

**Minutes of Kimpton Parish Council Meeting  
held on 18<sup>th</sup> July 2018  
Peters Green Village Hall at 7.30 pm**

**Present:** Cllr N Burns (Chairman), Cllr I Corbett, Cllr L Hawke, Cllr J Marsh, Cllr S O'Brien, Cllr C Procter, Cllr D Reavell

**In attendance:** Mrs C Helmn, Parish Clerk and 5 members of the public.

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**18/086 Apologies**

To receive and accept apologies for absence

Cllr A Firth due to business commitment, District Cllr J Bishop and County Cllr R Thake due to NHDC meeting.

**18/087 Interests**

**a)** To receive declarations of interest from councillors on items on the agenda  
None

**b)** To receive written requests for dispensations for declarable interests; and  
None

**c)** To grant any requests for dispensation as appropriate  
None.

**18/088 Minutes**

To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 27<sup>th</sup> June 2018 as an accurate record of proceedings

**Resolved**, proposed Cllr Marsh, seconded Cllr O'Brien that these Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

**18/089 Public Issues**

Members of the public can raise matters of concern

Mr Tim Armstrong-Taylor from '*Stop the Harpenden Luton Incinerator*' campaign spoke against the proposals on three themes; health implications for local residents, extra traffic volume and vehicle size and location on Green Belt land. During the last two weeks 1,400 people have signed up on the SHLI website and 3,000 on the Facebook group. The current objective of the group is to publicise the proposals to residents who would be affected should the plans be implemented. Therefore, campaign members attended a meeting at the House of Lords yesterday, took part in debates on Three Counties Radio and Verulam Radio, produced banners for roadside display and 15,000 leaflets that are being printed and distributed.

**18/090 Chiltern Green Energy Park**

Council to discuss and form an opinion in favour or against proposals

A discussion took place on the technical and financial aspects of the proposals and environmental impact on the parish.

**Resolved**, to oppose the plans for the incinerator. Vote; 6 For, 1 Abstention, Cllr N Burns.

**Resolved**, to contact all parish and town councils within the area that would be affected by the incinerator and send representation to NHDC and HCC. Unanimously agreed.

**Resolved**, proposed Cllr Hawke, seconded Cllr Procter to give a grant of £500 to SHLI. Unanimously agreed.

18/091 **Planning**

To consider planning applications received between 11<sup>th</sup> July and 18<sup>th</sup> July 2018

**18/01842/FPH Half Moon Lodge, Lawrence End Road, Peters Green**

Erection of detached single garage and boot room

No comment.

18/092 **Reports from Working Parties**

To receive written reports, recommendations and council actions required from working parties:

a) **Battle's Over** – Cllr S O'Brien

Sunday 11<sup>th</sup> November, 6pm, Kimpton Primary School. Notes attached.

b) **Kimpton Bench Working Party** – Cllr J Marsh/Bob Finch, report attached

c) **Allotment including 2018/19 plot charges** – Cllr L Hawke/Parish Clerk, report attached

The council reviewed the costs for the allotments and agreed that the objective was to break-even. Consideration to be given to drafting a hosepipe usage policy for allotment tenants.

**Resolved**, proposed Cllr Hawke, seconded Cllr O'Brien to increase the charge per meter square by 10%, rounded. Vote: For 6, Against 1, Cllr N Burns.

d) **Public Spaces and Playgrounds** – Cllr J Marsh, report attached.

Report noted.

During the discussion on public spaces, the council was concerned about overhanging vegetation from gardens that hinder free pedestrian passage on pavements. Cllr Corbett will produce a flier that can be posted through post boxes by councillors to remind residents to maintain their property adequately.

Since the working party meeting the council has been informed about maintenance issues at the Recreation Ground pavilion. It was agreed that Cllrs Neil Burns, Ian Corbett, Sue O'Brien and the Parish Clerk meet with representatives of Kimpton Rugby Club to produce a schedule of essential repairs and allocate resources.

18/093 **Social Housing**

a) To receive an update on meetings and actions agreed relating to provision and future access to social housing and details of anti-social behaviour – Cllr J Marsh verbal report.

It was noted that the implementation of a CCTV monitor was being delayed due to concerns from Ringway on the use of a lamppost. Councillors will follow up this news. Councillors will clarify the criteria relating to house swaps possible by tenants in Settle properties.

b) Affordable Housing Needs Survey – consider council support for parish survey in first quarter 2019 and financial contribution of £400.

**Resolved**, proposed Cllr Corbett, seconded Cllr O'Brien to support an Affordable Housing Needs Survey and contribute £400.

Vote: 5 For, 2 Against, Cllr Hawke and Cllr Reavell.

Cllr L Hawke left the meeting at 9.20pm.

18/094 **Websites**

To review the usage of Kimpton Village, Kimpton Directory and Kimpton Parish Council website and consider improvements – Parish Clerk, report attached  
A resident has suggested a link to the bus timetable on local information page and information on Chiltern Green Energy Park proposals.  
Clerk will liaise with Spectrum IT Solutions on improvements to the home page of Kimpton Village website. This will include a news section on the left hand column.

18/095 **Action Plan**

To consider short term proposals within the KPC Action Plan and agree methods of implementation – All Parish Councillors

1.	Increase Parish precept in line with Retail Price Index to enable high priority targeted projects to be implemented earlier.	Finance Working Party 15 Aug 2018
2.	Monitor the use of the 2 new Parish web sites, review feedback and improve access to information.	KPC 18/7/18
3.	Review recent spate of burglaries within the Parish and establish any actions appropriate.	KPC 26/9/18
4.	Review recent antisocial behaviour within the Parish and put in place actions to rectify the communities concerns at Wren Close.	On going
5.	Review recent antisocial behaviour within the Parish and put in place actions to rectify the communities concerns of parking on the Green at Peters Green.	Completed
6.	Regular maintenance of footpaths within the curtilage of Kimpton village as a priority.	KPC 26/9/18
7.	Review and control escalating costs of maintenance to allotments (particularly growth of Village Dump in allotment area).	KPC 18/7/18
8.	Establish KPC controlled e-mail addresses for councillors and staff.	KPC 18/7/18

18/096 **Finance**

- a) To authorise payments made in accordance with the budget, attached  
**Resolved**, proposed Cllr Reavell, seconded Cllr O'Brien to approve payments listed and attached. Unanimously agreed.
- b) To note receipt of income, attached  
See attached
- c) To receive bank statements, bank reconciliation and budget report, attached  
See attached.
- d) To consider price quotations, charges and grant requests as listed below:
  - I. Councillor email addresses  
Use of [Chairman@kimptonpc.org.uk](mailto:Chairman@kimptonpc.org.uk) Microsoft 365 at £54.72 per annum for Cllr Neil Burns as Chairman.  
The license for [councillor@kimptonpc.org.uk](mailto:councillor@kimptonpc.org.uk) will be suspended.
  - II. Parkfield Sports Ground entrance post and vegetation removal from hedge  
Vegetation has been strimmed by the contractor within the annual contract. The contractor will provide further information into the most appropriate entrance feature.

18/097 **Reports to Council**

To receive reports from representatives on outside bodies, local authorities and agencies

Cllr D Reavell reported that 5 new teachers have been appointed to Kimpton Primary School. All Year 6 pupils were successful in their appeals for both Sir John Lawes and Roundwood Park secondary schools in Harpenden.

18/098 **Clerk's Report**

Items for information only

Replacement trees on Peters Green Village Green – the Clerk will liaise with a resident from Peters Green to produce a plan of the location and tree species. The residents of Peters Green will be consulted for their comments.

18/099 **Next meeting**

To suggest agenda items for the next Meeting of the Parish Council on Wednesday 26<sup>th</sup> September 2018

- To review the effectiveness of the internal auditor
- To review the External Auditor's Report
- To review Financial and Management Risk Assessment
- To review plan for replacement trees at Peters Green
- To receive a report on the Recreation Ground pavilion
- To consider a quote for the removal of overhanging vegetation on Public Footpath 34
- To review KPC Action Plan short term items

The meeting closed at 10.00 pm.

**Chairman**..... **Date**.....