

**Minutes of Kimpton Parish Council Meeting  
held on Wednesday 23<sup>rd</sup> March 2016  
Kimpton Memorial Hall at 7.30 pm**

**Present:** Cllr I Corbett, Cllr D Hardstaff (Chairman), Cllr L Hawke, Cllr J Marsh, Cllr S O'Brien, Cllr J Palmer, Cllr D Pirola, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk, County Cllr R Thake, and 3 members of the public

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**16/043** To receive and accept apologies for absence  
District Cllr J Bishop due to a prior commitment.

**16/044** Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda  
Cllrs Hardstaff and Corbett are members of Kimpton Tennis Club.
- b) To receive written requests for dispensations for declarable interest  
None.
- c) To grant any requests for dispensation as appropriate  
None.

**16/045** To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 24<sup>th</sup> February 2016

**Resolved** that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**16/046** To consider planning applications listed below

**16/00523/1HH                      12 Beech Way, Blackmore End**

Single storey rear extension following demolition of existing extension and conservatory, replace tile hanging with render and new chimney  
No comment.

**16/047** To consider any planning applications received between 17<sup>th</sup> March and 23<sup>th</sup> March 2016

**16/00667/1HH                      Orchard House, 3 Ash Drive, Kimpton Bottom**

Single storey rear extension and replacement dormer window in side roof slope over existing garage.  
No comment.

**16/00657/1HH                      87 High Street, Kimpton**

Two storey and single storey front extensions, first floor side extension and two storey and single storey rear extensions following demolition of existing conservatory. Raise the height of roof and insertion of one front and one rear dormer window to facilitate loft conversion.  
No comment.

- 16/048** To receive reports on actions agreed at the last Council meeting  
Kimpton Primary School KSA is organising a Queens Birthday Picnic on Sunday 12<sup>th</sup> June that is open to everyone in the village.
- 16/049** Chairman's Announcements (for information only)  
The anticipated sales launch for properties at the development at Lloyd Way, Cedar Place is June 2016.
- 16/050** To receive reports from representatives on outside bodies, working parties, local authorities and agencies  
County Cllr R Thake has offered to fund a vehicle speed and volume survey in Peters Green and in Kimpton from his locality budget 2016/17.  
Parish Update March 2016 from David Lloyd, Hertfordshire Police and Crime Commissioner.  
Cllr Hawke commented on the large amount of activity taking place at the allotments, particularly construction works. There are 5 vacant plots.  
Mr B Finch reported on the Kimpton Bench Working Party tasks completed at Kimpton Primary School, Dacre Rooms, Kimpton Churchyard and Rights of Way. A new web site has been set up <http://benchworkingpartykimpton.weebly.com/> which details the jobs undertaken.  
Cllr Pirola received agreement that she should contact North Herts Homes regarding the appalling state of 1 The Green and seek improvements.  
Cllr Hawke commented that there is a small section of road in Radlett is covered by a restricted weight limit and that this can be controlled.  
Cllr Reavell reported that a new Headteacher Tracey Clements will be starting on site within a shared role until September and then take over total responsibility. One of the teachers is dealing with the withdrawal of school transport to a single sex school and is preparing for the appeal. Two teachers will be on maternity leave.  
Concerns were made regarding antisocial behaviour in Parkfield car park and the area will be kept monitored.
- 16/051** To receive petitions, comments and questions from the public  
A resident explained in detail the environmental problems being created by commercial activity around the Claggy Road/Commons Lane are; vehicle parking is excessive, large vehicles mount the kerb causing damage to the grass verge, cars park across residents driveways, large volume of rubbish is stored outside industrial units, damage to tree trunks and overgrown hedges. The Clerk will liaise with residents and this item will be put on the agenda for the council meeting on 27<sup>th</sup> April 2016.
- 16/052** To receive a report on the Kimpton Sports Club meeting held on 7<sup>th</sup> March 2016  
See Appendix A. After the sports club meeting members of the Touch Rugby group have indicated an interest in taking over the Recreation Ground pavilion. Discussions are ongoing.
- 16/053** To review the terms in the Kimpton Parish Council and Kimpton Tennis Club agreement  
With the approval of suggested amendments by the Tennis Club it was proposed Cllr O'Brien, seconded Cllr Reavell to approve the terms of this agreement. Both parties will be invited to sign the document. Unanimously agreed.
- 16/054** To consider the problems caused by horse riding on non-bridle paths  
The condition of the public rights of way will be monitored over the coming months and reviewed in the Autumn.
- 16/055** To receive bank statements and budget report  
These were received by the Council and found to be satisfactory.

**16/056** To consider quotes, donations and agree funding

**a)** Ash tree 3768 felling at Peters Green

**Resolved**, proposed Cllr Hardstaff, seconded Cllr Palmer to approve a quote of £625 plus VAT. Unanimously agreed

**b)** Donation to Kimpton Horse Show

**Resolved**, proposed Cllr Corbett, seconded Cllr O'Brien to approve a donation of £50. Unanimously agreed

**c)** Annual membership CPRE

**Resolved**, proposed Cllr O'Brien, seconded Cllr Palmer to approve annual membership of £36.00. Unanimously agreed

**16/057** To agree revised Financial Regulations

**Resolved**, proposed Cllr Hardstaff, seconded Cllr Reavell to approve Kimpton Parish Council Financial Regulations. See attached. Unanimously agreed.

**16/058** To consider the effectiveness of the internal auditor

**Resolved**, proposed Cllr Palmer, seconded Cllr Pirola to approve the effectiveness of the internal auditor. See attached. Unanimously agreed.

**16/059** To consider and approve internal controls

**Resolved**, proposed Cllr Hardstaff, seconded Cllr Reavell to approve internal controls. See attached. Unanimously agreed.

**16/060** To consider Parish Council Pension Pooling arrangements

Employees are eligible to join LGPS which is undergoing a triennial valuation in 2016 to determine funding levels and employer contribution rate for the next three year effective from 1<sup>st</sup> April 2017. In previous valuations Parish and Town Councils have been pooled to calculate a common employer contribution rate. A pooling arrangement provides a mechanism for employers to share pension risks and maintain stability.

**Resolved**, proposed Cllr Marsh, seconded Cllr Hardstaff that Kimpton Parish Council continues its membership of the Hertfordshire Pension Fund, Local Government Pension Scheme, Parish and Town Council pooling arrangement and abide by the terms and conditions as set out in the Pooling Policy.

**16/061** To receive a report on the maintenance of FP34

Kimpton Bench Working Party under the supervision of Bob Malcolm, Chairman of the Rights of Way Working Party thinned the regrowth on the old trees on FP34 and trimmed the new hedging to a height of about 2 metres. One of the new trees that was struggling is showing signs of life and may yet fully recover, if watered sufficiently during dry periods. Some trees were removed from the edge of the garden of 4 Dacre Crescent to enable a wall to be built on their private property so stopping the bank from falling into the public footpath. More roots may need to come out during works by the contractor. The Council thanked Mr Malcolm for his extensive work on this project.

**16/062** To receive a report on the reshaping and patching works on Parkfield Access Road

The contractor has used tarmac in the patching of pot holes with a topping to create an improved surface. To preserve the road surface the Clerk has asked the drivers of the recycling and refuse lorries to travel slowly along the track.

**16/063** To review the maintenance of the Jubilee Garden

The north boundary fence was broken during the winter storms and has been propped up using struts positioned in the Jubilee garden. The Clerk has discussed the issue with the resident who confirmed that works are in hand to replace the broken panels.

**16/064** To receive operational playground inspection reports

Reports were noted.

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**16/065** To receive the Clerk's report (for information only)

Kimpton Parish Church Council thanked the parish council for the donation towards the printing costs of the Kimpton Parish Magazine.

**16/066** To suggest agenda items for the next meeting of the Parish Council

- Annual Accounts for Year Ended 31 March 2016
- To consider the installation of a new entrance gate at Parkfield Sports Ground
- To review the appearance of the junction at Claggy Road and Commons Lane and local vehicle parking
- To review the repair of the boundary fence at the Jubilee Garden

The meeting closed at 21.25 pm.

**Chairman**..... **Date**.....