

**Minutes of Kimpton Parish Council Meeting
held on Wednesday 25th April 2018
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr D Hardstaff (Chairman), Cllr I Corbett, Cllr L Hawke, Cllr J Marsh, Cllr S O'Brien, Cllr J Palmer, Cllr D Pirola, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, County Cllr R Thake and 1 member of the public.

18/035 To receive and accept apologies for absence

18/036 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

18/037 To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 28th March 2018

18/038 To consider planning applications listed below and pre-planning application

18/00706/FPH 17 Canham Close

Single storey side and rear extension. Works to existing garage to facilitate conversion into habitable space and replacement of existing box dormer to rear extension with pitched roof.

18/00710/FP 10 Brownfield Way, Blackmore End

Erection of one 5-bed dwelling following demolition of existing dwelling.

18/00822/FPH 2 Church Lane

[Single storey link side extension](#)

18/00823/LBC 2 Church Lane

Single storey link side extension; internal and external alterations

18/00893/FPH 187 High Street

[Part two storey, part single storey rear extension following demolition of single storey rear extensions with associated ancillary works.](#)

18/00905/FPH 21 Blackmore Way, Blackmore End

[Two storey front extension with porch, two storey side extension following demolition of existing extension, single storey rear extension and ancillary works \(resubmission following approval of application: 17/00834/1HH\).](#)

18/039 To consider planning applications received between 19th April and 25th April 2018

18/040 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

18/041 To receive petitions, comments and questions from the public

18/042 To consider vehicle parking in Kimpton

- a) High Street and use of the Recreation Ground
- b) Claggy Road

18/043 To consider and agree details of a Kimpton event relating to the national 'Battles Over' initiative and agree expenditure

18/044 Finance

- a) To authorise payments made in accordance with the budget
- b) To note receipt of income
- c) To receive bank statements, bank reconciliation and budget report
- d) To consider price quotations, charges and grant requests as listed below
 - i) Annual Insurance
 - ii) Annual subscriptions, donations and contracts
 - iii) Legal support
- e) To approve annual accounts for year ending 31st March 2018
- f) To approve Section 1 Annual Governance Statement 2017/18
- g) To approve Section 2 Accounting Statements 2017/18

18/045 To consider approval for scaffolding, skip and daytime tent associated with works at The Chapel, The Green

18/046 Kimpton Christmas Market 2018

- a) To consider and agree a budget
- b) To consider and agree the purchase of marquees

18/047 To receive and approve Annual Report 2017/18

18/048 To receive the Clerk's report (for information only)

18/049 To suggest agenda items for the Annual Meeting of the Parish Council on Wednesday 16th May 2018

18/050 To suggest agenda items for the Annual Parish Meeting to be held on Wednesday 16th May 2018 at approximately 9.00pm.

18/025 To receive and accept apologies for absence
District Cllr J Bishop, County Cllr R Thake and Mr B Finch.

18/026 Declarations of interest and dispensations

- d) To receive declarations of interest from councillors on items on the agenda
None.
- e) To receive written requests for dispensations for declarable interests; and
None.
- f) To grant any requests for dispensation as appropriate
None.

18/027 To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 22nd February 2018

Resolved that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

18/028 To consider planning applications listed below and pre-planning application

18/00391/FP Blue Cross Kimpton Bottom

Remodelling of Animal Re-Homing Centre and creation of replacement access, alterations to layout of external areas to include demolition, alteration and replacement of existing buildings and replacement of septic tanks with small package treatment plant.

No comment.

18/029 To consider planning applications received between 22nd March and 28th March 2018
None received

18/030 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

Kimpton Bench Working Party Report

For the Parish Council

Filled some of the pot holes on the access roadway at The Green with cold tarmac.

Completed the Garden Fields "siding out" and worked from Coopers Hill - enormous amount of growth - down to a couple of hundred yards of the High Street and filled the skip. Very exhausting work - probably the most physical activity we have done. Never the less we would like to finish the village paths, with some ideas for being more efficient. The grass growth does damage the tarmac surface and makes it uneven. So at least one more skip needed, probably more than one.
Refilled all the village salt bins – again.

For the Memorial Hall

Fitted door stops to some of the doors, de-scaled the water heaters and mended various lights. Erected the lining, roof and walls, and took it down again.

At the Churchyard

Levelled a grave, cleared the SE gateway ("the Harding Gate") of grass growth, and purchased and laid gravel to one of the paths.

At the Dacre Rooms

Tidied the outside, taking rubbish to skip, did a number of "builder's snag list" items – i.e. touching up paint, electrical jobs, such as assembling IKEA type furniture etc.

The Future

Hopefully the weather will get better now so we can do more outside jobs such as the work resulting from the ROSPA review of the Recreation Ground play area, Peters Green bus stop and the step up on The Green at Peters Green, some Rights of Way work, and of course getting our 47 benches spruced up.

Rights of Way Working Party

Mr B Malcolm has circulated the notes of meeting were circulated. The late maintenance cut in 2017 has meant that the footpaths have been in a good state during the winter months. CMS Volunteers completed a new flight of steps at the top of the Recreation Ground.

Katherine Warrington School will now open in September 2019 with full facilities. Kimpton children have been offered places at Barnwell School, Stevenage although it is hopeful that additional spaces will be made available at Harpenden schools in light of the deferred opening of the fourth school.

Kimpton Allotments are nearly all taken (vacant - plot 8 and a quarter plot). The bottom section of the KBWP plot requires regular strimming so will be added to the contract for vacant plot maintenance.

Kimpton Litter Pick on Saturday 24th March was a huge success. Across Kimpton, Peters Green and Whitwell there were 75 volunteers, the highest ever turnout. 264 bags of rubbish were cleared from 21 miles of country lanes. In total after 8 years, 1,467 bags of rubbish have been collected. The Council suggested that the litter pick include some additional areas within the village.

Flooding at Church Lane/High Street was discussed. Liaison is taking place between the Clerk, residents and highways with County Cllr R Thake actively involved on behalf of the community.

Peters Green Village Hall building works are progressing well.

A concern was brought to the attention of the council that it is only first lets at Probyn Close where priority for the social housing was given to local people. District Cllr J Bishop is investigating the position.

The Council is frustrated that damage is being caused to The Green at Peters Green by inconsiderate parking of a horse box and agreed for further correspondence to be sent from a solicitor.

18/031 To receive petitions, comments and questions from the public
None.

18/032 Finance

- h)** To authorise payments made in accordance with the budget
Resolved, proposed Cllr Hardstaff, seconded Cllr Marsh to approve payments as listed in Appendix A. Unanimously agreed.
- i)** To note receipt of income
Allotment rental of £61.40. Duly noted.
- j)** To receive bank statements, bank reconciliation and budget report
These were received by the council and found to be satisfactory, see Appendix B and Appendix C
- k)** To consider price quotations, charges and grant requests as listed below
 - i.** Parish Room refurbishment
Resolved, proposed Cllr Hardstaff, seconded Cllr Corbett to approve expenditure of up to £500 to cover plaster repair and painting in the Parish Room and Archive Storage. Work to take place end of August. Unanimously agreed.
 - ii.** Materials for access road repairs
Resolved, proposed Cllr Corbett, seconded Cllr O'Brien to approve expenditure up to £100.00 for materials.

18/033 To receive the Clerk's report (for information only)
None.

18/034 To suggest agenda items for the next Meeting of the Parish Council on Wednesday 25th April 2018

- To consider a Kimpton event relating to the national 'Battles Over'
- Vehicle parking on the High Street and Recreation Ground

Kimpton Parish Council
Minutes Meeting 28th March 2018

The meeting closed at 21.00.

Chairman..... **Date**.....