

**Minutes of Kimpton Parish Council Meeting
held on 24th October 2018
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr N Burns (Chairman), Cllr L Hawke, Cllr I Corbett, Cllr A Firth, Cllr S O'Brien, Cllr J Marsh, Cllr C Procter

In attendance: Mrs C Helmn, Parish Clerk, and 2 members of the public.

18/113 Apologies

To receive and accept apologies for absence
Cllr D Reavell due to prior commitment, District Cllr J Bishop and County Cllr R Thake.

18/114 Interests

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

18/115 Minutes

To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 26th September 2018 as an accurate record of proceedings
Resolved, proposed Cllr Marsh, seconded Cllr Hawke that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman.
Unanimously agreed.

18/116 Public Issues

Members of the public can raise matters of concern
None raised.

18/117 Planning

- a) To consider planning applications below:

18/02578/FPH 14 Brownfield Way Blackmore End
Erection of outbuilding (home office) in rear garden
No comment

18/01288/FPH 36 Dacre Crescent
Part two, part single storey rear extension and single storey front extension (as amended by drawing RL/4884/36-02B received 12/09/2018)
Planning application was approved by the NHDC Planning Committee on Thursday 18th October.

18/02709/FPH Tallents Farm Cottage, Kimpton Bottom
Two storey side extension, single storey rear extension, first floor side extension, additional windows and rooflights.
No comment.

18/02734/FPH 8 The Drive, Blackmore End
Single storey front extension and side porch canopy
No comment.

18/118 Finance

- a) To consider and agree Kimpton Parish Council budget for 2019/20
The budget for 'business as normal' was reviewed with more detailed discussions on each of the councillor proposals put forward as new items. On conclusion of the discussions the councillors indicated their preference as A, B or C for each, see attached. The draft budget will include all items that received 4 or more 'A' votes.
- b) To authorise payments made in accordance with the budget, attached
Resolved, proposed Cllr S O'Brien, seconded Cllr J Marsh to approve payments listed and attached. Unanimously agreed.
- c) To note receipt of income, attached
Resolved, proposed Cllr J Marsh, seconded Cllr S O'Brien to note income. Unanimously agreed.
- d) To receive bank statements, bank reconciliation and budget report, attached
Resolved, proposed Cllr S O'Brien, seconded Cllr J Marsh to receive bank statements, bank reconciliation and budget report. Unanimously agreed.
- e) To consider price quotations, charges and grant requests as listed below:
 - i. Clearance of allotment plot 8b (1)
Quotation being obtained.

18/119 Reports from Working Parties and Committees

To receive written reports, recommendations and council actions required from working parties:

- a) **Christmas Market** – Cllr N Burns and Parish Clerk, report attached.
- b) **Kimpton Bench Working Party** – Cllr J Marsh/Bob Finch, report of major activities during the period 20th September to 17th October, attached.
- c) **Kimpton Rights of Way** – Mr B Malcolm. Notes of meeting held on Tuesday 22nd October were circulated, attached.
- d) **Battle's Over** – Councillors were asked to volunteer between 5pm and 8pm and let Sue Burns know their availability.
- e) **Environmental Working Party** – Cllr I Corbett to arrange a meeting and draft the terms of reference.

18/120 Reports to Council

To receive reports from representatives on outside bodies, local authorities and agencies

- a) **Kimpton Memorial Hall** – Cllr J Marsh. No report.
- b) **Peters Green Village Hall** – Cllr A Firth. The two-year lease agreement has been signed with Shimmery Ivory taking possession on 1st November 2018.
- c) **Kimpton Primary School Governing Board** – Cllr D Reavell, see attached.
- d) **North Herts District Council** – District Cllr J Bishop. No report.
- e) **Hertfordshire County Council** – County Cllr R Thake. No report.

18/121 Clerk's Report

Items for information only. Mr J Pollington, Kimpton Parish Magazine has written to thank the council for their recent grant for the village publication.

18/112 Next meeting

To suggest agenda items for the next Meeting of the Parish Council on Wednesday 28th November 2018

- Budget 2019/20

Kimpton Parish Council
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- Precept demand 2019/20
- Crime in the parish – review of recent crime figures
- Report from Environmental Working Party
- Report from Highways and Parking Working Party

Meeting closed at 09.55pm.

Chairman..... **Date**.....