

## KIMPTON PARISH COUNCIL PLAYGROUND RISK ASSESSMENT – SPREAD OF COVID 19

|  |                            |                           |                                  |
|--|----------------------------|---------------------------|----------------------------------|
| <b>SITE LOCATION</b>   | <b>Wren Close, Kimpton</b> |                           |                                  |
| <b>UNDERTAKEN BY</b>   | <b>Carina Helmn</b>        | <b>DATE OF INSPECTION</b> | <b>13<sup>th</sup> July 2020</b> |
| <b>OVERALL RISK RATING</b>                                   | <b>8</b>                   | <b>SITE STATUS LEVEL</b>  | <b>Moderate</b>                  |
| <b>AGREED ACTION :<br/>(Open / Close / Partially reopen)</b> | <b>Open</b>                | <b>REVIEW DATE</b>        | <b>September 2020</b>            |

**Instructions:**

1. This applies to all work activities that fall under this activity.
2. If this risk assessment does not cover all of the hazards and existing control measures required relevant to your service, you should add them below at 'Other risks (please detail)' and notify the Clerk and/or Service Manager by sending the risk assessment attached to the email.
3. If further controls are necessary, these should be recorded in the 'Additional controls to reduce risk' column and a revised lower score given.
4. Please communicate this risk assessment to all staff e.g. via email, team meetings etc evidencing how you do this.
5. Review the risk assessment annually, after an accident/incident or significant changes to the workplace or working processes.

**Terminology:**

- **Activity-** The use of facility being undertaken.
- **Hazard-** Something with the potential to cause harm. Harm can be physical, chemical, biological or psychological.
- **Control Measures-** Actions taken to prevent hazard being realised. Control measures can include such areas as training, supervision, safe systems of work, maintenance procedures, physical measures such as guarding and personal protective equipment.
- **Likelihood** – the chances of harm occurring on a scale of 1 to 5 with 1 being highly unlikely and 5 being highly likely
- **Risk Rating-** Multiply the likelihood figure by the severity figure to get the risk rating after the existing control measures have been considered.
- **Severity** – the level of harm/injury caused by the accident or incident, on a scale of 1 to 5 with 1 being First aid required and 5 being a fatality.

**Likelihood (L) × Severity (S)  
= Risk Rating (RR):**

|              | <b>L = 1</b> | <b>L = 2</b> | <b>L = 3</b> | <b>L = 4</b> | <b>L = 5</b> |
|--------------|--------------|--------------|--------------|--------------|--------------|
| <b>S = 1</b> | 1            | 2            | 3            | 4            | 5            |
| <b>S = 2</b> | 2            | 4            | 6            | 8            | 10           |
| <b>S = 3</b> | 3            | 6            | 9            | 12           | 15           |
| <b>S = 4</b> | 4            | 8            | 12           | 16           | 20           |
| <b>S = 5</b> | 5            | 10           | 15           | 20           | 25           |

**Possible  
Likelihood**

5 Highly likely  
4 Likely  
3 Possible  
2 Unlikely  
1 Highly unlikely

**Possible Severity**

5 Fatality  
4 Major injury  
3 Hospital  
treatment  
2 First aid required  
1 No injury

| <b>Rating</b>          | <b>Action</b>   |
|------------------------|---|
| <b>15-25 Very High</b> | Work should not be undertaken without reducing risk             |
| <b>10-12 High</b>      | As above  |
| <b>8-9 Moderate</b>    | Work fine to continue. Additional controls should be considered |
| <b>4-6 Low</b>         | Work fine to continue with existing controls                    |
| <b>1-3 Very Low</b>    | As above  |

## STAGE 1 : RISK ASSESSMENT

| Nature of hazard or issue increasing risk of transmission   | Persons at direct risk   | Likelihood x Severity = Risk Rating |   |    | Recommended Control Measures (if RR > 6)  | Potential additional controls to reduce risk, where reasonably practical (if RR > 10)  |
|---|--|-------------------------------------|---|----|---|--|
|   |  | L                                   | S | RR |   |  |
| <b>Potential overcrowding on equipment</b>  | Children and those supervising.  |                                     |   |    | Signs to advise public to avoid when busy.<br>Signs requiring queuing for equipment, parent/carer supervision and social distancing.<br>Sign to advise on capacity of facility to enable social distancing of 2m as recommended by the Public Health Agency.<br>Use of a booking system.<br>One-way system but difficult to police. | Additional signs promoting social distancing.<br>Signs regularly checked.<br>Monitor and re-close facility, if issue considered excessive and uncontrollable.<br>Playground is free access to the public and not supervised. Not feasible to provide stewards.<br>Impractical to implement a booking system.<br>Consider the introduction of ground markings to encourage a one-way system around the equipment.<br>Only allow one swing per bay to be operative - difficulty of enforcement.<br>Encourage users to come back if playground is busy. |
|   |  | 3                                   | 3 | 9  |   |  |
|   |  |                                     |   |    |   |  |
| <b>Virus left on surfaces such as gate latches, tables or seating used by adults &amp; families</b> | Visitors using and members of their household.<br>Maintenance operatives |                                     |   |    | Signs requesting handwashing & hand sanitation before entering and on leaving site for all users.<br>No eating or drinking.<br>Cleaning and disinfecting of equipment by users to be encouraged both before and after use.<br>Social distancing when using benches.   | Signs regularly checked - weekly.<br>Provision of outdoor hand-sanitiser not practicable due to risk of theft, maintenance obligations and possible combustion.<br>Site cleaning of outdoor equipment between users not practicable by owner.<br>Signs to advise parents and users that the equipment needs to be sanitised before and after use.  |
|   |  | 2                                   | 3 | 6  |   |  |
|   |  |                                     |   |    |   |  |
| <b>Children (infectious) shouting close to people outside of support</b>                            | All visitors.<br>Maintenance operatives.                                 | 2                                   | 3 | 6  | Signs to parents/carers to discourage shouting.<br>Signs to advise public to avoid when busy.   | Signs regularly checked.<br><br>Monitor and re-close facility, if issue considered excessive and uncontrollable.   |

|  |   |   |   |   |  |   |
|--|---|---|---|---|--|---|
| <b>bubble</b><br><a href="#">(increasing respiratory droplets)</a> |   |   |   |   | Signs requiring queuing for equipment, parent/carer supervision and social distancing.<br>Wearing of facemasks to be encouraged but difficult to police. | Sign to remind users to wear facemasks.                                       |
| <b>Refuse</b>  | All visitors.<br>Maintenance operatives | 4 | 2 | 8 | Provision of litter bins.  | Signs to encourage use of bins for disposal of litter or to take litter home. |
| <b>Transmission to vulnerable people</b>                           | Adults getting close                    | 3 | 3 | 9 | Signs requiring users to maintain social distancing  |   |
|  |   |   |   |   |  |   |

**Notes :** Government reopened playgrounds on July 4<sup>th</sup>, 2020 and existing control measures have been reviewed and amended.

You are very unlikely to be infected by walking past another person. Public Health England (PHE) recommends trying to keep 2 metres away from people, where possible, as a precaution. However, this is not a rule and the science is complex. The key thing is not to be too close to people for more than a short amount of time, as much as you can.

Scientific advice suggests that COVID-19 virus can survive for up to several days in some hard surfaces. The risks are reduced when outdoors, where surfaces are subject to UV light and rain. Whilst all possible practical measures have been put in place the users of equipment at the Recreation Ground play are do so at their own choice and risk.

#### **Resources consulted**

<https://www.gov.uk/guidance/safer-public-places-urban-centres-and-green-spaces-covid-19>

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/construction-and-other-outdoor-work#outdoors-5-3>

#### **Additional control measures**

The Risk Assessment has identified areas of concern which are addressed in the Action Plan. The Action Plan is the statement of measures put in place to address and reduce the risks.

| <b>PLAYGROUND COVID-19 ACTION PLAN – ADDITIONAL PRECAUTIONS</b> |   |                  |  |      |
|---|---|------------------|--|------|
| <b>DATE :</b>   | <b>SITE :</b>   | <b>AGREED</b>    |  |      |
|   | Additional precautions taken to eliminate or reduce the Covid-19 risks  | Who              | When   | Done |
| Play Area   | <ul style="list-style-type: none"> <li>• Normal quarterly risk inspections</li> <li>• Annual RoSPA inspection undertaken</li> <li>• Carry out recommendations</li> </ul>  | CPM Ltd and NHDC | June, September, December, March Autumn 2020 |      |
| Social Distancing   | <ul style="list-style-type: none"> <li>• Strong signage to educate users</li> <li>• Regular site inspections for signage</li> <li>• Guidance on the maximum number of people within the play area at any time</li> </ul>  | KPC              | Put up signage July                          |      |
| Public hygiene  | <ul style="list-style-type: none"> <li>• Strong signage to educate users</li> <li>• Regular site inspections for signage</li> <li>• Using signs and posters to build awareness of               <ul style="list-style-type: none"> <li>○ Good hand washing, using soap and water for at least 20 seconds following NHS guidance when users get home</li> <li>○ Avoid touching your face</li> <li>○ Cough or sneeze into your arm</li> </ul> </li> <li>• Setting clear guidance on the use of the play area</li> <li>• Reinforce the need for social distancing</li> </ul> | KPC              | Put up signage July                          |      |
| Cleaning of hard surfaces                                       | <ul style="list-style-type: none"> <li>• Strong signage to educate users</li> <li>• Regular site inspections for signage</li> <li>• Contact details for reporting of incidents</li> </ul>   | KPC              | Put up signage July                          |      |

|  |  |                                       |                     |  |
|--|--|---------------------------------------|---------------------|--|
|  | <ul style="list-style-type: none"> <li>• Encouraging users to bring their own cleaning materials and to place litter in bins or take it home</li> <li>• Use of facemasks</li> </ul>  |                                       |                     |  |
| Managing staff and contractors at work | <ul style="list-style-type: none"> <li>• Adequate measures to protect staff/contractors who are working alone</li> <li>• Hand washing for 20 seconds in accordance with NHS guidance after all workwear and protective clothing has been removed</li> <li>• Clothing to be washed after use</li> <li>• Suitable provision of first aid and emergency equipment is available. All accidents at work must be reported in the usual manner</li> </ul> | Parish Clerk and R J Dawes plus staff | As and when on site |  |