Parish Room
Kimpton Memorial Hall
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22 February 2018

To: Cllrs Corbett, Hardstaff (Chairman), Hawke, Marsh, O'Brien, Palmer, Pirola, Reavell

You are summoned to attend the following meeting:

Kimpton Parish Council Meeting

to be held on

Wednesday 28th February 2018

in **Dacre Rooms** at **7.30 pm**

Members of the public and press are invited to attend this meeting. A Councillor will be available between 7.15 pm and 7.30 pm to discuss any matter relating to the parish.

Mrs C Helmn
Clerk to Kimpton Parish Council
To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

18/013 To receive and accept apologies for absence

18/014 Declarations of interest and dispensations

- **a)** To receive declarations of interest from councillors on items on the agenda
- **b)** To receive written requests for dispensations for declarable interests; and
- **c)** To grant any requests for dispensation as appropriate

18/015 To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 24th January 2018

18/016 To consider planning applications listed below and pre-planning application

18/00099/FPH **10 Commons Lane**
Single storey front extension

17/02739/1 **Cottage Farm, Kimpton Bottom**
Erection of stable block containing 3 stables and tack room following demolition of existing timber stables (as amended by drawings received 03/01/2018).

18/00391/FP **Blue Cross Kimpton Bottom**
Remodelling of Animal Re-Homing Centre and creation of replacement access, alterations to layout of external areas to include demolition, alteration and replacement of existing buildings and replacement of septic tanks with small package treatment plant.

81 High Street, Kimpton

18/017 To consider planning applications received between 22nd February and 28th February 2018

18/018 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

18/019 To receive petitions, comments and questions from the public

18/020 To consider a request to install a wood carving on The Green, Kimpton

18/021 Finance

- **a)** To authorise payments made in accordance with the budget
- **b)** To note receipt of income
- **c)** To receive bank statements, bank reconciliation and budget report
- **d)** To consider price quotations, charges and grant requests as listed below
  - i. Litter bin contract
  - ii. New litter bin and servicing at Wren Close car park
  - iii. Kimpton Monkeys grant application for venue hire
  - iv. Kimpton Primary School grant application for contribution towards swimming lessons
  - v. Dacre Rooms grant application for first floor replacement flooring
  - vi. Grass Cutting Contract 2018
  - vii. Grounds Maintenance Contract
  - viii. Skip for siding out
  - ix. Internal auditor
  - x. Data Protection Officer
  - xi. Upgrade laptop software
  - xii. Peters Green Village Hall building improvements

18/022 To review the following policies**:**

- i. Allotment tenancy agreement
- ii. Asset Register
- iii. Discipline and Grievance Arrangements
- iv. Complaints Policy
- v. Financial and Management Risk Assessment
- vi. Risk Assessment Parkfield Sports Ground
- vii. Risk Assessment Peters Green
- viii. Risk Assessment Recreation Ground
- ix. Risk Assessment The Green
- x. Risk Assessment Wrens Close play area

18/023 To receive the Clerk's report (for information only)

18/024 To suggest agenda items for the next Meeting of the Parish Council on Wednesday 28th March 2018