

**Minutes of Kimpton Parish Council Meeting  
held on 24<sup>th</sup> April 2019  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr N Burns (Chairman), Cllr I Corbett, Cllr L Hawke, Cllr J Marsh, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, and 1 member of the public.

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- 19/034 Apologies**  
To receive and accept apologies for absence  
Cllr A Firth, Cllr C Procter and Cllr S O'Brien due to other commitments, District  
Cllr J Bishop and County Cllr R Thake
- 19/035 Interests**  
a) To receive declarations of interest from councillors on items on the agenda  
None.  
b) To receive written requests for dispensations for declarable interests; and  
None.  
c) To grant any requests for dispensation as appropriate  
None.
- 19/036 Minutes**  
To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday  
27<sup>th</sup> March 2019 as an accurate record of proceedings  
**Resolved**, proposed Cllr Marsh, seconded Cllr Reavell that these Minutes be  
agreed as a true and accurate record of the proceedings and be duly signed by  
the Chairman. Unanimously agreed.
- 19/037 Public Issues**  
Members of the public can raise matters of concern  
None raised.
- 19/038 Planning**  
a) To consider planning applications below:  
**19/00817/FPH 44 Commons Lane**  
Single storey side and rear extension following demolition of existing rear  
conservatory and shed. Single storey front extension.  
No comment.  
b) To consider planning applications received during the period 18<sup>th</sup> April and  
24<sup>th</sup> April 2019  
**19/00862/FPH 23 Hampden**  
Single storey rear extension and single storey side extension. Works to  
facilitate conversion of existing garage to additional habitable  
accommodation, erection of side canopy and widening of existing vehicular  
access.

No comment.

- c) To receive planning decisions  
19/00331/FPH - High Oaks, Kimpton Bottom  
New vehicle access.  
The applicant has withdrawn this application to give him an opportunity to provide additional analysis regarding average traffic speeds along this particular section of Kimpton Bottom to demonstrate that access is safe. A further application is expected within the next 4 weeks. However, an enforcement file remains open.

**19/039 Reports from Councillors, Working Parties and Committees**

- a) Kimpton Bench Working Party – Mr B Finch, attached.  
b) Allotment Working Party – Mr L Hawke  
Hire of second skip for removal of unwanted items and rubbish from site  
**Resolved**, proposed Cllr Hawke, seconded Cllr Corbett to approve expenditure of £220.00 for a skip. Unanimously agreed.  
c) Kimpton Christmas Market – Cllr N Burns  
**Resolved** to appoint Cllr D Reavell as Chairman of the working party.  
Unanimously agreed.

**19/040 Reports to the Council**

To receive reports from representatives on outside bodies, local authorities and agencies

Cllr D Reavell advised the council that the senior management team at Kimpton Primary School are concerned about the risk of pupils eating the leaves from the yew hedge that surrounds the War Memorial. The hedge faces the playground on the east side and half of the south side. There are no known incidents of pupils picking and eating leaves. The school will be asked to discuss what barrier is required, installation of a permanent fence or use of mobile play units, and to liaise with the Royal British Legion (Kimpton branch).

**19/041 Parkfield Access Road**

To consider maintenance of the roadway – Cllr D Reavell

A quote of £2,300 to relevel the surface of the Parkfield sports ground track has been received. This is lower than the previous works as no additional materials are required. The Council consider that expenditure of this high level is not desirable at this time and would prefer an interim measure of manually filling in potholes with similar material. The side drainage ditches to be investigated and cleared to allow water to runoff the roadway. Clerk/Cllr Marsh to action.

**Resolved**, proposed Cllr Marsh, seconded Cllr Corbett to approve expenditure up to £200 for materials and to ask KBWP to fill in the potholes. Unanimously agreed.

**19/042 Finance**

- a) To receive and approve annual accounts for year ending 31<sup>st</sup> March 2019  
b) To receive Internal Auditor Report  
c) To approve AGAR Section 1 Annual Governance Statement 2018/19  
d) To approve AGAR Section 2 Accounting Statements 2018/19  
e) To authorise payments made in accordance with the budget, attached  
f) To note receipt of income, attached  
g) To receive bank statements, bank reconciliation and budget report  
Items a) to g) were taken en bloc.  
**Resolved**, proposed Cllr Hawke, seconded Cllr Marsh to approve all the above. Unanimously agreed.

- h) To consider price quotations, charges and grant requests as listed below
- i. To agree expenditure on annual insurance, annual contracts, annual subscriptions and annual donations

Expenditure	Annual Value
Kimpton Parish Magazine	£210
Kimpton Horse Show	£100
CPRE	£36
Open Spaces Society	£33
Quarterly playground inspections, annual RoSPA inspection and items identified within	£600
Annual maintenance contract for Kimpton War Memorial	£250
Annual drainage clearance for The Green	£200
HAPTC/NALC	£815
SLCC	£170
IT Support	£300
British Legion (Kimpton Branch)	£100
Kimpton Bench Working Party	£500

**Resolved**, proposed Cllr Burns, seconded Cllr Reavell to approve the above payments. Unanimously agreed.

- ii. Grant application from Kimpton Autumn Show for catalogue printing  
**Resolved**, proposed Cllr Hawke, seconded Cllr Reavell to approve £200 for the printing of the catalogue. Unanimously agreed.
- iii. Grant application from Kimpton Pre-School  
**Resolved**, proposed Cllr Marsh, seconded Cllr Burns that KPC act as a guarantor up to £5,000 during the period April 2020 and September 2020 for the provision of pre-school services within the village should a reduction in pupil numbers or changes in pupil age profile impact on the cashflow for the enterprise. Trustees to undertake a nursery fee review for more income generation. Vote 4 For, 1 Against Cllr Hawke.  
Cllr Burns to act as the KPC representative for liaison with Kimpton Pre-School. The Council asked to be kept informed on income generation, future fundraising efforts and the outcome of negotiations with HCC and Kimpton School. Any application for the release of monies to be considered by Full Council.

- 19/043 Kimpton Parish Council Annual Report 2018/19**  
To receive and note draft annual report  
Councillors commended the report and asked for it to be widely circulated.
- 19/044 Annual Parish Meeting**  
To confirm agenda for meeting to be held on Wednesday 22nd May at approx. 9pm
- To receive apologies for absence

- To approve as a correct record the Minutes of the Annual Parish Meeting held on Wednesday 16th May 2018
- To receive reports on actions agreed at the last Annual Parish Meeting
- To receive the Kimpton Annual Report 2018/19
- Question Time

Cllr I Corbett and Mr B Finch asked to record their apologies for this meeting.

**19/045**

**Clerk's Report**

Items for information only

A risk assessment has been received from Kimpton Village Choir for the concert being held on The Green on Sunday 30<sup>th</sup> June from 2-4pm and a letter to be sent to local residents.

The defibrillator training seminar held on Thursday 11 April was attended by around 30 residents and business representatives.

**19/046**

**Next Meeting**

To suggest agenda items for the next Meeting of the Parish Council on Wednesday 22<sup>nd</sup> May 2019

- To consider a deposit scheme for allotment tenants

Cllr I Corbett tendered his apologies for this meeting.

Meeting closed at 9.25 pm.

**Chairman**..... **Date**.....

**Dates of Working Parties**

Highways and Parking Working Party	Wednesday 8 <sup>th</sup> May	09.15 am
Allotment Working Party	Thursday 9 <sup>th</sup> May	11.00 am
Christmas Market Working Party	Monday 20 <sup>th</sup> May	07.45 pm