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16th February 2017

To: Cllrs Corbett, Hardstaff (Chairman), Hawke, Marsh, O'Brien, Palmer, Pirola, Reavell

You are summoned to attend the following meeting:

Kimpton Parish Council Meeting

to be held on

Wednesday 22nd February 2017

Dacre Rooms at 7.30 pm

Members of the public and press are invited to attend this meeting. A Councillor will be available between 7.15 pm and 7.30 pm to discuss any matter relating to the parish.

Persons wishing to record the meeting are requested to inform the Clerk so that suitable arrangements can be made.

Mrs C Helmn

Clerk to Kimpton Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

AGENDA

17/014 To receive and accept apologies for absence

17/015 Declarations of interest and dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

17/016 To confirm the Minutes of Kimpton Parish Council Meeting held on Wednesday 25th January 2017

17/017 To receive reports on actions agreed at the last Council meeting

17/018 To receive reports from representatives on outside bodies, working parties, local authorities and agencies

17/019 To receive petitions, comments and questions from the public

17/020 To consider planning applications listed below

17/00207/1HH Old Ramridge Farmhouse, Luton Road
Construction of new cart shed for three vehicles.

17/00297/1HH 5 Brownfield Way, Blackmore End

Two storey side extension with front dormer window and first floor window. Two and single storey side and rear extension with front dormer window, roof light to side and

three rear roof lights following demolition of existing garage and conservatory. Raise existing roof and incorporate front dormer window. Monopitch roof to front porch and link to bay window and additional window to front.

- 17/021** To consider any planning applications received between 16th February and 22nd February 2017
- 17/022** To consider granting permission for the Recreation Ground and The Green to be used by Kimpton May Festival Committee over the weekend of Saturday 29th April to Monday 1st May
- 17/023** To consider granting permission for The Green and Garden Fields to be used by Kimpton Folk Festival on Saturday 1st July 2017
- 17/024** To consider the future for Peters Green Village Hall
- 17/025** To review annual play ground inspection reports for Recreation Ground and Wren Close and agree actions
- 17/026** Finance
- a) To approve payments made in accordance with the budget
 - b) To receive bank statements, bank reconciliation and budget report
 - c) To consider quotes, donations and agree funding
 - i. Internal auditor
 - ii. Parkfield Sports Ground access track
 - iii. Parkfield Sports Ground vehicle and pedestrian gates
 - iv. Parkfield Sports Ground signs
 - v. Supply and servicing of a dog bin at Wren Close
 - vi. Rights of Way improvements
 - d) To review the effectiveness of the internal auditor
- 17/027** To approve policies
- a) Financial and Management Risk Assessment for 1/4/16 to 31/3/17
 - b) Code of Conduct
 - c) Data Protection Policy
 - d) Disciplinary and Grievance Arrangements
 - e) Documentation Retention Policy
 - f) Equal Opportunity Statement
 - g) Equality and Diversity Policy
 - h) Grant Awarding Policy
 - i) Health and Safety Policy
 - j) Pensions Discretion Policy
 - k) Publication Scheme
 - l) Risk Assessment Parkfield Sports Ground
 - m) Risk Assessment Peters Green
 - n) Risk Assessment Recreation Ground
 - o) Risk Assessment The Green, Kimpton
 - p) Risk Assessment Wren Close play area
 - q) Scheme of Intent on Training and Development for Members and Staff
- 17/028** To receive the Clerk's report (for information only)
- 17/029** To suggest agenda items for the next meeting of the Parish Council on 22nd March 2017 in Kimpton Memorial Hall