

**Minutes of Kimpton Parish Council Meeting
held on Wednesday 26th April 2017
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr I Corbett, Cllr D Hardstaff (Chairman), Cllr L Hawke, Cllr J Marsh, Cllr S O'Brien, Cllr J Palmer, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, District Cllr J Bishop, County Cllr R Thake and 1 member of the public

17/043 To receive and accept apologies for absence

Cllr D Pirola due to work commitments and Mr B Finch.

17/044 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

17/045 To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 22nd March 2017

Resolved that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

17/046 To receive reports on actions agreed at the last Council meeting

Matters identified as separate agenda items.

17/047 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

None from District Cllr J Bishop and County Cllr R Thake who are bound by election protocol.

Mr B Malcolm reported that the Rights of Way working party meetings have been rescheduled to coincide with the maintenance cuts organised by Hertfordshire County Council. The P3 grant application for 2017 has been submitted. CMS has introduced new steps in the slope on FP48 which was organised by Tom Goldsmith, Countryside Access Officer, Hertfordshire County Council. A new wooden handrail will be installed on the new steps at Probyn Close by Kimpton Bench Working Party.

The new portable goalposts for Recreation Ground have been delivered and will be erected by Cllr Ian Corbett. Tim Randall has offered to assist.

Cllr Lewis Hawke reported that there are three allotment plots that are not meeting the criteria in the tenancy agreement. Tenants will be contacted as there is a waiting list for allotment plots. The taps are not tight when a hose pipe is attached so this needs to be monitored. The network of water pipes and taps requires a review to ensure that water is not leaking. The allotment site is looking its best for many years due to the hard work of the tenants and increased maintenance by the parish council.

17/048 To receive petitions, comments and questions from the public
None.

17/049 To consider planning applications listed below

17/00834/1HH 21 Blackmore Way, Blackmore End

Two storey front extension with porch, two storey side extension following demolition of existing extension, single storey rear extension, dormer window to rear roof elevation to facilitate conversion of loft into habitable space and ancillary works.
No comment.

17/050 To consider any planning applications received between 20th April and 26th April 2017

17/00868/1 28 Blackmore Way, Blackmore End

Erection of one 6 bedroom detached dwelling and detached double garage following demolition of existing dwelling and garage.
No comment.

17/051 Finance

- a) To approve payments made in accordance with the budget
Resolved, proposed Cllr Reavell, seconded by Cllr Hardstaff to approve payments in Appendix A. Unanimously agreed.
- b) To receive bank statements, bank reconciliation and budget report
These were received by the Council and found to be satisfactory. See Appendix B.
- c) To approve the annual accounts and draft annual report
Resolved, proposed Cllr Hardstaff, seconded Cllr Reavell to approve the annual accounts, subject to internal audit approval. Unanimously agreed. Proposed Cllr Reavell, seconded Cllr Hawke to approve the annual report 2016/17. The Chairman and Clerk were thanked for writing and producing the document. Unanimously agreed.
- d) To approve section 1 of the Annual Return 2016/17, Governance Statement
Resolved, proposed Cllr Reavell, seconded Cllr Corbett to approve section 1 of the Annual Return 2016/17. Unanimously agreed and so signed by the Chairman.
- e) To approve section 2 of the Annual Return 2016/17, Accounting Statement
Resolved, proposed Cllr Reavell, seconded Cllr Palmer to approve section 2 of the Annual Return 2016/17. Unanimously agreed and so signed by the Chairman.
- f) To consider quotes, donations and agree funding
 - i. Annual subscriptions, grants and contracts
Resolved, proposed Cllr Hardstaff, seconded Cllr Reavell to approve grants or contracts as follows with a variance of up to 10% approved:

Expenditure item	Annual value
Kimpton Parish Magazine	£210
Kimpton Horse Show	£50
CPRE	£40
Open Spaces Society	£30
Quarterly playground inspections, annual ROSPA inspection and items identified within	£500
Annual maintenance contract for Kimpton War Memorial	£250
Annual drainage clearance for The Green, Kimpton	£200

- ii. Kimpton Primary School grant for swimming lessons
Resolved, proposed Cllr O'Brien, seconded Cllr Marsh to award a grant of £484.00. Unanimously agreed.
- iii. Kimpton Cricket Club grant for picket fencing around the pavilion patio

Resolved, proposed Cllr Hardstaff, seconded Cllr O'Brien to award a grant of £500.00. Kimpton Cricket Club to maintain the picket fence to a good standard. Vote: For 6, Against 1.

- iv. Recreation Ground access track
This item was deferred.

17/052 To receive the Clerk's report (for information only)
None.

17/053 To suggest agenda items for the annual meeting of the Parish Council on Wednesday 24th May 2017 in Kimpton Memorial Hall

- To consider quotes for the Recreation Ground access road
- To consider staffing matters

17/054 To suggest agenda items for the Annual Parish Meeting to be held on Wednesday 24th May 2017 in Kimpton Memorial Hall at approximately 9.00pm

- Annual Report

The meeting closed at 20.35.

Chairman..... **Date**.....