



**Minutes of Kimpton Parish Council Meeting
held on 26th February 2020
Dacre Rooms at 7.30 pm**

Present: Cllr N Burns (Chairman), Cllr J Marsh, Cllr S O'Brien, Cllr D Reavell

In attendance: Mrs C Helmn, Parish Clerk, County Cllr R Thake, District Cllr J Bishop and 2 members of the public.

20/016 Apologies

To receive and accept apologies for absence
Cllr I Corbett, Cllr L Hawke, Cllr A Firth and Cllr C Procter,

20/017 Interests

- a) To receive declarations of interest from councillors on items on the agenda
None.
- b) To receive written requests for dispensations for declarable interests; and
None.
- c) To grant any requests for dispensation as appropriate
None.

20/018 Minutes

To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 22nd January 2020 as an accurate record of proceedings
Resolved, proposed Cllr O'Brien, seconded Cllr Burns that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

20/019 Public Issues

Members of the public and councillors can raise matters of concern
It was brought to the council's attention that a parcel of land at Kimpton Bottom is being offered for sale with certain covenants. Kimpton Parish Council will express an interest and obtain sale particulars.
Wren Close. A member of the public voiced concern that action against anti-social behaviour was not being addressed by the housing association (Settle) with the same level of urgency as an incident in Lloyd Way. The meeting noted that items of anti-social behaviour must be reported to the police to enable action to be taken.

20/020 Planning

- a) To consider planning applications received during the period 10th February and 26th February 2020

20/00157/FP

Skegsbury House, Skegsbury Lane

Continued use of land for equestrian, agricultural and domestic usage and retention of goat shed, tractor barn and extension to stables, hard landscaping and fencing. Proposed alteration to domestic driveway and installation of lighting to manege.

Kimpton Parish Council noted that this was a retrospective planning application. For clarity to interested parties, it would be helpful if an executive summary was produced by NHDC to highlight these matters. KPC to write to NHDC planning making this request. KPC was keen to ensure that any permission did not allow use for residential without a full planning application. This comment to be returned to NHDC.

20/00303/FP

Greenveldt Kennels, Luton Road

Conversion of single flat/stable block to provide four-bedroom dwelling house (renewal of planning permission 12/00410/1 granted 19 April 2012).

No comment.

20/021

Reports from Working Parties and Committees

- a) Christmas Market Working Party – Cllr D Reavell. This matter will be considered at KPC meeting on Wednesday 25th March.
- b) Kimpton Bench Working Party – Mr B Finch. See attached report. The Council complimented Mr Finch for his organisation of community works during the month.
- c) Peters Green Village Hall – Cllr A Firth
Trustees have agreed to moving to a CIO so that they can (i) lease out the village hall on a commercial basis and (ii) extend the benefit to the whole of Kimpton parish.

20/022

Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

- 1) A resident has asked Herts CC/NHDC for the verge on highway land between The Drive and Beech Way to be maintained and improved. Initial thoughts are that the width will not be sufficient for the installation of a pavement.
- 2) Cllr R Thake has made extensive representations to ensure that a road closure for the purposes of a VE ceremony, with children, at the War Memorial on Friday 8th May, will be at minimal charge to the public purse. This has been greatly appreciated by the Vicar, event organisers and Kimpton Parish Council.

20/023

The Green, Kimpton

To consider a request to plant a memorial tree on The Green

Resolved that the council grants permission as follows:

- 1) KPC purchases the tree which will be a replacement for the cherry tree that was felled last year on the south side of The Green. The replacement tree will be a 4m high wild cherry tree (1.8m clear stem with 2.2m top) as requested by residents at KPC meeting held last June. The tree planting scheme for The Green is based on the fact that the current cherry tree on the corner with Church Lane is nearing the end of its life and therefore the new tree will be located in the centre of the space between the felled tree and present cherry tree on the corner. It will not be planted on the exact spot as that of a felled tree.
- 2) KPC will be responsible for its planting with the opportunity for the family members to attend if they wish.
- 3) KPC will be responsible for its maintenance.
- 4) The Council did not grant permission for the placement of any memorial plaque.

Unanimously agreed.

- 20/024 Garden Fields**
 To consider planting a wildflower area – Cllr J Marsh
 A suggestion has been received that an area under the apple trees at the top of Garden Fields is left uncut to encourage the development of a wildflower meadow. It would need cutting twice a year by the contractor.
 Cllr Marsh will seek the views of residents that surround Garden Fields and this proposal will be included in the Chairman’s Report for the Spring Edition of Kimpton Parish Magazine.
- 20/025 Finance**
 a) To authorise payments made in accordance with the budget
 b) To note receipt of income, attached
 c) To receive bank statements, bank reconciliation and budget report
Resolved proposed Cllr O’Brien, seconded Cllr Reavell to approve items a) to c). Unanimously agreed.
- d) To consider price quotations, charges and grant requests as listed below
 i) Internal auditor and scope of work.
Resolved, proposed Cllr O’Brien, seconded Cllr Reavell to approve a quotation of £385 plus VAT for Internal Audit Services. A formal Letter of Engagement will set out the full scope of the work and audit responsibilities.
- ii) Wren Close playground hedge
Resolved, proposed Cllr O’Brien, seconded Cllr Marsh to approve a quote of £120 plus VAT to tidy up the hedging surrounding Wren Close play area. The sides to be cut back and the top trimmed.
- 20/026 Kimpton May Festival**
 To consider a request to use Parkfield Sports Ground for May Festival activities.
Resolved proposed Cllr Reavell, seconded Cllr O’Brien to grant permission to use Parkfield Sports Ground for May Festival activities on Sunday 3rd May 2020 subject to the receipt of a satisfactory risk assessment and public insurance cover. Unanimously agreed.
- 20/027 Clerk’s Report**
 Items for information only
 Kimpton Litter Pick will be taking place on Saturday 28th March. 20 off extra litter pickers will be purchased as NHDC will only be providing 30 off instead of 50 off as in previous years, with a 50:50 split between 33” handles and 27” handles.
 Following recent heavy rains, the road gully at the junction of Church Lane and B652 High Street is completely blocked causing a 10 cm puddle to be created across the entrance to Church Lane. Concern has been received that residents are unable to access the Doctor’s Surgery and Dacre Rooms without wet weather footwear or by making a long diversion. This fault will be reported to Herts Highways.
- 20/028 Next Meeting**
 To suggest agenda items for the next Meeting of the Parish Council on Wednesday 25th March 2020
- Kimpton Bottom Land Purchase
 - Garden fields wildflower planting

Meeting closed at 8.55pm.

Chairman..... Date.....

Dates of Working Parties

Rights of Way Working Party	Monday 16 th March	2.00pm
Sports Clubs Working Party	Monday 16 th March	7.30pm
Public Spaces and Playgrounds WP	April	<i>tbc</i>
Environmental Working Party		<i>tbc</i>