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22 October 2020

To: Cllrs Neil Burns, Ian Corbett, Alex Firth, Lewis Hawke, Jon Marsh, Sue O'Brien, Carly Procter, David Reavell

You are summoned to attend the following meeting:

Kimpton Parish Council Meeting

to be held on

Wednesday 28 October 2020

via **video conferencing at 7.30 pm**

Members of the public and press are also invited to join this meeting

<https://us02web.zoom.us/j/86741219957?pwd=bTBKNExtU3phSUZlZ1h1NThCNmRWQT09>

To join the call via telephone, dial 0203 481 5240, followed by
Meeting ID: 867 4121 9957 Passcode: 149174

Please contact the Clerk for more information, if required.

C Helmn

Mrs C Helmn

Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

- 20/119 Apologies**
To receive and accept apologies for absence
- 20/120 Interests**
a) To receive declarations of interest from councillors on items on the agenda
b) To receive written requests for dispensations for declarable interests; and
c) To grant any requests for dispensation as appropriate
- 20/121 Minutes**
To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 23rd September 2020 as an accurate record of proceedings
- 20/122 Public Issues**
Members of the public and councillors can raise matters of concern

- 20/123 Planning**
See attached report from Planning Working Party.
- 20/124 Reports from Working Parties and Committees**
- a) Kimpton Bench Working Party – Mr B Finch
 - i) To receive a report on activities
 - b) Environment – Cllr I Corbett
 - i) To receive action plans
 - c) Allotment Working Party – Cllr L Hawke
 - i) To approve terms of reference for Allotment Working Party
 - d) Highways Working Party – Cllr A Firth
 - i) To provide authorisation up to £500 for white line marking
- 20/125 Reports to the Council**
To receive reports from representatives on outside bodies, local authorities and agencies
- 20/126 Finance**
- a) To review draft budget 2021/22 and new items of expenditure
 - b) To receive the External Audit report for year ending 31st March 2020
 - c) To review Finance and Management Risk Assessment 1/4/20 to 31/3/21
 - d) To review the effectiveness of the internal audit
 - e) To review council financial systems and internal control
 - f) To review audit plan
 - g) To approve terms of reference for internal auditor
 - h) To authorise payments made in accordance with the budget
 - i) To note receipt of income, attached
 - j) To receive bank statements, bank reconciliation and budget report
 - k) To consider price quotations, charges and grant requests
- 20/127 Website and social media**
To receive an update on the development of KPC website and use of social media for community engagement and promotion of events, see attached.
- 20/128 Mount Vernon Cancer Services**
To consider response to community consultation on what the best options might be for the future looking at each cancer pathway and what does and does not work well for patients and carers and what priorities would be.
- 20/129 Patient Participation Group**
To consider representation from Kimpton
- 20/130 Young Workers**
To review new Government ‘Kickstart Scheme’ – Cllr N Burns/Cllr D Reavell
- 20/131 Clerk’s Report**
Items for information only
- 20/115 Date of next Kimpton Parish Council Meeting and items for the agenda**
To note that the next Parish Council Meeting will be held on Wednesday 25th November via video conferencing