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**Minutes of Annual Kimpton Parish Council Meeting
held on 20th May 2020
via Video Conferencing at 7.30 pm**

Present: Cllr N Burns (Chairman), Cllr I Corbett, Cllr A Firth, Cllr S O'Brien, Cllr C Procter, Cllr J Marsh, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, District Cllr J Bishop and 7 members of the public

- 20/058 Election of Chairman**
To elect a Chairman for the year 2020/21 and sign Declaration of Acceptance of Office
Resolved proposed Cllr Corbett, seconded Cllr O'Brien to appoint Cllr Neil Burns as Chairman for the year 2020/21. Unanimously agreed. Cllr Burns signed the declaration of acceptance of office.
- 20/059 Election of Vice-Chairman**
To elect a Vice-Chairman for the year 2020/21 and sign Declaration of Acceptance of Office
Resolved proposed Cllr Burns, seconded Cllr Reavell to appoint Cllr Lewis Hawke as Vice-Chairman for the year 2020/21. Unanimously agreed. Cllr Hawke will sign the declaration of acceptance of office.
- 20/060 Apologies**
To receive and accept apologies for absence
Cllr L Hawke due to family illness.
- 20/061 Interests**
a) To receive declarations of interest from councillors on items on the agenda
None.
b) To receive written requests for dispensations for declarable interests
None.
c) To grant any requests for dispensation as appropriate
None.
- 20/062 Minutes**
To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 22nd April 2020
Resolved, proposed Cllr Procter, seconded Cllr Reavell that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
- 20/063 KPC Meeting Dates**
To fix dates and venues for Kimpton Parish Council meetings 2020/21
Resolved, proposed Cllr O'Brien, seconded Cllr Burns to approve the schedule of meetings as Appendix A with further dates of personal and virtual meetings to be confirmed. Unanimously agreed.
- 20/064 Appointment of Representatives**
To appoint representatives to serve on Committees, outside bodies and working parties

Resolved proposed Cllr Marsh, seconded Cllr Procter to approve the representatives as Appendix B. Unanimously agreed.

20/065

Public Issues

Members of the public and councillors can raise matters of concern
Land for sale at Kimpton Bottom - Following the April council meeting a group of local residents are collectively making a bid for the purchase of the land.

20/066

Asset of Community Value

To consider making an application to NHDC for The White Horse PH to continue to be on the Asset of Community Value register
Cherry Maslen and Wendy Hyams presented new evidence from two residents surveys, see attached, showing the community support, including financial support, for the opening of The White Horse as a pub/restaurant. The main premises are wheelchair accessible and would offer a traditional pub setting with specialist food and drink. Campaigners consider that Kimpton needs more than one pub to cater for the social needs of a diverse and growing population. Businesses have indicated their future use of these premises. Concern has been raised relating to the deterioration of the fabric of the listed building. Opposition against the re-opening of The White Horse related primarily to the possible effect on trade at The Boot PH.

The council considered the merits of re-applying to NHDC for The White Horse to be on the list of Asset of Community Value as the registration expires in August 2020.

Resolved, proposed Cllr Burns, seconded Cllr O'Brien that Kimpton Parish Council make an application of Asset of Community Value under Localism Act 2011 s88. Vote For 5, Against 2 Cllrs Reavell and Firth.

Cllr Firth left the meeting at 8.15pm

20/067

Planning

a) To consider the following planning applications

20/00941/FP Russells Farm, Ansells End

Installation of 40kW ground source heat pump and associated ground collector

No comment

20/00861/FPH 1 Hope Cottages, Plummers Lane, Peters Green

Part single storey, part two storey side extension and insertion of dormer window

No comment

b) To consider planning applications received during the period 14th May and 20th May 2020

20/01037/FP The Grange, High Street

Erection of seven 3-bedroom dwellings with associated access, parking and landscaping

Resolved, to object to this planning application. For 4, Abstention 2 Cllr Burns and Cllr Reavell.

The Planning Working Party will draft a detailed response which will be submitted to the next KPC meeting on Wednesday 24th June, should a deferred deadline date be approved by the case officer, NHDC.

c) Update upon any applications previously considered by KPC

20/00058/FP Land north of Appleshwaite, Gustard Wood

Split decision – latest modification of outbuildings to the approved scheme was rejected.

20/00736/FP Half Moon Lodge, Lawrence End Rd, Peters Green

Refused

20/068

Reports from Working Parties and Committees

- a) Kimpton Bench Working Party – Mr B Finch
Actions have been limited by lockdown, however a few things have been done, all involving only one person.
- * Unblocked a drain in the churchyard
 - * Re-fixed the small goalpost nets on the Recreation Ground
 - * Cleared trees on the footpath from Parkfield car park to Hitchin Road
 - * Fixing the roof timbers on some Nursery sheds at the school
 - * Sanding the top surface and clearing weeds around benches on the public footpath network
- b) Highways and Parking Working Party – Cllr A Firth
- i) Review of responses to community consultation upon additional parking area suggestion.
The council has received 5 detailed responses to the proposals. Of these 4 were in favour of providing additional parking. Period for comments to remain open for one month. The next step would be to request that HCC completes a feasibility study. This will be discussed at the next council meeting on Wednesday 24th June.
- ii) Review of comments from the public on highway matters
Correspondence has been received requesting signage to prevent the local roads being used by heavy goods vehicles. The use of signage on the road surface rather than signs on the verges was debated.
The council is urged to consider the traffic speeds at the extremities of the village. 20mph within the village and change of junction priorities have been considered. The introduction of traffic speed reduction features, such as roundabouts, could increase local congestion.
More traffic speed checks are suggested.

20/069

Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies
None.

20/070

Council Documents

To consider, review and agree council policies and documents

- a) Standing Orders
- b) Asset Register
- c) Code of Conduct
- d) Data Protection Policy
- e) Equal Opportunities Statement
- f) Equality and Diversity Policy
- g) Grant Awarding Policy
- h) Grant Application Form
- i) Health and Safety Policy
- j) Kimpton Major Incident Emergency Plan
- k) Pensions Discretion Policy
- l) Publication Scheme
- m) Scheme of delegation to Committees and Clerk
- n) Training and Development Policy for Members and Staff

Resolved, proposed Cllr Corbett, seconded Cllr Procter that the above be approved. Unanimously agreed.

20/071

Finance

- a) To receive Internal Auditor Report

b) To approve AGAR Section 1 Annual Governance Statement 2019/20

c) To approve AGAR Section 2 Accounting Statements 2019/20

The above items a) - c) were deferred as the report from the Internal Auditor has not been received.

d) To authorise payments made in accordance with the budget

e) To note receipt of income, attached

f) To receive bank statements, bank reconciliation and budget report

Resolved, proposed Cllr Marsh, seconded Cllr O'Brien that the above be authorised and noted. See attached. Unanimously agreed.

g) To consider price quotations, charges and grant requests
None received.

20/072

Clerk's Report

Items for information only

None.

20/073

Next Meeting

Date of next meeting Wednesday 24th June and items for the agenda

- 20/01037/FP The Grange, High Street
Erection of seven 3-bedroom dwellings with associated access, parking and landscaping
- To receive Internal Auditor Report
- To approve AGAR Section 1 Annual Governance Statement 2019/20
- To approve AGAR Section 2 Accounting Statements 2019/20
- To consider proposals for additional parking in Claggy Road

Meeting closed at 20.41.