

**Minutes of Kimpton Parish Council Meeting  
held on Wednesday 25<sup>th</sup> April 2018  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr D Hardstaff (Chairman), Cllr L Hawke, Cllr J Marsh, Cllr S O'Brien, Cllr J Palmer, Cllr D Pirola, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, District Cllr J Bishop, County Cllr R Thake and 2 members of the public.

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**18/035** To receive and accept apologies for absence  
Cllr I Corbett due a prior commitment and Mr B Finch.

**18/036** Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda  
None.
- b) To receive written requests for dispensations for declarable interests; and  
None.
- c) To grant any requests for dispensation as appropriate  
None.

**18/037** To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 28<sup>th</sup> March 2018

**Resolved** that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**18/038** To consider planning applications listed below and pre-planning application

**18/00706/FPH                      17 Canham Close**

Single storey side and rear extension. Works to existing garage to facilitate conversion into habitable space and replacement of existing box dormer to rear extension with pitched roof.

No comment.

**18/00710/FP                      10 Brownfield Way, Blackmore End**

Erection of one 5-bed dwelling following demolition of existing dwelling.

No comment.

**18/00822/FPH                      2 Church Lane**

Single storey link side extension

No comment.

**18/00823/LBC                      2 Church Lane**

Single storey link side extension; internal and external alterations

No comment.

**18/00893/FPH            187 High Street**

Part two storey, part single storey rear extension following demolition of single storey rear extensions with associated ancillary works.  
No comment.

**18/00905/FPH            21 Blackmore Way, Blackmore End**

Two storey front extension with porch, two storey side extension following demolition of existing extension, single storey rear extension and ancillary works (resubmission following approval of application: 17/00834/1HH).  
No comment.

**18/039** To consider planning applications received between 19<sup>th</sup> April and 25<sup>th</sup> April 2018

**18/00987/FPH            28 Beech Way Blackmore End**

Single storey rear extension and conversion of existing double garage into habitable space including removal of garage door and insertion of two windows. Mono-pitch roof over existing porch and replacement windows and front door. Rendering of existing external brick walls.  
No comment.

**18/040** To receive reports from representatives on outside bodies, working parties, local authorities and agencies

**Report from Kimpton Bench Working Party:**

For the Memorial Hall

- Fabricated and fitted catches so the doors to outside the lounge can stay open
- Sprayed the outside steps edges white for safety
- Did many minor maintenance jobs

For the Dacre Rooms

- Did various jobs as part of tidying up after the improvements including assembling chairs, fitting new table tops, fitted new USB electrical sockets etc.

For the Parish Council (and Community)

- Purchased new brushes for the foot brush at entrance to The Rec and fitted them
- Straightened more bollards at Coopers Hill
- Started cleaning and painting the KPC benches
- Installed a new bench on The Green in memory of Tony Dainton, funded by the BWP members and local residents, and purchased by KPC
- Cleared The Green roadway and diagonal path of grass and soil ("siding out")
- Installed a new litter bin at Wren Close
- Tightened up kissing gate at NW corner of Horse Show field
- Obtained 19 more chairs for the communal store at the Recreation Ground
- Made frames for the banners that are used to publicise community events
- Cleared dumped rubbish at Parkfield car park and took to the bonfire

For the Church

- Replaced a rotten gate post at Church House
- Mended two gravestones broken when the cedar tree branches fell down
- Fixed two lights on the roadway to Church House
- Took garden rubbish to the bonfire

**18/041** To receive petitions, comments and questions from the public  
None.

**18/042** To consider vehicle parking in Kimpton

- a) High Street and use of the Recreation Ground
- b) Claggy Road

Councillors held a discussion on the problem throughout the village of excessive vehicle parking which causes congestion and diminishes enjoyment of the village environment. There is a conflict between residents wanting peace and quiet and with successful businesses having busy vehicle movements plus increased road parking for workers and visitors. In addition, it was noted that there has been an increase in vehicle parking on pavements blocking passage by pedestrians who are forced to go into the High Street to pass. Suggested solutions include:

1. Additional car parks within Kimpton, off Claggy Road by the industrial area and near Ballslough Hill to accommodate the extra vehicles.
2. Use of the Claggy Road wide grass verge for car parking
3. Yellow lines and introduction of 'Traffic Parking Orders' at some junctions

Each of the options has feasibility issues including land availability, project funding and monitoring of parking.

**18/043** To consider and agree details of a Kimpton event relating to the national 'Battles Over' initiative and agree expenditure

Councillors considered options for an event for the evening of 11<sup>th</sup> November and an estimate of £860 from Hammer & Tongs for a beacon. It was agreed that Cllr O'Brien will organise a meeting of the working party to review proposals and report back to the council for approval.

**18/044** Finance

- a) To authorise payments made in accordance with the budget  
**Resolved**, proposed Cllr Hardstaff, seconded Cllr Marsh to approve payments, see attached. Unanimously agreed
- b) To note receipt of income
 

£36,877.46	Precept
£1,000	HAPTC
£15.50	Interest

 Duly noted.
- c) To receive bank statements, bank reconciliation and budget report  
These were received by the council and found to be satisfactory, see attached.
- d) To consider price quotations, charges and grant requests as listed below
  - i) Annual Insurance  
**Resolved**, proposed Cllr Hardstaff, seconded Cllr Hawke to approve a quote of £1,452.30, Unanimously agreed.
  - ii) Annual subscriptions, donations and contracts

Expenditure	Annual Value
Kimpton Parish Magazine	£210
Kimpton Horse Show	£55
CPRE	£36
Open Spaces Society	£33

Quarterly playground inspections, annual RoSPA inspection and items identified within	£600
Annual maintenance contract for Kimpton War Memorial	£250
Annual drainage clearance for The Green	£200
HAPTC/NALC	£815
SLCC	£170
IT Support	£300
Annual litter bin (19 bins) and dog bin (14 bins) servicing	£2,100
British Legion (Kimpton) Branch	£100
Kimpton Bench Working Party	£500

**Resolved**, proposed Cllr Hardstaff, seconded Cllr O'Brien to approve the above expenditure delegated to the Clerk. Unanimously agreed.

iii) Legal support £250

**Resolved**, proposed Cllr Hardstaff, seconded Cllr O'Brien to approve obtaining legal support up to the value of £250.00. Unanimously agreed.

e) To approve annual accounts for year ending 31<sup>st</sup> March 2018

**Resolved**, proposed Cllr Reavell, seconded Cllr O'Brien to approve annual accounts, see attached. Unanimously agreed.

f) To approve AGAR Section 1 Annual Governance Statement 2017/18

**Resolved**, proposed Cllr Hardstaff, seconded Cllr O'Brien to approve Annual Governance Statement and duly signed by the Chairman. Unanimously agreed.

g) To approve AGAR Section 2 Accounting Statements 2017/18

**Resolved**, proposed Cllr Hardstaff, seconded Cllr Palmer to approve Accounting Statements and duly signed by the Chairman. Unanimously agreed.

**18/045** To consider approval for scaffolding, skip and daytime tent associated with works at The Chapel, The Green

**Resolved**, proposed Cllr Hawke, seconded Cllr Marsh to grant permission for up to three months. Unanimously agreed.

**18/046** Kimpton Christmas Market 2018

a) To consider and agree a budget

**Resolved**, proposed Cllr Marsh, seconded Cllr Hardstaff to approve the budget as attached. Unanimously agreed.

b) To consider and agree the purchase of marquees

**Resolved**, proposed Cllr Marsh, seconded Cllr O'Brien to approve quote number 512646 dated 16<sup>th</sup> April 2018 of £4,337.47 plus VAT for Gala Tent Pro Elite with outdoor flooring and 14m Twin Peaked Star Shade with outdoor flooring. Unanimously agreed,

**18/047** To receive and approve Annual Report 2017/18

**Resolved**, proposed Cllr O'Brien, seconded Cllr Hardstaff to approve the Annual Report 2017/18. Unanimously agreed.

**18/048** To receive the Clerk's report (for information only)

No additional items.

Kimpton Parish Council  
Minutes Meeting 25<sup>th</sup> April 2018

**18/049** To suggest agenda items for the Annual Meeting of the Parish Council on Wednesday 16<sup>th</sup> May 2018  
None.

**18/050** To suggest agenda items for the Annual Parish Meeting to be held on Wednesday 16<sup>th</sup> May 2018 at approximately 9.00pm.  
None.

The meeting closed at 21.35.

**Chairman**..... **Date**.....