Child Protection Policy. Having read the Policy they should be proactive in providing a safe environment for children and vulnerable people who are involved in Parish Council activities.

	A	B	C	D	E	F	G	H	I
1		Kimpton Parish Council							
2									
3		Receipts and Payments Account							
4									
5			BUDGET		2019-2020	BUDGET	2018-2019		
6			2019-20	sub-headings	Actuals	2018-19	Actuals		Working Parties
7		Receipts							
8									
9	1	Precept	74,000.00		74,000.00	72,000.00	72,000.00		Finance
10	2	Council Support Grant	1,660.92		1,660.92	1,676.00	1,754.91		Finance
11	3	Interest	200.00		279.46	60.00	284.34		Finance
12	4	Allotment Rents	1,700.00		1,714.40	1,400.00	1,701.20		Allotment
13	5	Sports Income	1,180.00		1,205.00	1,155.00	1,180.00		Sport Clubs
14	6	Christmas Market	2,000.00		4,964.88				Christmas Market
15	7	Peters Green Loan repayment	-		2,000.00				KPC
16	8	Grant Income	-		1,350.00	500.00	2,938.00		KPC
17	9	Other Income	1,450.00		1,952.54	1,000.00	11,741.10	18/19 used for bank transfers	KPC
18	9a	HAPTC		1,200.00					KPC
19	9b	History Group		647.90					KPC
20	9c	Scout Electricity		104.64					KPC
21	9d	s106 money		0.00					KPC
22	9e	Other Income		268.81					KPC
23	10	VAT reimbursed			8,324.07		6,635.41		KPC
24	11	Bank Transfers							
25		Total Receipts	82,190.92		97,451.27	77,791.00	98,234.96		
26									
27		Payments							
28									
29	1010	Allotment site rental, maint, water	2,300.00		1,546.47	1,500.00	1,591.98		Allotments
30	1020	Playground inspections & maint	2,000.00		490.00	2,000.00	1,063.38		Public Spaces
31	1030	Recreational grounds, open spaces, village greens	15,133.00		12,289.55	12,000.00	20,483.53	Trees, picnic benches, pavilion, cylinder storage	Public Spaces
32	1030a	Grass cutting		7244.00					Public Spaces
33	1030b	Litter picking		1890.00					Public Spaces
34	1030c	Litter and dog bin servicing		0.00					Public Spaces
35	1040	Playground projects	0.00		0.00	1,000.00	-	use s106 money	Public Spaces
36	1050	Memorial Hall PWLB loan repayments	7,500.00		3,742.18	7,500.00	7,484.36		KPC
37	1060	Parish Buildings	2,000.00		730.57	4,000.00	9,131.00		KPC
38	1070	Community Projects	1,000.00		4,117.66	4,000.00	16,241.51	War memorial, KBWP, CDA	KPC
39	1075	Christmas Market	4,000.00		2,699.79				Christmas Market
40	1080	Rights of Way	1,000.00		381.65	500.00	761.64	Use P3 money plus KPC budget	Rights of Way
41	1090	Grants to community groups	8,000.00		1,155.00	5,500.00	1,985.43	School, Horse Show, Autumn, Parish mag	KPC
42	1090a	Kimpton Autumn Show		200.00					
43	1090b	Kimpton School		700.00					
44	1090c	Kimpton Parish Magazine		220.00					
45	1110	Salaries, NI, tax, pension	24,500.00		19,125.45	32,000.00	24,299.13		Staffing
46	1130	KPC consumables	500.00		112.60	500.00	832.79		KPC
47	1140	Office Supplies	1,800.00		1,514.46	1,800.00	2,241.06	Photocopier, IT,	KPC
48	1150	Parish Room	1,200.00		459.00	700.00	605.41	Rent, rates, electricity	KPC
49	1160	Meeting room hire	350.00		160.00	350.00	95.00		KPC
50	1170	Travel & Training - Clerk and Cllr	90.00		120.00	90.00	40.00		KPC
51	1180	Insurance, audit int/ext, subscriptions, GDPR	3,500.00		3,389.16	4,250.00	3,411.46		KPC
52	1190	Bank charges	100.00		36.00	100.00	54.00	Bank transfers recorded under this budget code	Finance
53	1195	Highways	5,000.00						Highways
54	1200	VAT incurred			3,970.22		8,180.50		KPC
55	1300	Contingency	4,000.00						KPC
56		Total Payments	83,973.00		56,039.76	77,790.00	98,502.18		
57									
58									
59		Net receipts / (payments)	(1,782.08)		41,411.51	1.00 -	267.22		
60									
61									
62									
63									
64		General Fund							
65									
66		Opening Balance	61,286.87		61,286.87		61,286.87		
67		Add Total Receipts	82,190.92		97,451.27		98,234.96		
68		Deduct Total Payments	83,973.00		56,039.76		98,502.18		
69		General Fund Balance	59,504.79		102,698.38		61,019.65		
70									
71									
72									
73		BALANCE SHEET							
74									
75		Cash & bank							
76		Unity Trust Account			54,144.55		13,294.00		
77		Barclays Account			1,466.46		2,992.87		
78		CCLA			45,000.00		45,000.00		
79		Total cash & bank			100,611.01		61,286.87		
80									
81		Represented by:							
82		General Fund			102,698.38		61,286.87		
83									
84		Uncleared			2,087.37				

KPC 22/01/2020

RECEIPTS	Unity	Barclays	Date	Description
y	30.00		21/11/2019	Stall holder
y	30.00		25/11/2019	Stall holder
y	60.00		10/12/2019	Mugs
y	2,335.43		10/12/2019	Bar
y	159.70		10/12/2019	Pick a Stick tombola
y	321.00		10/12/2019	Christmas cake and teas
y	566.95		10/12/2019	Food
y	145.01		10/12/2019	Commercial stand, mugs
y	54.07		10/12/2019	Food - SumUp
y	332.72		10/12/2019	Bar - SumUp
y	200.00		02/12/2019	Peters Green Village Hall
y	25.52		03/12/2019	Public Sector Deposit Fund
y	100.00		11/12/2019	Jaspers
y	30.00		28/11/2019	Smoke and Hive
y	30.00		29/11/2019	St Albans Whoelfoods
y	28.27		03/01/2020	Public Sector Deposit Fund
y	200.00		07/01/2020	Peters Green Village Hall

TOTAL £4,648.67

EXPENDITURE	Unity	Barclays	Date	Description	VAT
y	179.00		26/11/2019	Parish Online	30.00
y	99.00		18/11/2019	Jaspers Hire Ltd	
y	305.59		28/11/2019	HMRC	
y		93.25	26/11/2019	Morrisons	
y		92.45	27/11/2019	Morrisons	
y		14.99	29/11/2019	Amazon	
y		125.55	03/12/2019	House of Westphalia - Medallion	
y	249.60		03/12/2019	Jaspers Hire Ltd	41.60
y	1440.00		20/12/2019	R J Dawes	240.00
y	60.00		20/12/2019	Marion Lawrence	
y	26.67		20/12/2019	Herts Fullstop	4.45
y	324.00		20/12/2019	Community Heartbeat	54.00
y	40.00		20/12/2019	Kimpton Memorial Hall	
n	241.20			Farr Brew	40.20
y	174.24		20/12/2019	Mrs C Helmn - reimbursements	
y	256.86		20/12/2019	Mrs C Helmn - allotment fee	
y	156.00		20/12/2019	CPM Playgrounds Ltd	26.00
n	305.59		27/12/2019	HMRC	
y	463.84		28/11/2019	Herts CC LGPS	
n	120.00			NHDC	20.00
y	8692.80		23/12/2019	R J Dawes	1,448.80
y	1.00		04/12/2019	The Farm Butchery	
y	163.38		23/12/2019	The Farm Butchery	
y	43.77		23/12/2019	Kate Buckenham	
y	1287.78		22/11/2019	Mrs C Helmn	
y	1287.78		20/12/2019	Mrs C Helmn	
y	72.00		05/12/2019	EDF Energy	
y	408.00		23/12/2019	Clifford M Harland	68.00
n	35.10			Kimpton Environmentalists	
y	34.49		03/12/2019	Jon Marsh	
y	40.00		03/12/2019	Dacre Rooms	
y	25.00		03/12/2019	Dacre Rooms	
y	2267.61		20/12/2019	NHDC	
y	42.00		06/01/2020	EDF Energy	
y	18.00		31/12/2019	Unity Bank	
y	463.84		30/12/2019	Herts CC LGPS	
y	305.59		27/12/2019	HMRC	
TOTAL	£19,046.14				£1,973.05

Kimpton Parish Council

Bank Reconciliation		Unity Trust A/C	Barclays A/C	CCLA
	01/04/2019	12,931.38	3,070.27	45,000.00
Opening cashbook balance		97,720.08	2,000.00	0.00
Receipts		57,208.80	3,603.81	0.00
Payments		53,442.66	1,466.46	45,000.00
Closing cashbook balance				
Uncleared				
Receipts		0.00	0.00	0.00
Payments		701.89	0.00	0.00
Closing Bank Balance		54,144.55	1,466.46	45,000.00
Per bank	15/01/2020	54,144.55	1,466.46	45,000.00
Difference		0.00	0.00	0.00

61,001.65
99,720.08
60,812.61
99,909.12

100,611.01