

**Minutes of Kimpton Parish Council Meeting
held on Wednesday 28th June 2017
Kimpton Memorial Hall at 7.30 pm**

Present: Cllr I Corbett (late arrival), Cllr L Hawke, Cllr J Marsh, Cllr J Palmer (Chairman), Cllr D Pirola, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, and no members of the public.

17/076 To receive and accept apologies for absence

Cllr D Hardstaff and Cllr S O'Brien due to family reasons. District Cllr J Bishop, County Cllr R Thake, Mr B Finch and Mr B Malcolm

17/077 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

17/078 To confirm the Minutes of Annual Kimpton Parish Council Meeting held on Wednesday 24th May 2017

Resolved that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

17/079 To note the Minutes of the Annual Parish Meeting held on Wednesday 24th May 2017
These minutes were noted.

17/080 To consider planning applications listed below

17/01280/1HH

6 Claggy Road

Single storey rear infill extension and single storey rear conservatory extension
No comment.

17/01325/1HH

1 Wheelwrights

Single storey rear extension following demolition of existing conservatory
No comment.

17/01388/1HH

63 High Street

Alterations to existing rear conservatory to create a single storey rear extension, single storey rear porch extension and side dormer window.

No comment.

Cllr I Corbett arrived.

17/01337/1 Porters End House, Porters End Lane
Installation of frame mounted solar panels on aluminium frames
No comment.

17/081 To consider planning applications received between 22nd June and 28th June 2017
None received.

17/082 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

Kimpton Bench Working Party report that as usual it was a busy time over the last month or so:

- Sadly one of our team, Tony Dainton, died. We helped with the “wake” which was held on The Green, and contributed one of the eulogies at his funeral.
- One big job we have worked on recently is improving Church House - replacing rotten soffits and barge boards then painting them. We stained all the cladding, replacing the safety rail by the emergency exit and some of the fence posts, cleared the moss growing in the children’s play area and sanded and painted the two coffee tables inside.
- We helped to erect and remove screens in the Parish Church for Kimpton Art Show.
- We made and fixed a picket fence around Kimpton Cricket Club patio and painted their container green.
- We procured and installed a new bench in the SW corner of the Churchyard
- We did some minor maintenance jobs in Kimpton Memorial Hall, including stopping an annoying overflow drip from one of the toilets.
- Filling of a skip on two separate occasion with allotment rubbish.
- We helped put up some signs for Kimpton Folk Festival.
- Cleared some rubbish from Parkfield Sports Ground car park and mended a fence rail
- Clearing weeds from the perimeter of Kimpton Memorial Hall car park.
- We have been cleaning and painting benches.
- Weed-killing at Peters Green Village Hall which will require a second treatment.
- Maintenance work at the Dacre Rooms.
- And a number of other small jobs around the village.

Allotments. Cllr L Hawke reported that new taps had been installed and a new padlock has been with a different combination number was put on the Pams Lane vehicle entrance bollard. The Clerk was asked to obtain a quote for the removal of some of the heap that has built up on the bonfire site, perhaps a third this year.

Cllr D Reavell reported that a planning application is being prepared for the new Katherine Warington School in Harpenden and that the founding Headmaster is Mr Tony Smith, currently Deputy Head at Roundood Park School in Harpenden. He will take up the position in January 2018 with the school opening in September 2018.

Cllr D Pirola reported that there is a hole in the floor of the gents toilet at Peters Green Village Hall. Kimpton Bench Working Party offered to take a look, for which Cllr Pirola is grateful.

17/083 To receive petitions, comments and questions from the public
None.

17/084 Highways

- a) To consider a report from Highways Working Party

See agenda item 17/084 b). After an appeal from Cllr Hardstaff on the village Facebook page, Mrs J Worboys offered to join the working party.

b) To consider the location and funding of Speed Indicator Devices within the parish Hertfordshire County Council is carrying out a technical feasibility investigation for sockets for a speed indicator device at three locations: by 'Ron Hyde' gap, outside Kimpton Primary School and opposite Bury Farm development. It was understood that the relocation of the device between these positions would be subject to funding by the Parish Council.

17/085 To receive an update on arrangements for the Christmas Market being held on Saturday 2nd December 2017
See attached report, Appendix A.

17/086 To review dog fouling at Parkfield Sports Ground
Councillors commented that this does not appear to currently be a problem.
Cllrs L Hawke and D Pirola left the meeting.

17/087 Finance

a) To approve payments made in accordance with the budget
Resolved, proposed Cllr Corbett, seconded Cllr Palmer to approve payments listed in Appendix B. Unanimously agreed.

b) To receive bank statements, bank reconciliation and budget report
These were received by the council and found to be satisfactory, see Appendix C and Appendix D.

c) To consider quotes, donations and agree funding

- i. Recreation Ground access road
Work may be undertaken on this road within the day rate when Parkfield Sports Ground access road is being improved.
- ii) Risk Assessments
Resolved, proposed Cllr Reavell, seconded Cllr Corbett to approve the completion of council risk assessments for its land and Christmas Market event by an independent contractor at a total cost of £460.00.

17/088 To consider delegation and procedure for consideration of community/personal events on Kimpton Parish Council land
Resolved that the Parish Clerk has delegated powers to grant permission to use council land for events, in consultation with the Chairman.

17/089 To receive the Clerk's report (for information only)
Mrs T Clements, Headteacher Kimpton Primary School sent a letter to the Council with thanks for the grant to school curriculum swimming costs, particularly welcome in light of recent school funding issues.

17/090 To suggest agenda items for the next Meeting of the Parish Council on Wednesday 19th July 2017

Cllr L Hawke may have to give his apologies for this meeting.

- To receive an update on the arrangements for the Christmas Market

The meeting closed at 9.10 pm.

Chairman..... **Date**.....